PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/6/22	Prepared by	Prabhakar	Serial no.	5128
Supplier name	Santosh Tarpaulin .			HO inward no.	
Firm/Company	GVRC	Project	Imopolis	HO received date	
PO/WO date	6/6/22	PO/WO No.	88930 .	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	166	6/6/22	16,582-54	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16,582-54
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108344	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,582-54
Amount E – PO / WO value:	17,192-60
Amount F – Difference (A – E):	610.06
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/6/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		13 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To G V RESERCH CENTERS PVT LTD
5-4-187/3&3 IInd floor SOHAM
MANSION MG ROAD
SECUNDERABAD 500003
GSTIN No. 36AAHCG4562D1ZP

Invoice No: **166**
Invoice Date: 06/06/2022
P.O.NO :- 88930/164998
P.O.Date: 06.06.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	LDPE POLYTHIN SHEET SIZE 15 X 12	3920	149.5 KGS	@ 94/-	**14,053.00**

Rupees in words SIXTEN THOUSAND FIVE HUNDERD EIGHTY TWO and FIFTY FOUR PAISE ONLY

Total ::	**14,053.00**
CGST @ 9 %	**1,264.77**
SGST @ 9 %	**1,264.77**
IGST ::	
Grand Total ::	**16,582.54**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 9339 Dt: 9/6/22
MRN No: 108344 Dt: 10/6/22
Received By: D. Rajkumar Sign: D Rajkumar
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP
IN WARD No: 95467
Date: 11/6/22
Sign:
R.R. DIST.

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
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MRN No: 108344 Dt: 10/6/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

Purchase Order

 06-06-2022 3:05:10 PM

88930
20.05.22 3:37:23

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Santosh Tarpaulin	**Doc No**	88930	164998
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	06-06-2022	
	Quote No	nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	03-06-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4051 - Consumables - Polythene Covers - other - pkts *LDPE Black cover-12'x15'*	155.00	94.00	0.00	18.00	17,192.60
				Total Order Value . . .		**17,192.60**

Rupees : Seventeen Thousand One Hundred Ninty Two and Paise Sixty Only.

Terms and Conditions :-

Specification /	All Items shall be of 1st qlty.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site west,south road purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name :

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	03.06.2022
Site & Phase:	Innopolis	Time:	11:00
Supplier		Req. No.	164998
Material required before date:	05.06.2022	ID No.	76970

No	Description	Size	Quantity	Units	Inward No	Date
1.	Black Cover 88930	-	22,500	Sft		
2.						
3.						
4.						
5.						
6						
7						
8						
	Mayur					

Remarks: Towards Site west,south road purpose.

Prepared By	K.Praveen	Approved by	T.Madhu
Sign. & Date	03.06.2022	Sign. & Date	03.06.2022

Note:

APPROVED
01 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

156 kg - 94 + 18 %

LDP sheet

4051- Con- LDPE Blue
cover. 12'x15'