PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/6/22	Prepared by	Deepa	Serial no.	5147
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	7/6/22	PO/WO No.	89011	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24105	11/6/22	604.16	☑ Yes ☐ No
2.			|	☐ Yes ☐ No
3.			|	☐ Yes ☐ No
4.			|	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	604.16
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	108459	Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	604.16
Amount E – PO / WO value:	4,438
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	20/6/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	13/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	24105
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	11-06-2022
	PO No.	89011
	PO Date.	07-06-2022
	Req ID	77049
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	06-06-2022
	Loc Req No	193293

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	4	128.00	512.00	18	92.16
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	512.00		92.16
	46.08	46.08	Total Invoice Amount	604.16		

Rupees : Six Hundred Four and Paise Sixteen Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 95447
Date: 11/6/22
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 07-06-2022 15:41:07

89011
07.06.22 12:13:52

rom Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89011	193293
Doc Date	07-06-2022	
Quote No	Nil	
Quote Date	07-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	6.00	80.00	0.00	18.00	566.40
2	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
3	4014 - Consumables - Colin - 500ml - nos	5.00	88.20	0.00	18.00	520.38
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	80.00	0.00	18.00	566.40
5	4001 - Consumables - Air Freshner - NA - nos *Odonil*	6.00	45.00	0.00	18.00	318.60
6	4080 - Consumables - Bombay Brooms - Other - Nos	50.00	10.00	0.00	0.00	500.00
7	4041 - Consumables - Mopping stick - NA - nos	4.00	128.00	0.00	18.00	604.16
8	4009 - Consumables - Coconut Broom - other - nos	10.00	16.75	0.00	0.00	167.50
9	4040 - Consumables - Mopping Cloth - NA - nos *Yellow-15 White-15*	30.00	16.75	0.00	5.00	527.63
10	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	86.00	0.00	18.00	507.40
					Total Order Value . . .	**4,437.77**

Rupees : Four Thousand Four Hundred Thirty Seven and Paise Seventy Six Only.

PART DELIVERY DETAILS

	Bill No.	Bill Dt.	Amount
1.	24039	8/6/22	3,833.60/-
2.			
3.			
4.			
5.			

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Purchase Order

 07-06-2022 15:41:07 Original / Office Copy / Purchase Div.Copy

arranty	Nil
vance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MODIREALTY MALLAPUR LLP	Date:	06.06.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	12:00
Supplier		Req. No.	193293
Material required before date:	08.06.22	ID No.	77049

No	Description	Size	Quantity	Units	Inward No	Date
1.	Room freshners spray	Std	6	No's		
2.	Vim bar	Std	6	No's		
3	Coline	Std	5	No's		
4	Lizol 89011	Std	6	No's		
5	Odonil	Std	8	No's		
6	Bombay brooms (small)	Std	50	No's		
7	Mopping stick	Std	4	No's		
8	Coconut brooms (bigg)	Std	10	No's		
9	Cleaning cloth yellow	Std	15	No's		
10	Cleaning cloth white	Std	15	No's		
11	Hand wash	Std	5	No's		

Remarks: For site and sales ofiice cleaning work purpose at GMR site.		Approved by	Ram prasad
Prepared By	Janaki	Sign. & Date	
Sign.& Date	06.06.22		

Note:

A. Janaki

APPROVED BY
06 JUN 2022
M. RAM PRASAD. (G.M.R.)
Project Manager

APPROVED
08 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	20583
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	DC Date.	11-06-2022
	PO No.	89011
	PO Date.	07-06-2022
	Req ID	77049
GSTIN : 36AAEFM1459R1ZP	Req Date	06-06-2022
	Loc Req No	193293

	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	4
2			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 80577
Date: 15/6/22
Sign:
R.R. DIST.

INWARD
MODI REALTY MALLAPUR LLP
Ward No 8562 Dt. 11/6/22
MRN No 108459 Dt. 13/06/22
Received By Gowan Sign. 11/6/22