

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 11/6/22		Prepared by: <i>Manish</i>		Serial no. 5087	
Supplier name: <i>SSKhp</i>				HO inward no.	
Firm/Company: <i>MMRKhp</i>		Project: <i>GHT</i>		HO received date	
PO/WO date: 14/5/22		PO/WO No. 88267		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23776	23/5/22	817.74/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				817.74/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	107689		Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				817.74/-	
Amount E – PO / WO value:				5,095.42/-	
Amount F – Difference (A – E):				4277.68	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		20/6/22			
Remarks: Final Bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<i>Manish</i>				
Sign:	<i>Manish</i>				
Date	11/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	23776		
Mehta & Modi Realty Kowkur LLP				Invoice Date.	23-05-2022		
Sy No. 196, Kowkur, Hyderabad, 500010				PO No.	88267		
				PO Date.	14-05-2022		
				Req ID	76419		
				Req Date	13-05-2022		
				Loc Req No	141462		
GSTIN : 36ABLFM7631F1Z3				PAN ABLFM7631F			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos with Mug	7310	3	231.00	693.00	18	124.74
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				693.00		124.74	
62.37				62.37		Total Invoice Amount	
				817.74			
Rupees : Eight Hundred Seventeen and Paise Seventy Four Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

040-66335551
9618244433

Doc No	88267	141462
Doc Date	14-05-2022	
Quote No	Nil	
Quote Date	14-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
2 4022 - Consumables - Dettol - NA - nos	5.00	86.00	0.00	18.00	507.40
3 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	80.00	0.00	18.00	566.40
4 4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	25.20	0.00	5.00	105.84
5 4014 - Consumables - Colin - 500ml - nos	6.00	88.00	0.00	18.00	623.04
6 4035 - Consumables - Harpic - Cleaner - 500ml - nos	3.00	55.00	0.00	18.00	194.70
7 4009 - Consumables - Coconut Broom - other - nos	24.00	16.75	0.00	18.00	474.36
8 4003 - Consumables - Bombay Broom - Big - nos	10.00	88.20	0.00	0.00	882.00
9 4006 - Consumables - Bucket - other - nos with Mug	6.00	231.00	0.00	18.00	1,635.48
Total Order Value . . .					5,095.42

Rupees : Five Thousand Ninty Five and Paise Fourty Two Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Working Day.
Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551
Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

For **Mehta & Modi Realty Kowkur LLP**

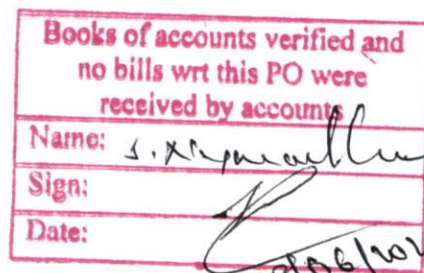
Authorised Signatory

Name : _____

Contact : _____

Name : _____

Date : __/__/__



Accepted the above Terms And Conditions

For **Summit Sales LLP**

Purchase Order

Page(s) 2 Of 2

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Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehra & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

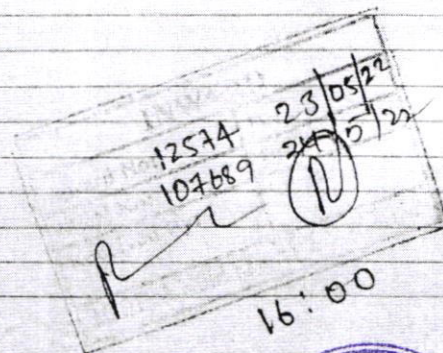
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-05-2022

Customer Details		DC No	20304
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010		DC Date	23-05-2022
		PO No	88267
		PO Date	14-05-2022
		Req ID	76419
		Req Date	13-05-2022
GSTIN : 36ABLFM7631F1Z3		Loc Req No	141462
Description of Goods		HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	3
2			
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory