(2)

PURCHASE DIVISION
Advice for approval for credit to supplier

\Date:	11/6/22	Prepared by	Monsu	Serial no.	5087
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	14/5/22	PO/WO No.	88267	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23776	23/5/22	817.74/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	817.74/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107689	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	817.74/-
Amount E – PO / WO value:	5,095.42/-
Amount F – Difference (A – E):	4277.68
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/6/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monsu				
Sign:	Monu				
Date	11/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	23776
Mehta & Modi Realty Kowkur LLP	Invoice Date.	23-05-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	88267
	PO Date.	14-05-2022
	Req ID	76419
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	13-05-2022
	Loc Req No	141462

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos with Mug	7310	3	231.00	693.00	18	124.74
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	693.00		124.74
	62.37	62.37	Total Invoice Amount	817.74		

Rupees : Eight Hundred Seventeen and Paise Seventy Four Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94659 Date: 23/5 Sign: L

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 07-06-2022 12:55:26 PM Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	88267	141462
	Doc Date	14-05-2022	
	Quote No	Nil	
040-66335551	**Quote Date**	14-05-2022	
9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
2	4022 - Consumables - Dettol - NA - nos	5.00	86.00	0.00	18.00	507.40
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	80.00	0.00	18.00	566.40
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	25.20	0.00	5.00	105.84
5	4014 - Consumables - Colin - 500ml - nos	6.00	88.00	0.00	18.00	623.04
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3.00	55.00	0.00	18.00	194.70
7	4009 - Consumables - Coconut Broom - other - nos	24.00	16.75	0.00	18.00	474.36
8	4003 - Consumables - Bombay Broom - Big - nos	10.00	88.20	0.00	0.00	882.00
9	4006 - Consumables - Bucket - other - nos *with Mug*	6.00	231.00	0.00	18.00	1,635.48
					Total Order Value . . .	**5,095.42**

Rupees : Five Thousand Ninty Five and Paise Fourty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.

Books of accounts verified and no bills wrt this PO were received by accounts
Name: S. Kripamalli
Sign:
Date: 08/06/2022

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________________

Contact ..

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________________

Contact : -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No	20304
Mehta & Modi Realty Kowkur LLP	DC Date	23-05-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No	88267
	PO Date	14-05-2022
	Req ID	76419
GSTIN : 36ABLFM7631F1Z3	Req Date	13-05-2022
	Loc Req No	141462

	Description of Goods	HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	3
2			
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12574 23/05/22

107689 24/5/22

16:00

for Summit Sales LLP

SUMMIT SALES LLP INWARD No: 80524 Date: 11/6/22 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory