PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/6/22	Prepared by	Deepa	Serial no.	5117
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	9/6/22	PO/WO No.	89087	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24107	11/6/22	4919.90	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4919.90
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	108460	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,919.90
Amount E – PO / WO value:	7,950.73
Amount F – Difference (A – E):	3,030.83
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	20/6/22
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	13/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24107
Modi Rcality Mallapur LLP	Invoice Date.	11-06-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	89087
	PO Date.	09-06-2022
	Req ID	77053
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	06-06-2022
	Loc Req No	193294

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	231.00	2,310.00	12	277.20
2	7560 - Stationery - other - Pen - NA - nos blue	9608	20	3.50	70.00	18	12.60
3	7563 - Stationery - other - Pencil - NA - boxes	4421	1	42.00	42.00	12	5.04
4	4108 - Consumables - Water Bottle - NA - Nos		4	193.00	772.00	18	138.96
5	7544 - Stationery - other - Marker - NA - nos black	9608	10	16.00	160.00	18	28.80
6	7584 - Stationery - other - Scribbling Pads - other -		10	15.00	150.00	18	27.00
7	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	6	115.00	690.00	18	124.20
8	7560 - Stationery - other - Pen - NA - nos black	9608	10	3.50	35.00	18	6.30
9	7594 - Stationery - other - Stapler pin - other - boxes small	7415	10	6.00	60.00	18	10.80
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,289.00	630.90
	315.45	315.45	Total Invoice Amount	4,919.90	

Rupees : Four Thousand Nine Hundred Ninteen and Paise Ninty Only.

SUMMIT SALES LLP
IN WARD
No: 95449
Date: 11/6/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-06-2022 12:13:48

89087
07.06.22 12:13:53

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	89087	193294
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-06-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	231.00	0.00	12.00	2,587.20
2	7560 - Stationery - other - Pen - NA - nos *blue*	20.00	3.50	0.00	18.00	82.60
3	7563 - Stationery - other - Pencil - NA - boxes	1.00	42.00	0.00	12.00	47.04
4	4066 - Consumables - Water bottle - NA - nos *1liter*	12.00	55.00	0.00	18.00	778.80
5	4108 - Consumables - Water Bottle - NA - Nos	6.00	193.00	0.00	18.00	1,366.44
6	7544 - Stationery - other - Marker - NA - nos *black*	10.00	16.00	0.00	18.00	188.80
7	7584 - Stationery - other - Scribbling Pads - other - nos	10.00	15.00	0.00	18.00	177.00
8	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	6.00	115.00	0.00	18.00	814.20
9	7560 - Stationery - other - Pen - NA - nos *black*	10.00	3.50	0.00	18.00	41.30
10	3516 - Computers and Peripherals - Mouse - NA - nos	5.00	304.50	0.00	18.00	1,796.55
11	7594 - Stationery - other - Stapler pin - other - boxes *small*	10.00	6.00	0.00	18.00	70.80
					Total Order Value . . .	**7,950.73**

Rupees : Seven Thousand Nine Hundred Fifty and Paise Seventy Three Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _______, Admin 9502211011

Penality For Delay Nil

For ***Modi Reality Mallapur LLP***
Authorised Signatory

Name : 11/06/2022

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 10-06-2022 12:13:48 Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site and sales office purpose at GMR site.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

11/06/2022

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MODIREALTY MALLAPUR LLP	Date:	06.06.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	12:00
Supplier		Req. No.	193294
Material required before date:	08.06.22	ID No.	77053

No	Description	Size	Quantity	Units	Inward No	Date
1	A4 sheets	std	10	Bundles		
2	Blue pens	std	30 20	No's		
3	penciles	std	10 1	No's		
4	Water bottles	1 ltr	12	No's		
5.	Water bottles	20 ltrs	6	No's		
6.	Marker (balck)	std	10	No's		
7.	Scribling pads	std	10	No's		
8.	Measuring tapes 5mtr	std	6	No's		
9.	Back pens	std	10	No's		
10.	lap top mouse	std	05	No's		
11	Stapler pins (small)	std	10	boxes		

89087

Remarks: For site and sales office Purpose at GMR Site.

Prepared By	A.Janaki	Approved by	Ram prasad
Sign.& Date	06.06.22	Sign. & Date	24.02.22

Note:

A. Janaki

APPROVED
11 JUN 2022
MINISH PAREKH
MANAGER PROCUREMENT

APPROVED BY
06 JUN 2022
M. RAM PRASAD (G.M.R.)
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Reality Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

GSTIN : 36AAEFM1459R1ZP

DC No.	20585
DC Date.	11-06-2022
PO No.	89087
PO Date.	09-06-2022
Req ID	77053
Req Date	06-06-2022
Loc Req No	193294

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2	7560 - Stationery - other - Pen - NA - nos	9608	20
3	7563 - Stationery - other - Pencil - NA - boxes	4421	1
4	4108 - Consumables - Water Bottle - NA - Nos		4
5	7544 - Stationery - other - Marker - NA - nos	9608	10
6	7584 - Stationery - other - Scribbling Pads - other - nos		10
7	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	6
8	7560 - Stationery - other - Pen - NA - nos	9608	10
9	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
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Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 80576
Date: 15/6/22
Sign:

INWARD
MODI REALTY MALLAPUR LLP
Inward No 8564 Dt. 11/6/22
108460 Dt. 13/06/22
gowa 11/6/22

for Summit Sales LLP

Authorised signatory