PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/06/22	Prepared by	Ramya	Serial no.	5136
Supplier name	Rita seeds store			HO inward no.	
Firm/Company	MRPLLP	Project	NGH	HO received date	
PO/WO date	23/05/22	PO/WO No.	88497	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	857	2/6/22	~~14100~~ 1400/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	14,00/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	108123	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,400/-
Amount E – PO / WO value:	1,400/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	20/06/22
Remarks:	final

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	13/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

☎ : 23222835
: 66778470

GSTIN : 36AKAPK8182D1Z8 **TAX INVOICE**

RITA SEEDS STORE

DEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.
 # 3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

Date 2.6.022

No. 857

M/s. Modi Realty pocharam LLP

Sl. No.	PARTICULARS	Qty.	Rate	Amount Rs.	Ps.
1.	plant Cutter -			600.	00
2.	Hedge Cutter			800.	00
			TOTAL	1400	

SUMMIT SALES LLP
INWARD
No: 95424
Date: 10/6/22
Sign:
R.R. DIST.

82/231546
2/6/22

13:00 INWARD
Inward No: 11335 Dt: 4/06/22
MRN No: 108123 Dt: 6/6/22
Received By: Bhola Sign:
NILGIRI HEIGHTS

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.

For RITA SEEDS STORE
2/6/022
Signature

Purchase Order

 23-05-2022 12:03:14

88497
27.04.22 12:24:14

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Rita Seeds Basheerbagh, Secunderabad.	**Doc No**	88497	181965
	Doc Date	23-05-2022	
GSTIN 36AKAPK8182D1Z8	**Quote No**	Nil	
23222835,65168470 9949015953	**Quote Date**	08-04-2021	
	SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9552 - Tools - Plant cutter - NA - nos *Prunning Cutter*	1.00	600.00	0.00	0.00	600.00
2	9552 - Tools - Plant cutter - NA - nos *edge cutter*	1.00	800.00	0.00	0.00	800.00
				Total Order Value . . .		**1,400.00**

Rupees : One Thousand Four Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order for Grass cutting in lawn & landscaping area purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Rita Seeds***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	20-05-2022
Site & Phase :	Niligiri Heights	Time:	17:35
Supplier:		Req. No.	181965
0Material required before date:	22.05.22	ID No.	76592

No	Description	Size	Quantity	Units	Inward No	Date
1	**Prooning Cutters**	STD	01	No's		
2	**Edge Cutters**	STD	01	No's		
3						
4						
5	88497					
6						
7						
8						
9						
10						

Remarks: For Grass Cutting in Lawn and Landscaping area Purpose

Prepared By	Vijay Raj	Approved by	
Sign.& Date	20.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
23 MAY 2022
P. [illegible]
Sr. MANAGER PURCHASE