

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		11/06/2022		Prepared by		MINISH		Serial no.		5099																															
Supplier name		Vasanth Enterprises				HO inward no.																																			
Firm/Company		SSCLP		Project		SHLLP		HO received date																																	
PO/WO date		30/05/2022		PO/WO No.		88733		Scan ID.																																	
Sl no.	Bill no.			Bill date		Bill amount		Original attached																																	
1.	00137			10/06/2022		17,700/-		☒ Yes ☐ No																																	
2.								☐ Yes ☐ No																																	
3.								☐ Yes ☐ No																																	
4.								☐ Yes ☐ No																																	
Amount A – Bills total (Excluding Transport & Hamali Charges):								17,700/-																																	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report																																									
MRN nos.:		108372				Proof of delivery matches MRN		☒ Yes ☐ No																																	
Amount B – Other Credits : Transportation charges																																									
Amount C – Other Debits :																																									
Amount D (D=A+B-C) – Amount to be credited to the supplier:								✓ 17,700/-																																	
Amount E – PO / WO value:								17,700/-																																	
Amount F – Difference (A – E):								NIL																																	
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received																																					
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other																																					
Payment – due date				20/06/2022																																					
Remarks:																																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>M D</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Name:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Approval limit</td> <td>Upto 20k</td> <td>Above 20k</td> <td>Above 100k</td> <td>Upto 20k</td> <td>Above 20k</td> </tr> </table>												Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager	Name:						Sign:						Date						Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager																																				
Name:																																									
Sign:																																									
Date																																									
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k																																				

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)



Vasanth Enterprises
6-3-456/9, Dwarkapuri Colony,
Hyderabad
GSTIN/UID: 36AGJPM2697Q1ZF
State Name : Telangana, Code : 36

Invoice No. VE/22-23/00137	Dated 10-Jun-22
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. 88733	Dated 30-May-22
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)

SUMMIT SALES LLP

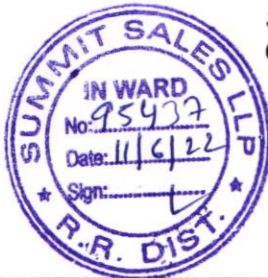
5-4-187 / 3 AND 4, 3rd Floor Soham
Mansion M.G Road Secunderbad-500003
GSTIN/UID : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)

SUMMIT SALES LLP

5-4-187 / 3 AND 4, 3rd Floor Soham
Mansion M.G Road Secunderbad-500003
GSTIN/UID : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	Recron 3S CT 2012 05 Bags x 10 Kgs	55032000	50.000 kgs (400 NOS)	300.00	kgs	15,000.00
						1,350.00
						1,350.00
Total			50.000 kgs			₹ 17,700.00



SGST Tax
CGST Tax

Amount Chargeable (in words)

E. & O.E

Indian Rupees Seventeen Thousand Seven Hundred Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
55032000	15,000.00	9%	1,350.00	9%	1,350.00	2,700.00
Total	15,000.00		1,350.00		1,350.00	2,700.00

Tax Amount (in words) : **Indian Rupees Two Thousand Seven Hundred Only**Company's PAN : **AGJPM2697Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

A/c Holder's Name : **Vasanth Enterprises**Bank Name : **ICICI Bank 004005018031**

A/c No. :

Branch & IFS Code:

for Vasanth Enterprises

Authorised Signatory

This is a Computer Generated Invoice

Inward No: 8281	Dt: 10/6/22
MRN No: 168322	Dt: 11/6/22
Received By:	Sign: 87
SUMMIT SALES LLP	

Purchase Order

Page(s) 1 Of 1

30-05-2022 12:11:18

88733
20.05.22 3:37:22

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

M/S. Vasanth Enterprises
6-3-456/9, Dwarkapuri colony, Panjagutta, Hyderabad - 500 084.

GSTIN 36AGJPM2697Q1ZF

040-67116892

9391678892.

Doc No	88733	169835
Doc Date	30-05-2022	
Quote No	NIL	
Quote Date	14-03-2021	
SupplyType	Supply	

Kind Attn : Mr. Prakash.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1012 - Building material - Polyester Fibres - 6mm - pkts 5 bags	400.00	37.50	0.00	18.00	17,700.00
Total Order Value . . .					17,700.00

Rupees : Seventeen Thousand Seven Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of 'Reliance' brand. 125gms per each pkt.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **M/S. Vasanth Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		26.05.2022	
Site & Phase :		SHLLP		Time:		10:57	
Supplier				Req.No.		169835	
Material required before date:			ID No.			76831	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	Recron 88733		400	Nos			
2.	GI Buckets 88734		24	Nos			
3.	Hacksaw Blade	Double	300	Box			
4.	Hacksaw Blade 88735	Single	10	Box			
Remarks: For stock replenishig purpose.							
Prepared By		Vanajakshi		Approved by		APPROVED BY 28 MAY 2022 SOHAM MODI MANAGING DIRECTOR	
Sign. & Date		26.05.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

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