

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 12/06/22		Prepared by: P. Prabhakar		Serial no. 5282	
Supplier name: Santosh Tarpaugh				HO inward no.	
Firm/Company: MPP2		Project: MPP2		HO received date	
PO/WO date: 1/6/22		PO/WO No. 88850		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	164	2/6/22	275.28	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			275.28
Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 108530	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			275.28
Amount E – PO / WO value:			275.27
Amount F – Difference (A – E):			—
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		27/6	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

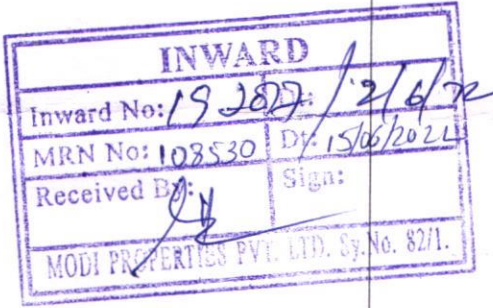
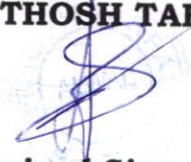
To MODI PROPERTIES PVT .LTD
5-4-187/3&4 IInd floor MG ROAD
SECUNDERABAD 500003

GSTIN No. 36AABCM4761E1ZMInvoice No: **164**

Invoice Date: 02/06/2022

P.O.No.88850/178569

P.O.Date: 01.06.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN SIZE 9ft X 6ft 3nos 	3926	162 SFT	@ 1.44/-	233.28
Rupees in words TWO HUNDRED SEVENTY FIVE and TWENTY EIGHT PAISE ONLY				Total ::	233.28
				CGST @ 9%	21.00
				SGST @ 9%	21.00
				IGST 18% ::	
				Grand Total ::	275.28
Receiver Signature & Seal				For SANTHOSH TARPAULIN  Authorized Signatory	



Purchase Order

Page(s) 1 Of 1

01-06-2022 14:44:15



88850

20.05.22 3:37:23

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	88850	178569
Doc Date	01-06-2022	
Quote No	Nil	
Quote Date	01-06-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6012 - Miscellaneous - Blue Sheet - other - sft Tarpaulin cover 9'x6'-3 nos	162.00	1.44	0.00	18.00	275.27
Total Order Value . . .					275.27

Rupees : Two Hundred Seventy Five and Paise Twenty Seven Only.

Terms and Conditions :-

Specification / Brand Tarpaulin sheet

Payment Terms After delivery

Tax GST included in the above prices

Delivery Date With 3 days

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order is for club house purpose

Completion Date Nil

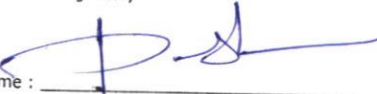
Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		25.05.2022	
Site & Phase :		May Flower Platinum		Time:		11:50	
Supplier				Req.No.		178569	
Material required before date:		29.04.2022		ID No.		76744	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Tarpaulin cover	3'0"x3'0"x2'	01	No's			
2	Tarpaulin cover	6'0"x4'6"x1'	01	No's			
3	Tarpaulin cover	9'0"x4'10"x1'	01	No's			
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards snooker area at club house use purpose .							
Prepared By		A.Sravani		Approved by		K.Narendar Reddy	
Sign.& Date		25.05.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

