

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original registration. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Bway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount 3, 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Supplier name	PRANICA PRINTERS		Prepared by	14/6/22
Firm/Company	SUNHIT GROUP		Project	SUNHIT GROUP
PO/WO date	3/6/22		PO/WO No.	88885
SI no.	559		Bill no.	
1.	4/6/22		Bill date	
2.	17/9/25		Bill amount	
3.			Original attached	
4.				
Amount A - Bills total (Excluding Transport & Hamali Charges):				
Proof of delivery by way of ☐ DCS/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report				
M/RN		nos.: 108493		
Amount B - Other Credits : Transportation charges		Proof of delivery matches M/RN ☐ Yes ☐ No		
Amount C - Other Debits :				
Amount D (D=A+B-C) - Amount to be credited to the supplier:				
Amount E - PO / WO value		17,225 / -		
Amount F - Difference (A - E):		17,225 / -		
Quantity received as per PO/WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO		☐ Yes ☐ No - wait for balance material ☐ Other		
Payment - due date		20/6/22		
Remarks:				
Approved by	Purchase Officer	Purchase Manager	M D	Accountant
Name:	Pranica			Accounts Manager
Sign:				
Date	14/6/22			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k
				Above 20k



TAX INVOICE CASH / CREDIT

PRIYANKA PRINTERS

Cell : 98495 58805

93987 02763

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
 ★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
 ★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.

Email : priyankaprinters4@gmail.com

No. 559

Date : 4/06/2022

M/s Summit sales llp common expenses
 M.G. Road, Secunderabad.

Party GSTIN.

SI No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	General material Invoiced		25	265.00	6,625.00
2.	Outward Register		25	265.00	6,625.00
3.	Trucking Material transfer		15	265.00	3,975.00

INWARD	
Inward No: 188	Dt: 4/6/22
MRN No:	Dt:
Received By: Jamar	Sign: [Signature]
MGM PROPERTIES	

E. & O.E.

Rupees Seventeen Thousand
 two hundred five
 only.

Bank Details

Bank : Punjab & Sind Bank
 A/c : 03191100022739
 Branch : Secunderabad Park Lane
 IFSC Code : PSIB0000319

CGST

SGST

TOTAL

17,225.00

GSTIN: 36AROPK5593K1Z0

Composite Scheme

For PRIYANKA PRINTERS

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

K. Venn

Purchase Order

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03-06-2022 14:59:26



88885

20.05.22 3:37:23

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Priyanka Printers 1-4-5/37/A, Bholakpur, Hyderabad GSTIN - 9849558805	Doc No	88885	167120
	Doc Date	03-06-2022	
	Quote No		
	Quote Date	03-06-2022	
	SupplyType	Supply	

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 7671 - Stationery - other - Books - NA - nos General Material Inward Register	25.00	265.00	0.00	0.00	6,625.00
2 7671 - Stationery - other - Books - NA - nos General Material Outward Register	25.00	265.00	0.00	0.00	6,625.00
3 7671 - Stationery - other - Books - NA - nos Turnkey contractor material transfer	15.00	265.00	0.00	0.00	3,975.00
Total Order Value . . .					17,225.00
Rupees : Seventeen Thousand Two Hundred Twenty Five Only.					

Terms and Conditions :-

Specification / Brand	Material Inward, outward register, Turnkey contractor material transfer
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	10-06-2022
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	10-06-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Priyanka Printers**