PURCHASE DIVISION
Advice for approval for credit to supplier (6)

Date:	17/06/22	Prepared by	Vanajakshi	Serial no.	C 5237
Supplier name	Jin Krupa Agency			HO inward no.	
Firm/Company	SSLLP	Project	SFHLLP	HO received date	
PO/WO date	10/06/22	PO/WO No.	89122	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	9	13/06/22	21,240/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21,240/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	108584	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,240/-
Amount E – PO / WO value:	21,240/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/06/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	APPROVED			
Sign:	[signature]	21 JUN 2022			
Date	17/06/22	MANISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

JIN KRUPA AGENCY Plot No 25/B/G, 10-3-150 St Johns Road, East Marredpally Secundrabad GSTIN/UIN: 36AEMPM4587N1ZL State Name : Telangana, Code : 36	Invoice No. **9**	Dated **13-Jun-22**
	Delivery Note	Mode/Terms of Payment
	Dispatch Doc No. **89122**	Delivery Note Date
Consignee (Ship to) **Summit Sales Llp** GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Dispatched through	Destination
Buyer (Bill to) **Summit Sales Llp** GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	MRP/ Marginal	Quantity	Rate	per	Amount
1	**Pvc Green Breaded**	39173290	18 %		**20 NOS**	900.00	NOS	**18,000.00**
	CGST							**1,620.00**
	SGST							**1,620.00**
	Total				**20 NOS**			**₹ 21,240.00**

INWARD
Inward No: 18360 Dt: 16/6/22
MRN No: 108584 Dt: 17/6/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 95658 Date: 17/6/22 Sign:

Amount Chargeable (in words)

E. & O.E

INR Twenty One Thousand Two Hundred Forty Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	18,000.00	9%	1,620.00	9%	1,620.00	3,240.00
Total:	**18,000.00**		**1,620.00**		**1,620.00**	**3,240.00**

Tax Amount (in words) : **INR Three Thousand Two Hundred Forty Only**

JIN KRUPA AGENCY
Plot No.56, H.No: 4-03-059,
Ground Floor, Sarva Sukhi Colony,
East Marredpally, Secunderabad - 500026.

Company's Bank Details
Bank Name : **Hdfc Bank**
A/c No. : **50200059117910**
Branch & IFS Code : **East Maradpally & HDFC0001293**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for JIN KRUPA AGENCY

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

  11-06-2022 12:45:23

89122
07.06.22 12:13:53

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Jinkrupa Agency 4-3-75/3, Hill Street, Sec-Bad -500 003	**Doc No**	89122	169883
	Doc Date	10-06-2022	
	Quote No	Nil	
GSTIN 36AEMPM4587N1ZL	**Quote Date**	10-06-2022	
2771-0119 98496-06725	**SupplyType**	Supply	

Kind Attn : Mr. Hemal H. Mehta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs *20Bundle*	600.00	30.00	0.00	18.00	21,240.00
			Total Order Value . . .			**21,240.00**

Rupees : Twenty One Thousand Two Hundred Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replinshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Jinkrupa Agency***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	8.06.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169883
Material required before date:	10.01.2022	ID No.	77158

No	Description	Size	Quantity	Units	Inward No	Date
1.	Janatha paste 89121		40	Nos		
2.	Indigo floor paint,yellow 89123	4liters	4	Nos		
3.	Green Hose pipe 89122	3/4"	600	Mtrs		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	8.06..2022	Sign. & Date	08 JUN 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.