Advice for approval for credit to supplier

Date:	7/6/22	Prepared by	[illegible]	Serial no.	
Supplier name	EMAMDI ENTERPRISES			HO inward no.	
Firm/Company	MODI PROPERTIES PVT LTD	Project	MRL	HO received date	
PO/WO date	5/5/22	PO/WO No.	87962	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	050	6/6/22	3823/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	108300	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3823/-
Amount E – PO / WO value:			3823/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	13/6/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[illegible]				
Sign:					
Date	7/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED BY 14 JUN 2022 E. PRASAD MANAGER PROMOTIONS

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

EMANDI ENTERPRISES

All types of Digital Inks Suppliers

Tax Invoice

Date : 06-06-2022
Invoice No: EE/22-23/050

To :
Modi Properties Pvt .Ltd.
5-4-187/3&4,IInd Floor, M.G.Road,
Secunderabad - 500003
GSTIN : 36AABCM4761E1ZM

S.NO	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT	SGST @9%	CGST @9%	T.AMOUNT
1	Stationery boards Hoarding	39211900	1.00	3,240.00	3,240.00	291.60	291.60	3,823.20
			1		3,240.00	291.60	291.60	3,823.20
		Round off (+/-)						-
		Grand Total						3,823.20

Rupees in WORDS: Three Thousand Eight Hundred and Twenty THREE and Twenty Paisa only

Company's PAN NO: BBJPR6606L
Company's GST NO: 36BBJPR6606L1Z4

Declaration:

1. Goods once sold will not be taken back
2. Subject to **Telangana** jurisdiction only.

Company Bank Details:
EMANDI ENTERPRISES
AXIS BANK LTD
A/C : 912020057941860
IFSC CODE : UTIB0001455
MALKAJGIRI BRANCH, HYDERABAD

For Emandi Enterprises

Authorised Signatory

Plot No.179, H NO:29-1384/2/4/1, Road No.7, Deendayal Nagar, Neredmet, Malkajgiri, Hyd-56.
Email id's : emandienterprises@gmail.com, rahinidigitals@gmail.com, Cell : 9000753753.

Purchase Order

 05-05-2022 15:41:56

87962
20.04.22 3:26:43

om Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Emandi Enterprises Plot no. 179, H.no. 29-1384/2/4/1, road no.7, Deendayal nagae Neeredmat, Mallkajgiri **GSTIN** 36BBJPR6606L1Z4 9000753753	**Doc No**	87962	167070
	Doc Date	05-05-2022	
	Quote No		
	Quote Date	05-05-2022	
	SupplyType	Supply	

Kind Attn : Mr.Hari

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7628 - Stationery - printing - Hoarding Foam Board - other - nos *List of companies 3x6 board*	1.00	3,240.00	0.00	18.00	3,823.20
					Total Order Value . . .	**3,823.20**

Rupees : Three Thousand Eight Hundred Twenty Three and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	List of companies 3x6 board
Payment Terms	After delivery & production of bll
Tax	Inclusive of all taxes
Delivery Date	09-05-2022
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	09-05-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Emandi Enterprises***