PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11/06/22	Prepared by	Ramya	Serial no.	5070
Supplier name	Rain bow UPVC Doors & windows			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	1/06/22	PO/WO No.	88849	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GST-15-2022/2023	06/06/22	1,00,462/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,00,462/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: Installation Report Enclosed — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,00 462/-
Amount E – PO / WO value:	1,00,462/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/06/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	Prabhakar			
Sign:		APPROVED			
Date	11/06/22	11 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

RAINBOW UPVC DOORS AND WINDOWS

RAINBOW
UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No: GST-15- 2022/2023	To
DATE : **06-06-2022**	Silver Oak Villas LLP
	5-4-187/3&4,II nd floor, MG Road,
	Secunderabad-500003
Delivery Location:	GSTIN : 36ADBFS3288A2Z7
Silver Oak Villas Part III	PO No: **88849** **Dated:** **01-06-2022**

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	2429-Carpentry-Windows-UPVC Sliding Windows-2.5 track -with mesh -6ft x 4ft -sft	6	144	340.00	48,960.00
2	39252000	2450-Carpentry-Windows-UPVC Ventilator -2ft x2ft -sft-openble Top Hung	4	16	515.00	8,240.00
3	39252000	2443-Carpentry-Windows-UPVC Openble Windows-2ft x 4ft -sft	4	32	490.00	15,680.00
4	39252000	2428-Carpentry-Windows-UPVC Windows-NA-Sft-2.5 Track Sliding-41.50" x 35.50"	1	11	385.00	4,042.50
5	39252000	2428-Carpentry-Windows-UPVC Windows-NA-Sft-41.50" x 35.50" Fixed	1	11	310.00	3,255.00
6	39252000	2452-Carpentry-Windows-UPVC Fixed Windows -4ft x 4ft -sft	1	16	310.00	4,960.00
						-
						-
						-
						-

		SUB TOTAL		85,137.50
Ac/No :	919020007284349	Forwarding		0.00
Bank :	AXIS BANK,PATANCHERU BRANCH.	CGST	9%	7662.38
IFSC :	UTIB 0000687	SGST	9%	7662.38
		IGST 0.00%		0.00
		Round Off		0.00
Total: Rupees One Lakh Four Hundred and Sixty Two and Paise Twenty Five Only.				1,00,462.25

Received

For RAINBOW UPVC DOORS AND WINDOWS

Rainbow UPVC Doors and Windows

Signature with seal

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 95244
Date: 6/6/22
Sign: L

Purchase Order

 01-06-2022 4:31:10 PM

88849
20.05.22 3:37:23

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Rainbow UPVC Doors and Windows	**Doc No**	88849	184217
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.	**Doc Date**	01-06-2022	
	Quote No	Nil	
	Quote Date	09-03-2022	
9100007123	**SupplyType**	Supply And Installation	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	2429 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 6ft X 4ft - Sft *71.50" x 47.50" - 06 nos*	144.00	340.00	0.00	18.00	57,772.80
2	2450 - Carpentry - windows - UPVC Ventilator - 2ft x 2ft - Sft *Openable - Top Hung - 23.50" x 23.50" - 04 nos*	16.00	515.00	0.00	18.00	9,723.20
3	2443 - Carpentry - windows - UPVC Openable window - 2ft X 4ft - Sft *23.50" x 47.50" - 04 nos*	32.00	490.00	0.00	18.00	18,502.40
4	2428 - Carpentry - windows - UPVC window - NA - Sft *2.5 Track - sliding - 41.50" x 35.50" - 01 nos*	10.50	385.00	0.00	18.00	4,770.15
5	2428 - Carpentry - windows - UPVC window - NA - Sft *41.50" x 35.50 - 01 no-Fixed*	10.50	310.00	0.00	18.00	3,840.90
6	2452 - Carpentry - windows - UPVC Fixed window - 4ft x 4ft - Sft *47.50" X 47.50"-01 no*	16.00	310.00	0.00	18.00	5,852.80
					Total Order Value . . .	**100,462.25**

Rupees : One Lakh(s) Four Hundred Sixty Two and Paise Twenty Five Only.

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

Terms and Conditions :-

Specification / Brand	As per details given in the quotation dt. 28/04/2022.
Payment Terms	10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 4 days.
Delivery Location	Silver Oak Villas Part III.Contact Person Mr Purshottam-9502177288. Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 10,046/- to be pay vide cheque no. , dtd.
Other Terms	Payment will be made only after inspection of material.Above material for V.No-119.
Completion Date	Work to be completed within 2 working days. Penalty of 5% of order value per week shall be levied for delay.

APPROVED BY
2 JUN 2022
MANAGING DIRECTOR

For ***Silver Oak Villas LLP***

Authorised Signatory

01/06/2022

Name : ______

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name : ______

Date : __/__/____

Contact : -

Purchase Order

 01-06-2022 4:31:10 PM Original / Office Copy / Purchase Div.Copy

Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name : ______________________

Name : ______________________

Date : __/__/____

Contact ..

88335

Requisition Form - UPVCWindows									
Company		SOV LLP		Site&Phase	SOV-III				
Req. no.		184217		Req. Date	30-05-2022				
Material required before		10-05-2022		ID no.	76888				
Prepared by:		G.chandra kanth		Approved by (sign):					
Flat / Block no:		**V.no 119**							
Name of the Supplier :-									
Type C12040 Sft 3BHK Order Value:		1	Villas						
Type C2 2040 Sft 3BHK Order Value:		0	Villas						
S No.	Item Description	Units	Qty required forType C1 2040 Sft 3BHK flat	Qty required forType C2 2040 Sft 3BHK flat	Qty required forType A 2040 Sft 3BHK flat	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No
1	(2.5 Track) Sliding Window with mesh 6' x 4'	No's	6		-	6	-	6	
2	(2.5 Track) Sliding Window without mesh 6' x 4'	No's	-		-	-	-	-	
3	Openable Windows (Ven) 2' x 2'	No's	4	-	-	4		4	
4	Openable Windows (Ven) 2' x 4'	No's	4	-	-	4	-	4	
5	(2.5 Track) Sliding Window with mesh 3.6"X3'	No's	1	-	-	1	-	1	
6	(2.5 Track) Sliding Window Without Mesh 4'X4'	No's	-	-	-	-	-	-	
7	Fixed Window 3.6"X3'	No's	1	-	-	1	-	1	
8	Fixed Window 4'X4'	No's	1	-	-	1	-	1	
	Total		17					17	

PO 88849.

APPROVED
01 JUN 2022
MINISH PARIKH
MANAGER PROCUREMENT

APPROVED BY
2 JUN 2022
SOHAM MODI
MANAGING DIRECTOR

INSTALLATION REPORT

Company/ firm:	SOV LLP	Requisition nos.:	184217
Project:	SOV-III	PO no.:	88849
Supplier:	Rainbow	Material type:	Upvc windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	6/6/22	119	Sliding window upvc	6'x4'	6
2.	"	"	upvc ventilator	2'x2'	4
3.	"	"	upvc openable windows	2'x4'	4
4.	"	"	upvc sliding window	3.45 x 3'	1
5.	"	"	upvc fixed window	3.45 x 3'	1
6.	"	"	" " "	4'x4'	1
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	17 Nos

Remarks:

Approved by	Project manager	Security	Admin (Audit)
	APPROVED BY 10 JUN 2022 K. PURSHOTHAM Project Manager (Silver Oak Villa Part-III)		

Note: 1. Report to be sent o[illegible] ...l completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.