PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/06/22	Prepared by	Vanajathi	Serial no.	5235
Supplier name	Cosmo Durables Pvt. Ltd			HO inward no.	
Firm/Company	SSLLP	Project	SALLP	HO received date	
PO/WO date	11/06/22	PO/WO No.	89130	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SIGT-264	14/06/22	35,510/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	35,510/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108580 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	35,510/-
Amount E – PO / WO value:	35,510/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/06/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi	APPROVED			
Sign:	[signature]	21 JUN 2022			
Date	17/06/22	MANISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

COSMO DURABLES PVT LTD

H.No: 6-7/1, Survey.No:380 Srinagar,Manchirevula ,Gandipet,Hyderabad-500075
Head.Office:Plot #88,Reliance Kuteer, Road #7, Banjara Hills, Hyderabad-500034.

GSTIN : 36AABCC5116H1ZZ
TAN-HYDC00938A

TAX INVOICE

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106TG1997PTCO27648

Invoice No : SIGT-264
Date : 14-06-2022
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PURCHASE ORDER
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

M/s. SUMMIT SALES LLP
4-187/3 & 4, II ND FLOOR,
.G.ROAD,
ECUNDERABAD 500003
18244433
GSTIN : 36ACQFS2044C1Z7 State Name/ Code T.S 36

SHIPMENT ADDRESS :

PO NO:89130/169879 ,DT:11/6/22 ,SUMMIT HOUSING LLP,CHERLAPALLY, BEHIND KINGSTON PG COLLEGE.HYD. CONTACT PERSON:MR.HAMENDRA-9618244433.

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	GPME-G-20X17	GRACE PLAIN MEDIUM (20X17)GLOSSY	73241000	10	5300.00	53000.00	30093.22	9	9	
		Total		10		53000.00	30093.22			

10

INWARD
Inward No: 8295 Dt: 15/6/22
MRN No: 108580 Dt: 17/6/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 95659
Date: 17/6/22
Sign:

Rupees : THIRTY FIVE THOUSAND FIVE HUNDRED AND TEN ONLY

Trade Disc :
Proj Trd Disc : 17,490.00
Spl Disc :
Cash Disc :

IRN No. ecaa4a14e2c83e9f60bbced07f44dfc98480fbbf855f5c00aebc7584ab0ef216

Basic Value	30,093.22
Add : CGST	2,708.39
Add : SGST	2,708.39
Add: IGST	
Tax Amt GST :	5,416.78
P & F Charges	
TCS	
NET	**35,510.00**

TERMS & CONDITIONS :

Goods once sold will not be taken back or exchanged.
Payment strictly as per terms & condition agreed otherwise penalty will be charged.
No Responsibility for Transit Risks
Disputes, If any shall be subject to the jurisdiction of Hyd.
Interest @24% per annum will be charges on bills which are not paid within 30 days

:55:34

For COSMO DURABLES PVT LTD

Authorised Signatory

Purchase Order

 11-06-2022 11:34:09

89130
07.06.22 12:13:53

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Cosmo Durables Pvt. Ltd.,
H.O. 4-1-369, Abids, Hyderabad - 500 001.

GSTIN 0
2381-3399/2381-6688. 2381-8586.. 9949118124-Anjaneyulu.

Doc No	89130	169879
Doc Date	11-06-2022	
Quote No	Nil	
Quote Date	18-02-2022	
SupplyType	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *20" x 17"*	10.00	5,300.00	33.00	0.00	35,510.00
					Total Order Value . . .	**35,510.00**

Rupees : Thirty Five Thousand Five Hundred Ten Only.

Terms and Conditions :-

Specification /	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 10 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stcok purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Cosmo Durables Pvt. Ltd.,***

Name : ______________

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	8.06.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169879
Material required before date:	10.01.2022	ID No.	77154

No	Description	Size	Quantity	Units	Inward No	Date
1.	CP-Wall mixture		16	Nos		
2.	CP-Sink cock with swivel spout		15	Nos		
3.	CP-Short body		10	Nos		
4.	C-Shower Arm		10	Nos		
5.	CP-Double square jalli		20	Nos		
6.	CP-Extension nippal	1/2"x1"	90	Nos		
7.	CP-Wash basin waste coupling		20	Nos		
8.	Sanitary-wall hung rag bolts		40	Nos		
9.	CP-Health faucet		25	Nos		
10.	Sanitary-SS sink 89130	20"x17"	10	Nos		
11.	Sanitary rag bolts wash basin		40	Nos		
12.	Sanitary concealed flush tank plates		20	Nos		
13.	Waste pipe		60	Nos		
14.	PVC connection	2"	60	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	8.06..2022	Sign. & Date	08 JUN 2022

SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.