

Date:	7/6/22	Prepared by:	Chukha
Supplier name:	F HATHA, ENTERPRISES		
Firm/Company:	Srinivasa		
PO/WO date:	5/5/22	PO/WO No.:	87757
SI no.:	Bill no.:	Bill date:	Original attached
1	049	6/6/22	1510
2			1510
3			
4			
Amount A - Bills total (Excluding Transport & Hamath Charges):			
Proof of delivery by way of: ☐ DCA/Bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:		108299	
Amount B - Other Credits : Transportation charges		Proof of delivery matches MRN ☐ Yes ☐ No	
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value:		1510	
Amount F - Difference (A - E):		1510	
Quantity received as per PO / WO			
☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No - wait for balance material ☐ Other	
Payment - due date		13/6/22	
Remarks:			
Approved by:	Purchase Officer	Purchase Manager	M D
Name:	Chukha		Accountant
Sign:			Accounts Manager
Date:	7/6/22		
Approval limit	Upto 20k	Above 20k	Above 100k
			Upto 20k
			Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamath charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

APPROVED BY
14 JUN 2022
SASAD



Tax Invoice

Invoice No: EE/22-23/049

GSTIN : 36ACQFS2044C1Z7

S.NO	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT	SGST @9%	CGST @9%	T.AMOUNT
1	Stationery boards A3 size	39211900	4.00	320.00	1,280.00	115.20	115.20	1,510.40
			4		1,280.00	115.20	115.20	1,510.40
		Round off (+/-)						-
		Grand Total						1,510.40

Authorised Signatory

Plot No.179, H NO:29-1384/2/4/1, Road No.7, Deendayal Nagar, Neredmet, Malkajgiri, Hyd-56.
Email id's : emandienterprises@gmail.com, rahinidigitals@gmail.com, Cell : 9000753753.

Purchase Order

1 of 1

05-05-2022 15:41:56

Ori



20.04.22 3:26:43

Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Emandi Enterprises Plot no. 179, H.no. 29-1384/2/4/1, road no.7, Deendayal nagae Neeredmat, Mailkajgiri GSTIN 36BBJPR6606L1Z4 9000753753	Doc No	87957	167067
	Doc Date	05-05-2022	
	Quote No		
	Quote Date	05-05-2022	
	SupplyType	Supply	

Kind Attn : Mr.Hari

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7628 - Stationery - printing - Hoarding Foam Board - other - nos A3 Size Foam Board	4.00	320.00	0.00	18.00	1,510.40
Total Order Value . . .					1,510.40
Rupees : One Thousand Five Hundred Ten and Paise Fourty Only.					

Terms and Conditions :-

Specification / Brand	A3 Size Foam Board
Payment Terms	After delivery & production of bill
Tax	Inclusive of all taxes
Delivery Date	09-05-2022
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	09-05-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For **Summit Sales LLP**
Authorised Signatory

Accepted the above Terms And Conditions
For **Emandi Enterprises**

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 7/6/22		Prepared by: [Signature]		Serial no.	
Supplier name: E.MANO ENTERPRISES				HO inward no.	
Firm/Company: SUMIT S&P		Project: SUMIT S&P		HO received date	
PO/WO date: 5/5/22		PO/WO No.: 87757		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	049	6/6/22	15101	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 108299	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E):

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 13/6/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]				
Sign:	[Signature]				
Date	7/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

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