PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/6/22	Prepared by	Deepa	Serial no.	5118
Supplier name	Summit sales LLP			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	6/6/22	PO/WO No.	88953	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24108	11/6/22	10,823.90	☑ Yes □ No
2.			|	□ Yes □ No
3.			|	□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,823.90
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	108462	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,823.90
Amount E – PO / WO value:	40453.47
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/6/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	13/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	24108
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	11-06-2022
	PO No.	88953
	PO Date.	06-06-2022
	Req ID	77023
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	06-06-2022
	Loc Req No	193285

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6548 - Paints - Janata Paste - NA - kgs		12	84.00	1,008.00	18	181.44
2	7109 - Plumbing - other - Araldite - other - gms	3506	12	630.00	7,560.00	18	1,360.80
3	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	12	50.40	604.80	18	108.86
	silk						
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,172.80		1,651.10
	825.55	825.55	Total Invoice Amount	10,823.90		

Rupees : Ten Thousand Eight Hundred Twenty Three and Paise Ninty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 95450
Date: 11/6/22
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Purchase Order

 06-06-2022 17:06:18

88953
20.05.22 3:37:23

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	88953	193285
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	06-06-2022	
	Quote No	Nil	
040-66335551	**Quote Date**	06-06-2022	
9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *20kg*	15.00	703.00	0.00	18.00	12,443.10
2	6548 - Paints - Janata Paste - NA - kgs	12.00	84.00	0.00	18.00	1,189.44
3	7109 - Plumbing - other - Araldite - other - gms	24.00	630.00	0.00	18.00	17,841.60
4	3134 - Chemicals - Tile Grout - 1kg - pkts *silk*	12.00	50.40	0.00	18.00	713.66
5	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	12.00	50.40	0.00	18.00	713.66
6	1012 - Building material - Polyster Fibres - 6mm - pkts	160.00	40.00	0.00	18.00	7,552.00
				Total Order Value . . .		**40,453.47**

Rupees : Fourty Thousand Four Hundred Fifty Three and Paise Fourty Seven Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	24025	7/06/22	29,630/-
2.			
3.			
4.			
5.			

Blnc Rs:- 10,823.47

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for D-block 3rd floor 301 to 304 granite laying & fixing work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP	Date:	06-06-2022
Site & Phase :	GMR	Time:	12:10
Supplier		Req. No.	193285
Material required before date: Urgent		ID No.	77023

No	Description	Size	Quantity	Units	Inward No	Date
1.	Roff Stone Tile Adhesive (code - T03)	20 Kgs	15	Bags		
2.	Araldite	1 kgs	24	nos		
3.	Tile Grout silk	1 kgs	12	Nos		
4.	Tile Grout White	1 kgs	12	Nos		
5.	Jentha paste	500 gms	12	Nos		
6.	Recron	-	160	Nos		
7.						
8.						
9.						
10.						

88953.

Remarks: For D-Block 3rd floor 301 to 304 Granite laying & Fixing work site .

Prepared By	Rahul.T	Approved by	Ram Prasad
Sign.& Date	06-06-2022	Sign. & Date	06-06-2022

Note:

APPROVED BY
M. RAM PRASAD. (G.M.R.)
Project Manager

APPROVED
07 JUN 2022
P. PRABHAKAR
S. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	20586
Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	DC Date.	11-06-2022
	PO No.	88953
	PO Date.	06-06-2022
	Req ID	77023
GSTIN : 36AAEFM1459R1ZP	Req Date	06-06-2022
	Loc Req No	193285

	Description of Goods	HSN/SAC	Qty
1	6548 - Paints - Janata Paste - NA - kgs		12
2	7109 - Plumbing - other - Araldite - other - gms	3506	12
3	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	12
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 80576
Date: 15/6/22
Sign:
R.R. DIST.

INWARD
MODI REALTY MALLAPUR LLP
Ward No 8563 Dt. 11/6/22
MRN No 108462 Dt. 13/06/22
Received By Soma Sign 11/6/22