PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	18/6/22	Prepared by	Deepa	Serial no.	5211
Supplier name	SSHHP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	8/6/22	PO/WO No.	89036	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24100	10/6/22	7,71·72	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7,71·72
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	108395	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,71·72
Amount E – PO / WO value:	7,71·72
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	27/6/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	D				
Date	18/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	24100
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	10-06-2022
	PO No.	89036
	PO Date.	08-06-2022
	Req ID	77114
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	07-06-2022
	Loc Req No	141953

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	~~4005 - Consumables - Broom with stick - NA - nos~~		2	~~115.00~~	~~230.00~~	~~18~~	~~41.40~~
2	4041 - Consumables - Mopping stick - NA - nos	9603	2	128.00	256.00	18	46.08
3	4071 - Consumables - Wiper - Other - nos	9603	2	84.00	168.00	18	30.24
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	654.00		117.72
	58.86	58.86	Total Invoice Amount	771.72		

Rupees : Seven Hundred Seventy One and Paise Seventy Two Only.

SUMMIT SALES LLP
IN WARD
No: 95419
Date: 16/6/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

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89036
07.06.22 12:13:53

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000..
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89036	141953
Doc Date	08-06-2022	
Quote No	Nil	
Quote Date	08-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4005 - Consumables - Broom with stick - NA - nos	2.00	115.00	0.00	18.00	271.40
2	4041 - Consumables - Mopping stick - NA - nos	2.00	128.00	0.00	18.00	302.08
3	4071 - Consumables - Wiper - Other - nos	2.00	84.00	0.00	18.00	198.24
				Total Order Value . . .		**771.72**

Rupees : Seven Hundred Seventy One and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site works purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

Name : 11/06/2022

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MEHTA AND MODI REALTY KOWKUR LLP	Date:	07-06-2022
Site & Phase:	GHT	Time:	16.00
Supplier:		Req. No.	141953
Material required before :	**09-06-2022**	ID No.	77114

No	Description	Size	Quantity	Units	Inward No	Date
1	Cobweb cleaner broom	STD	02	Nos		
2	Mopping Sticks	STD	02			
3	Wipers	STD	02			
4						
5		APPROVED				
6	89036					
7		11 JUN 2022				
8		PARIKH				
9						
10						
11						

Remarks: For Club house Cleaning purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	20-01-2022	Sign. & Date	

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

1 of 1 - 10-06-2022

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	20578
DC Date	10-06-2022
PO No.	89036
PO Date	08-06-2022
Req ID	77114
Req Date	07-06-2022
Loc Req No.	141953

	Description of Goods	HSN/SAC	Qty
1	4005 - Consumables - Broom with stick - NA - nos		2
2	4041 - Consumables - Mopping stick - NA - nos	9603	2
3	4071 - Consumables - Wiper - Other - nos	9603	2
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INWARD

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 80628
Date: 20/6/24
Sign:
R.R. DIST.

Authorised signatory