Date:	7/6/22	Prepared by	[signature]	Serial no.	
Supplier name	Social DNA			HO inward no.	
Firm/Company	Summit Saleep	Project	Summit Saleep	HO received date	
PO/WO date	28/5/22	PO/WO No.	88710	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	096	2/6/22	70,800/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 108420		Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			70,800/-
Amount E – PO / WO value:			70,800/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	13/6/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[signature]	APPROVED BY 14 JUN 2022 E. PRASAD MANAGER-PROMOTIONS			
Sign:	[signature]				
Date	7/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

A DIGITAL MARKETING COMPANY

socialDNA | BUILD AMPLIFY MULTIPLY

Registered Office: 6-3-1089/A-3-1, Gulmohar Avenue, Rajbhavan Road, Somajiguda, HYDERABAD – 500 082 (Andhra Pradesh) (INDIA)	Invoice No: 096	Date: 02.06.2022
	Our Service and tax details **GSTNO:36ACQFS2044C1Z7**	Type of service Advertisement PAN No. : AJIPM8876F Service Tax No.:AJIPM8876FSD001 GSTN :36AJIPM8876F1ZN SAC : **998365**
	Mode/Terms of Payment	100% against invoice
	Buyer's Order Contract	Date:16.11.2019

M/s **Summit Sales LLP**,
5-4-187/3&4, II nd Floor, M.G. Road, Secunderabad-500 003.
GST.NO: 36ACQFS2044C1Z7

S. No.	Particulars/ Descriptions	Unit Rate Rs.	Total Price Rs.
01	Digital Media Marketing Retainer For the month of May '2022	60,000/-	60,000.00
			60,000.00
	SGST 9%		5,400.00
	CGST9%		5,400.00
			70,800.00
		Total -	70,800.00
Rupees Seventy Thousand Eight Hundred Only			

Terms & Conditions

1. All payments should be made on **M/s. Social DNA**

Account details M/s Social DNA
A/C No. 50200027063648, IFSC Code HDFC0000512
HDFC Bank, Somajiguda Branch, Rajbhavan Road,
Hyderabad-500 082

For- Social DNA
Aditya Raj Mankani
Authorized Signatory

Release Order

 28-05-2022 15:17:24

88710
20.05.22 3:37:21

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Social DNA	**Doc No**	88710	167106
6-3-1089/A-3-1, Gulmohar Avenue, Somajiguda, Hyderabad	**Doc Date**	28-05-2022	
	Quote No		
GSTIN 36ABCFM67742ZZ	**Quote Date**	28-05-2022	
9849561567	**SupplyType**	Supply	

Kind Attn : Aditya

Release Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2502 - Ads and Printing - Display - Others - nos *Digital Marketing Retainer for the month of May 2022*	1.00	60,000.00	0.00	18.00	70,800.00
					Total Order Value . . .	**70,800.00**

Rupees : Seventy Thousand Eight Hundred Only.

<u>Terms and Conditions :-</u>

Specification / Brand	Digital Marketing Retainer for the month of May 2022
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	01-05-2022 to 31-05-2022
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	31-05-2022
Measurment	NA
Security	.
Remarks	Nil

For ***Summit Sales LLP***
Authorised Signatory

Accepted the above Terms And Conditions