

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 20/06/22		Prepared by: Vanajashri		Serial no. - 5306																															
Supplier name: SSIUP				HO inward no.																															
Firm/Company: mfm/UP		Project: GMR		HO received date																															
PO/WO date: 22/01/22		PO/WO No. 84803		Scan ID.																															
Sl no.	Bill no.	Bill date	Bill amount	Original attached																															
1.	21709	25/01/22	578/-	☒ Yes ☐ No																															
2.				☐ Yes ☐ No																															
3.				☐ Yes ☐ No																															
4.				☐ Yes ☐ No																															
Amount A – Bills total (Excluding Transport & Hamali Charges):				578/-																															
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report																																			
MRN nos.:	18601	Proof of delivery matches MRN		☒ Yes ☐ No																															
Amount B – Other Credits : Transportation charges				-																															
Amount C – Other Debits :				-																															
Amount D (D=A+B-C) – Amount to be credited to the supplier:				578/-																															
Amount E – PO / WO value:				578/-																															
Amount F – Difference (A – E):				-																															
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received																																	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other																																	
Payment – due date		27/06/22																																	
Remarks:																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>M D</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Name:</td> <td>Vanajashri</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>20/06/22</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Approval limit</td> <td>Upto 20k</td> <td>Above 20k</td> <td>Above 100k</td> <td>Upto 20k</td> <td>Above 20k</td> </tr> </table>						Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager	Name:	Vanajashri					Sign:						Date	20/06/22					Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager																														
Name:	Vanajashri																																		
Sign:																																			
Date	20/06/22																																		
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-06-2022

Customer Details				Invoice No.		21709		
Modi Realty Genome Valley LLP Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad GSTIN : 36ABFFM3063P1ZU				Invoice Date.		25-01-2022		
				PO No.		84803		
				PO Date.		22-01-2022		
				Req ID		73157		
				Req Date		21-01-2022		
				Loc Req No		95038		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	7560 - Stationery - other - Pen - NA - nos blue	9608	30	3.50	105.00	18	18.90	
2	7560 - Stationery - other - Pen - NA - nos black	9608	20	3.50	70.00	18	12.60	
3	7592 - Stationery - other - stamp pad - NA - nos	9612	5	32.00	160.00	18	28.80	
4	7563 - Stationery - other - Pencil - NA - boxes box	4421	2	42.00	84.00	12	10.08	
5	7523 - Stationery - other - Eraser - NA - nos small		10	1.50	15.00	18	2.70	
6	7594 - Stationery - other - Stapler pin - other - boxes boxes	7415	10	6.00	60.00	18	10.80	
7								
8								
9								
10								
11								
12								
13								
14								
15								
IGST		CGST	SGST	Total Taxable Amount		494.00		83.88
		41.94	41.94	Total Invoice Amount		577.88		
Rupees : Five Hundred Seventy Seven and Paise Eighty Eight Only.								

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 of 1

16-06-2022 4:52:03 PM

Original / Office Copy / Purchase Div.COPY

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details				
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433		Doc No	84803	95038
		Doc Date	22-01-2022	
		Quote No	Nil	
		Quote Date	17-01-2022	
		SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7560 - Stationery - other - Pen - NA - nos blue	30.00	3.50	0.00	18.00	123.90
2 7560 - Stationery - other - Pen - NA - nos black	20.00	3.50	0.00	18.00	82.60
3 7592 - Stationery - other - stamp pad - NA - nos	5.00	32.00	0.00	18.00	188.80
4 7563 - Stationery - other - Pencil - NA - boxes box	2.00	42.00	0.00	12.00	94.08
5 7523 - Stationery - other - Eraser - NA - nos small	10.00	1.50	0.00	18.00	17.70
6 7594 - Stationery - other - Stapler pin - other - boxes boxes	10.00	6.00	0.00	18.00	70.80
Total Order Value . . .					577.88
Rupees : Five Hundred Seventy Seven and Paise Eighty Eight Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Bloomdale Residency at Genome Valley
Murharipalli,servey no-31& 32
Phone. Madhu Site Engineer - 9502211499

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order forBRVG site office purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

Accepted the above Terms And Conditions

For **Modi Realty Genome Valley LLP**

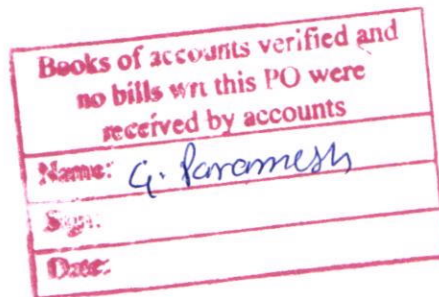
For **Summit Sales LLP**

Authorised Signatory

Name : _____

Name : _____

Date : __/__/__



Requisition Form

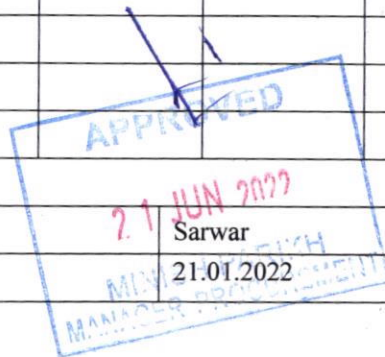
Company Name:	MRGV	Date:	21.01.2022
Site & Phase :	BRGV	Time:	2:00PM
Supplier		Req. No.	95038
Material required before date:	24.01.2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Blue pens		30	No's		
2	Black Pens		20	No's		
3	Stamp Pads		05	No's		
4	Pencils		02	Boxes		
5	Eraser		10	No's		
6	Stapler Pins	Small	10	Boxes		
7						
8						
9						
10						

Remarks: for BRGV Site Office purpose.

Prepared By	Pushpalatha	Approved by	Sarwar
Sign. & Date	21.01.2022	Sign. & Date	21.01.2022

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 17-06-2022

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7**Customer Details**

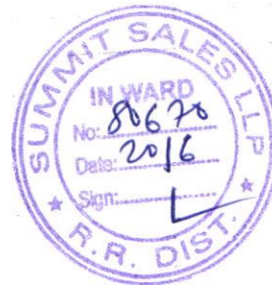
Modi Realty Genome Valley LLP

Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad

DC No. 18601
 DC Date. 25-01-2022
 PO No. 84803
 PO Date. 22-01-2022
 Req ID 73157
 Req Date 21-01-2022
 Loc Req No 95038

GSTIN : 36ABFFM3063P1ZU

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	30
2	7560 - Stationery - other - Pen - NA - nos	9608	20
3	7592 - Stationery - other - stamp pad - NA - nos	9612	5
4	7563 - Stationery - other - Pencil - NA - boxes	4421	2
5	7523 - Stationery - other - Eraser - NA - nos		10
6	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1654	Dt: 24/1/22
MRN No: 18601	Dt: 28/1/22
Received By:	Sign: [Signature]
MODI REALTY GENOME VALLEY LLP	

Authorised signatory