

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:		18/6/22		Prepared by		Deepa		Serial no.		5211	
Supplier name		SSKLP						HO inward no.			
Firm/Company		mmkklp		Project		GHT		HO received date			
PO/WO date		8/6/22		PO/WO No.		89036		Scan ID.			
Sl no.	Bill no.			Bill date			Bill amount			Original attached	
1.	24100			10/6/22			7,71.72			☒ Yes ☐ No	
2.										☐ Yes ☐ No	
3.										☐ Yes ☐ No	
4.										☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):										7,71.72	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		108295					Proof of delivery matches MRN			☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges										—	
Amount C – Other Debits :										—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:										7,71.72	
Amount E – PO / WO value:										7,71.72	
Amount F – Difference (A – E):										—	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				27/6/22							
Remarks: final bill											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		Deepa									
Sign:		D									
Date		18/6/22									
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

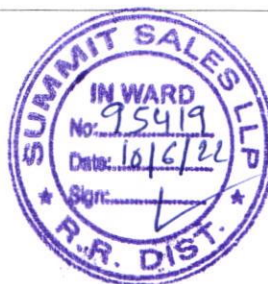
PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.	24100		
Mchta & Modi Realty Kowkur LLP				Invoice Date.	10-06-2022		
Sy No. 196, Kowkur, Hyderabad, 500010				PO No.	89036		
GSTIN : 36ABLFM7631F1Z3				PO Date.	08-06-2022		
PAN ABLFM7631F				Req ID	77114		
				Req Date	07-06-2022		
				Loc Req No	141953		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4005 - Consumables - Broom with stick - NA - nos		2	115.00	230.00	18	41.40
2	4041 - Consumables - Mopping stick - NA - nos	9603	2	128.00	256.00	18	46.08
3	4071 - Consumables - Wiper - Other - nos	9603	2	84.00	168.00	18	30.24
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14							
15							
IGST	CGST	SGST	Total Taxable Amount	654.00			117.72
	58.86	58.86	Total Invoice Amount	771.72			

Rupees : Seven Hundred Seventy One and Paise Seventy Two Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

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08-06-2022 13:03:05



89036

07.06.22 12:13:53

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500000
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	89036	141953
Doc Date	08-06-2022	
Quote No	Nil	
Quote Date	08-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4005 - Consumables - Broom with stick - NA - nos	2.00	115.00	0.00	18.00	271.40
2 4041 - Consumables - Mopping stick - NA - nos	2.00	128.00	0.00	18.00	302.08
3 4071 - Consumables - Wiper - Other - nos	2.00	84.00	0.00	18.00	198.24
Total Order Value . . .					771.72

Rupees : Seven Hundred Seventy One and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site works purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : 11/06/2022

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MEHTA AND MODI REALTY KOWKUR LLP		Date:		07-06-2022	
Site & Phase:		GHT		Time:		16.00	
Supplier:				Req. No.		141953	
Material required before :		09-06-2022		ID No.		77114	

No	Description	Size	Quantity	Units	Inward No	Date
1	Cobweb cleaner broom	STD	02	Nos		
2	Mopping Sticks	STD	02			
3	Wipers	STD	02			
4						
5						
6						
7						
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9						
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11						

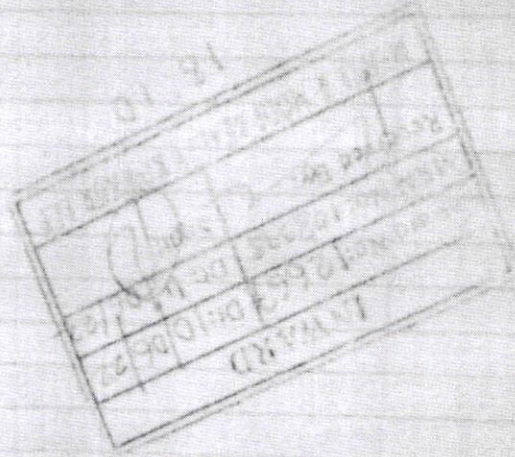
89036

Remarks: For Club house Cleaning purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	20-01-2022	Sign. & Date	



for Summit Sales LLP



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Customer Details				
Supplier: Customer / Transporter - Copy				
M/s. S. & M. Realty Kowkur LLP				
SV No. 196, Kowkur, Hyderabad 500010				
GSTIN: 36ABLPM7631F123				
Description of Goods				
1	4005 - Consumables - Broom with stick - NA - nos			
2	4041 - Consumables - Mopping stick - NA - nos			
3	4071 - Consumables - Wiper - Other - nos			
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