PURCHASE DIVISION

Advice for approval for credit to supplier

(E)

Date:	10/6/22	Prepared by	Monica	Serial no.	5058
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	27/5/22	PO/WO No.	88686	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23922	1/6/22	2,643.70/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2643.70/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	108024	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,643.70/-
Amount E – PO / WO value:	2,643.70/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/6/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monica				
Sign:	Monica				
Date	10/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	23922
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	01-06-2022
	PO No.	88686
	PO Date.	27-05-2022
	Req ID	76784
	Req Date	27-05-2022
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Loc Req No	141912

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	88.20	441.00	0	0.00
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	10.00	120.00	0	0.00
	Yellow						
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.75	201.00	18	36.18
	White						
4	4022 - Consumables - Dettol - NA - nos	3401	4	86.00	344.00	18	61.92
5	4001 - Consumables - Air Freshner - NA - nos	3307	2	80.00	160.00	18	28.80
	Room Freshners						
6	4041 - Consumables - Mopping stick - NA - nos	9603	5	128.00	640.00	18	115.20
7	4071 - Consumables - Wiper - Other - nos	9603	5	84.00	420.00	18	75.60
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,326.00		317.70
	158.85	158.85	Total Invoice Amount	2,643.70		

Rupees : Two Thousand Six Hundred Fourty Three and Paise Seventy Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 95056
Date: 1/6/22
Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 01-06-2022 11:52:15 Origir

88686
20.05.22 3:37:21

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88686	141912
Doc Date	27-05-2022	
Quote No	Nil	
Quote Date	27-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	5.00	88.20	0.00	0.00	441.00
2	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	12.00	10.00	0.00	0.00	120.00
3	4040 - Consumables - Mopping Cloth - NA - nos *White*	12.00	16.75	0.00	18.00	237.18
4	4022 - Consumables - Dettol - NA - nos	4.00	86.00	0.00	18.00	405.92
5	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	2.00	80.00	0.00	18.00	188.80
6	4041 - Consumables - Mopping stick - NA - nos	5.00	128.00	0.00	18.00	755.20
7	4071 - Consumables - Wiper - Other - nos	5.00	84.00	0.00	18.00	495.60
					Total Order Value . . .	**2,643.70**

Rupees : Two Thousand Six Hundred Fourty Three and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

01-06-2022 11:52:15

Original / Office Copy / Purchase Div.Copy

Remarks

Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	27-05-2022
Site & Phase :	GHT	Time:	9.23
Supplier		Req. No.	141912
Material required before date:	28-05-2022	ID No.	76784

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin	500 ml	05	bottle		
2	Yellow clothes	std	1	dozen		
3	Miffing clothes	std	1	Dozen		
4	Hand wash Liquid	std	4	Nos		
5	Room Sprays 88686	bottle	02	Nos		
6	Moping Sticks	std	05	Nos		
7	Wipers	std	05	Nos		
8						
9						
10						

Remarks: - For GHT site work purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	27-05-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
31 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	20420
DC Date	01-06-2022
PO No.	88686
PO Date	27-05-2022
Req ID	76784
Req Date	27-05-2022
Loc Req No	141912

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	5
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
4	4022 - Consumables - Dettol - NA - nos	3401	4
5	4001 - Consumables - Air Freshner - NA - nos	3307	2
6	4041 - Consumables - Mopping stick - NA - nos	9603	5
7	4071 - Consumables - Wiper - Other - nos	9603	5
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INWARD
Inward No: 12609 Dt: 01/06/22
MRN No: 108024 Dt: 3/6/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

17:04

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 80497
Date: 10/6/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory