PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	9/6/22	Prepared by	Minish	Serial no.	5033
Supplier name	SSLhp			HO inward no.	
Firm/Company	mmRkhhp	Project	GHT	HO received date	
PO/WO date	1/6/22	PO/WO No.	88821	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24001	6/6/22	1,189.44	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,189.44
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: — Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,189.44
Amount E – PO / WO value:	1,784.16
Amount F – Difference (A – E):	595/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	13/6/22
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 10 JUN 2022 MINISH ... MANAGER PROCUREMENT			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24001
Mehta & Modi Realty Kowkur LLP	Invoice Date.	06-06-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	88821
	PO Date.	01-06-2022
	Req ID	76902
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	01-06-2022
	Loc Req No	141929

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	20	50.40	1,008.00	18	181.44
	White-10 Ivory-20						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,008.00		181.44
	90.72	90.72	Total Invoice Amount		1,189.44	

Rupees : One Thousand One Hundred Eighty Nine and Paise Fourty Four Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 95237
Date: 6/6/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 01-06-2022 15:21:29

88821
20.05.22 3:37:23

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500(
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	88821	141929
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	01-06-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3134 - Chemicals - Tile Grout - 1kg - pkts *White-10 Ivory-20*	30.00	50.40	0.00	18.00	1,784.16
			Total Order Value . . .		**1,784.16**

Rupees : One Thousand Seven Hundred Eighty Four and Paise Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For B-Block flooringinside grout filling Purpose
Completion Date	Nil
Measurment	nill
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S no.	Bill no.	Bill Dt.	Amount
1.	24001	06/06/22	1,189/-
2.			
3.			
4.			
5.			

10/06/22

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	01-06-2022
Site & Phase :	GHT	Time:	11.23
Supplier	SSLLP	Req. No.	141929
Material required before date:	02-06-2022	ID No.	76902

No	Description	Size	Quantity	Units	Inward No	Date
1	ALMOND GROUT PACKET WHITE	01 KG	10	Packets		
2	ALMOND GROUT PACKET OFF WHITE	01 KG	20	Packets		
3						
4						
5						
6						
7						
8	88821					
9						
10						

Remarks: - For GHT Site b block flats Flooring inside grout filling work purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	01-06-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
07 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	20492
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	06-06-2022
	PO No.	88821
	PO Date.	01-06-2022
	Req ID	76902
GSTIN : 36ABLFM7631F1Z3	Req Date	01-06-2022
	Loc Req No	141929

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	20
2			
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INWARD
Inward No: 12634 Dt: 06/06/22
MRN No: 108220 Dt: 07/06/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

13:18

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 80469
Date: 9/6/22
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory