

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/6/22	Prepared by	Kavitha	Serial no.	5358
Supplier name	Summit sales up			HO inward no.	
Firm/Company	MMRK11P	Project	GHT	HO received date	
PO/WO date	16/2/22	PO/WO No.	85611	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22145	17/2/22	2,105/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,105/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.:	103865
Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2105/-
Amount E – PO / WO value:	2945/-
Amount F – Difference (A – E):	840/-
Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	27/06/22
Remarks: - Final Bill-	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	21/6/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		22145	
Mchta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F				Invoice Date.		17-02-2022	
				PO No.		85611	
				PO Date.		16-02-2022	
				Req ID		73894	
				Req Date		16-02-2022	
				Loc Req No		141204	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		2	750.00	1,500.00	12	180.00
2	9596 - Tools - Bamboo - NA - Nos		5	85.00	425.00	0	0.00
	Big						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				1,925.00		180.00	
Total Invoice Amount				2,105.00			
Rupees : Two Thousand One Hundred Five Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page: 1 Of 1

16-03-2022 10:58:34

Original / Office Copy / Purchase Div. Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No 85611 141204

Doc Date 16-02-2022

Quote No NIL

Quote Date 16-02-2022

SupplyType Supply

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4062 - Consumables - Torch light - Big - nos	3.00	750.00	0.00	12.00	2,520.00
2 9596 - Tools - Bamboo - NA - Nos Big	5.00	85.00	0.00	0.00	425.00
Total Order Value . . .					2,945.00

Rupees : Two Thousand Nine Hundred Fourty Five Only.

Terms and Conditions :-

Specification / As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Security use

Completion Date Nil

Measurement Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

Books of accounts verified and
no bills wrt this PO were
received by accounts
Name: S. Repurallu
Sign:
Date: 20/03/22

Books of accounts verified and
no bills wrt this PO were
received by accounts
Name: S. Repurallu
Sign:
Date: 20/03/22

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : / /

Requisition Form

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

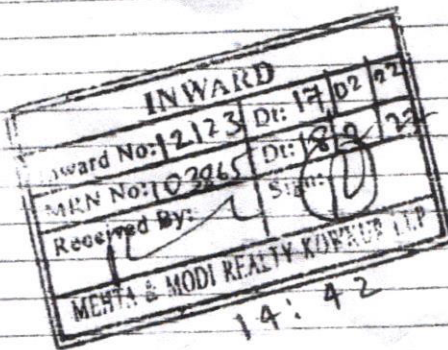
Email: purchase@modiproperties.com

1 of 1 : 17-02-2022

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		DC No.	18949
Mehta & Modi Realty-Kowkur LLP		DC Date.	17-02-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	85611
		PO Date.	16-02-2022
		Req ID	73894
		Req Date	16-02-2022
GSTIN : 36ABLFM7631F1Z3		Loc Req No	141204
	Description of Goods	HSN/SAC	Qty
1	4062 - Consumables - Torch light - Big - nos		2
2	9596 - Tools - Bamboo - NA - Nos		5
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction