

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 21/6/22		Prepared by: kavitha		Serial no. 5351	
Supplier name: Summit Sales Up				HO inward no.	
Firm/Company: MPPL		Project: MPL		HO received date	
PO/WO date: 01/2/22		PO/WO No. 85036		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21996	9/2/22	1877/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1877/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 103469	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1877/-
Amount E – PO / WO value:			3,128/-
Amount F – Difference (A – E):			1251/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		27/06/22	
Remarks: – Final Bill –			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	kavitha				
Sign:	21/6/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-06-2022

Customer Details Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice No.	21996		
				Invoice Date.	09-02-2022		
				PO No.	85036		
				PO Date.	01-02-2022		
				Req ID	73341		
				Req Date	28-01-2022		
				Loc Req No	178350		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2279 - Carpentry -glass - Frame with mirror - Other - 15" x 20"		3	530.25	1,590.75	18	286.32
2							
3							
4							
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14							
15							
IGST		CGST	SGST	Total Taxable Amount		1,590.75	286.32
		143.16	143.16	Total Invoice Amount		1,877.08	
Rupees : One Thousand Eight Hundred Seventy Seven and Paise Eight Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

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17-06-2022 10:39:37

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	85036	178350
Doc Date	01-02-2022	
Quote No	Nil	
Quote Date	28-02-2019	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2279 - Carpentry -glass - Frame with mirror - Other - Nos 15" x 20"	5.00	530.25	0.00	18.00	3,128.48
Total Order Value . . .					3,128.48

Rupees : Three Thousand One Hundred Twenty Eight and Paise Fourty Seven Only.

Terms and Conditions :-**Specification / Brand** Above item shall be of 'Saintgobain / Modi guard' brand 5mm thickness. Frame of fibre material.**Payment Terms** After delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next day.**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Club House Washroom purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and no bills wrt this PO were received by accounts	
Name:	<i>[Signature]</i>
Sign:	<i>[Signature]</i>
Date:	20/6/22

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		28.01.2022	
Site & Phase :		May Flower Platinum		Time:		16:57	
Supplier				Req.No.		178350	
Material required before date:			01.02.2022		ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1	Mirrors	15"x18"	05	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards Clubhouse washrooms use purpose

Prepared By		B.Nandini		Approved by		S.V.Subba Reddy	
Sign.& Date		28.01.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 09-02-2022

Customer Details		DC No.	18830
Modi Properties Private Limited.,		DC Date	09-02-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	85036
		PO Date	01-02-2022
		Req ID	73341
		Req Date	28-01-2022
GSTIN: 36AABCM4761E1ZM		Loc Req No	178350
Description of Goods		HSN/SAC	Qty
1	2279 - Carpentry -glass - Frame with mirror - Other - Nos		3
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Subject to Hyderabad Jurisdiction

INWARD	
Received By: <i>[Signature]</i>	Date: <i>09-02-2022</i>
Signature: <i>[Signature]</i>	Date: <i>09-02-2022</i>
MODI PROPERTIES PVT. LTD. Sy No 82/1	

for Summit Sales LLP