

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		10/06/22		Prepared by	Vanaja	Serial no.	
Supplier name		Rainbow		HO inward no.			
Firm/Company		SOV LLP		Project	SOV-III	HO received date	
PO/WO date		12/05/22		PO/WO No.	88210	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GST-12-2022/2023	6/06/22	1,06,746/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		1,06,746/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.:		Proof of delivery matches MRN ☐ Yes ☐ No
Amount B – Other Credits : Transportation charges		-
Amount C – Other Debits :		-
Amount D (D=A+B-C) – Amount to be credited to the supplier:		1,06,746/-
Amount E – PO / WO value:		1,03,206/-
Amount F – Difference (A – E):		3,540/-
Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date	20/06/22	
Remarks: Rate difference in item no: 01		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanaja	P. Prabhakar			
Sign:	[Signature]	[Signature]			
Date	10/06/22	11 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



RAINBOW UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No:	GST-12- 2022/2023	To
DATE :	06-06-2022	Silver Oak Villas LLP
Delivery Location:	Silver Oak Villas Part III	5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003
		GSTIN : 36ADBFS3288A2Z7
		PO No: 88210 Dated: 12-05-2022

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	2429-Carpentry-Windows-UPVC Sliding Windows- 2.5 track -with mesh -6ft x 4ft -sft	5	120	340.00	40,800.00
2	39252000	2450-Carpentry-Windows-UPVC Ventilator -2ft x2ft - sft-openble Top Hung	3	12	515.00	6,180.00
3	39252000	2443-Carpentry-Windows-UPVC Openble Windows- 2ft x 4ft -sft	6	48	490.00	23,520.00
4	39252000	2428-Carpentry-Windows-UPVC Windows-NA-Sft-2.5 Track Sliding-41.50" x 35.50"	1	11	385.00	4,042.50
5	39252000	2452-Carpentry-Windows-UPVC Fixed Window-4ft x 4ft-sft	2	32	310.00	9,920.00
6	39252000	2435-Carpentry-Windows-UPVC Sliding Windows- 2.5 track -with mesh -4ft x 4ft -sft	1	16	375.00	6,000.00
						-
						-
						-
						-
		SUB TOTAL				90,462.50
		Forwarding				0.00
Ac/No :	919020007284349	CGST	9%			8141.63
Bank :	AXIS BANK,PATANCHERU BRANCH.	SGST	9%			8141.63
IFSC :	UTIB 0000687	IGST	0.00%			0.00
		Round Off				0.00
Total: Rupees One Lakh ThreeThousand Two Hundred and Five and Paise Seventy Five Only.						1,06,745.75

Received	For RAINBOW UPVC DOORS AND WINDOWS
Signature with seal	Authorized Signatory



Purchase Order

Page(s) 1 Of 1

12-05-2022 15:24:24



88210

27.04.22 12:24:12

From Company : **Silver Oak Villas LLP**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36ADBFS3288A2Z7

Supplier Details

Rainbow UPVC Doors and Windows

Plot no. 8A, IDA, Patancheru, Sangareddy Dist.

GSTIN 36AAXFR3365G1ZN

9100007123

Doc No

88210

184157

Doc Date

12-05-2022

Quote No

Nil

Quote Date

09-03-2022

SupplyType

Supply And Installation

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2429 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 6ft X 4ft - Sft 71.50" x 47.50" - 05 nos	120.00	315.00	0.00	18.00	44,604.00
2 2450 - Carpentry - windows - UPVC Ventilator - 2ft x 2ft - Sft Openable - Top Hung - 23.50" x 23.50" - 03 nos	12.00	515.00	0.00	18.00	7,292.40
3 2443 - Carpentry - windows - UPVC Openable window - 2ft X 4ft - Sft 23.50" x 47.50" - 06 nos	48.00	490.00	0.00	18.00	27,753.60
4 2428 - Carpentry - windows - UPVC window - NA - Sft 2.5 Track - sliding - 41.50" x 35.50" - 01 nos	10.50	385.00	0.00	18.00	4,770.15
5 2452 - Carpentry - windows - UPVC Fixed window - 4ft x 4ft - Sft 47.50" x 47.50" - 02 no	32.00	310.00	0.00	18.00	11,705.60
6 2435 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 4ft X 4ft - Sft 47.50" X 47.50"-01 no	16.00	375.00	0.00	18.00	7,080.00
Total Order Value . . .					103,205.75
Rupees : One Lakh(s) Three Thousand Two Hundred Five and Paise Seventy Five Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation dt. 28/04/2022.**Payment Terms** 10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.**Tax** All taxes included in above price.**Delivery Date** Within 4 days.**Delivery Location** Silver Oak Villas Part III

Sy .No.11,12,14,15,16,17,18 , 294

Phone. 0

Penalty For Delay Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.**Transportation** Included in the above price.**Warranty** 1 year on workmanship.**Advance Paid** Rs. 10,321/- to be pay vide cheque no. , dtd.**Other Terms** Payment will be made only after inspection of material.Above material for V.No-124.**Completion Date** Work to be completed within 2 working days. Penalty of 5% of order value per week shall be levied for delay.**Measurment** Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.**Security** Supplier shall be responsible for security and storage of material at site at its risk and cost.**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Rainbow UPVC Doors and Windows**

Name :

Name :

Date : _/_/

Requisition Form - UPVC/Windows										
Company			SOV LLP		Site&Phase		SOV-III			
Req. no.			184157		Req. Date		05-05-2022			
Material required before			15-05-2022		ID no.		76203			
Prepared by:			G.chandra kanth		Approved by (sign):					
Flat / Block no:			V.no 124							
Name of the Supplier :-										
Type C1 2040 Sft 3BHK Order Value:			1		Villas					
Type C2 2040 Sft 3BHK Order Value:			0		Villas					
S No	Item Description	Units	Qty required forType C1 2040 Sft 3BHK flat	Qty required forType C2 2040 Sft 3BHK flat	Qty required forType A 2040 Sft 3BHK flat	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	(2.5 Track) Sliding Window with mesh 6' x 4'	No's	5	✓	-	5	-	5		
2	(2.5 Track) Sliding Window without mesh 6' x 4'	No's	-		-	-	-	-		
3	Operable Windows (Ven) 2' x 2'	No's	3	✓	-	3	-	3		
4	Operable Windows (Ven) 2' x 4'	No's	6	✓	-	6	-	6		
5	(2.5 Track) Sliding Window with mesh 3.6"X3'	No's	1	✓	-	1	-	1		
6	(2.5 Track) Sliding Window With Mesh 4'X4'	No's	1	✓	-	1	-	1		
7	Fixed Window 3.6"X3'	No's	-		-	-	-	-		
8	Fixed Window 4'X4'	No's	2	✓	-	2	-	2		
Total			18					18		

80/88210

APPROVED
12 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

INSTALLATION REPORT

Company/ firm:	SOV LLP	Requisition nos.:	184157
Project:	SOV-FU	PO no.:	88210
Supplier:	Rainbow	Material type:	UPVC windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	06/6/22	124	UPVC Sliding windows	6' x 4'	5
2.	"	"	" ventilator	2' x 2'	3
3.	"	"	" openable windows	2' x 4'	6
4.	"	"	" sliding window	3.45 x 3'	1
5.	"	"	" fixed windows	4' x 4'	2
6.	"	"	" sliding windows	4' x 4'	1
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					18 NO'S
Remarks:					

Approved by	APPROVED BY	Security	Admin (Audit)
	Project manager		
	10 JUN 2022		
	K. PURSHOTHAM		

Note: 1. Report to be sent to Project Manager (Site) once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.