

PURCHASE DIVISION
Advice for approval for credit to supplier

②

5288

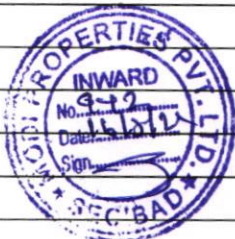
Date: 19/6/22		Prepared by: T. Manu		Serial no.	
Supplier name: Elegant Enterprises				HO inward no.	
Firm/Company: SShhp		Project: SShhp		HO received date	
PO/WO date: 9/6/22		PO/WO No.: 89091		Scan ID.	

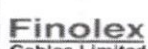
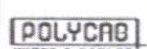
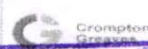
Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EC 2223-0108	11/6/22	9,405/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		9,405/-
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.: 108482	Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges		-
Amount C – Other Debits :		-
Amount D (D=A+B-C) – Amount to be credited to the supplier:		9,405/-
Amount E – PO / WO value:		9,405/-
Amount F – Difference (A – E):		-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date		27/6/22
Remarks:		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T. Manu				
Sign:	T. Manu				
Date	19/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN: 36AJBPK0412E1ZY		☒ Original for Recipient		☐ Duplicate for Supplier / Transporter		☐ Triplicate for Supplier		GST INVOICE	
								CASH CREDIT	
 Elegant Enterprises 5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003 Phone: 040-66385358, 040-29303040 E-mail address: elegantthyd@hotmail.com Preventers Annunciators Switchgears Starters Wires & Cables Capacitors Panel & Cable Accessories Oil Seals Step Down Transformers L.E.D Lights Earthing Equipments Carbon Brushes PVC Insulation Tapes Lugs Spares									
Reverse Charge : Nil				Transportation Mode : Not Applicable					
Invoice Number : EE2223-0108				Vehicle/LR Number : Not Applicable					
Invoice Date : 11 June 2022				Date of Supply : 11 June 2022					
State : Telangana		State Code : 36		Place of Supply : Hyderabad					
Details of Buyer Billed to:									
Name : M/s Summit Sales LLP				Delivery Challan No. : Not Applicable		Date : - x -			
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003				Purchase Order No. : 89091		Date : 09.06.2022			
GSTIN : 36ACQFS2044C1Z7				Delivery Location : Summit Housing LLP, Cherlapally, Behind Kingston PG college, Hyd. Ph: 9502266233 / 9618244433					
State : Telangana		State Code : 36		Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☒ Within 15 days from date of Invoice.					
Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	L & T 30A/10A Single Phase ACCL	8536	5.00	No's	9.00	9.00	0.00	1594.00	7970.00
 									
Total Invoice Amount in Words:					Total Amount Before Tax: 7,970.00				
Rupees:Nine Thousand Four Hundred Five Only.					Add : C G S T : 717.30				
Our Bank Details:					Add : S G S T : 717.30				
Name of the Bank : HDFC Bank		Account No. : 50200009719725			R/o + Transportation : 0.40				
Branch Address : Paradise, S.D. Road, Sec-Bad-3		IFS Code : HDFC0000042			Total Amount : Rs. 9,405.00				
Receiver's Seal and Signature with Name & Mobile Number		Terms and Conditions : 1. Goods once sold will not be taken back of exchanged 2. Interest at 24% P. A. will be charged after Days. 3. Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad Jurisdiction 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.			  Authorised Signatory E & O. E				
** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.					**No Guarantee & Warranty on Breakages & Burnout.				
Material Duly Checked By and Delivered to: Mr. Salva Kumar & Madhu {Driver}					Eway Bill No. Not Applicable Dated: Not Applicable				
  Head Office : Block - A '413' Shanti Bagh Apartments. 7 - 1 - 3. Bequmpet. Hyderabad - 5000016									

GSTIN : 36AJBPK0412E1ZY		☐ Original for Recipient		☒ Duplicate for Supplier / Transporter		☐ Triplicate for Supplier		GST INVOICE	
								CASH CREDIT	
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Reverse Charge : Nil				Transportation Mode : Not Applicable					
Invoice Number : EE2223-0108				Vehicle/LR Number : Not Applicable					
Invoice Date : 11 June 2022				Date of Supply : 11 June 2022					
State : Telangana		State Code : 36		Place of Supply : Hyderabad					
Details of Buyer Billed to:									
Name : M/s Summit Sales LLP				Delivery Challan No. : Not Applicable			Date : - x -		
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003				Purchase Order No. : 89091			Date : 09.06.2022		
GSTIN : 36ACQFS2044C1Z7				Delivery Location : Summit Housing LLP, Cherlapally, Behind Kingston PG college, Hyd. Ph: 9502266233 / 9618244433					
State : Telangana		State Code : 36		Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice			☒ Within 15 days from date of Invoice.		
Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
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					Add : I G S T : 0.00				
Receiver's Seal and Signature with Name & Mobile Number		Terms and Conditions :			R/o + Transportation : 0.40				
		1. Goods once sold will not be taken back of exchanged			Total Amount : Rs. 9,405.00				
		2. Interest at 24% P. A. will be charged after Days.							
		3. Our risk & responsibility cease on the delivery of goods.							
		4. All disputes are subject to Secunderabad Jurisdiction							
		5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.							
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Material Duly Checked By and Delivered to: Mr. Salva Kumar & Madhu (Driver)					Eway Bill No. Not Applicable Dated: Not Applicable				
  INWARD Head Office: Block 1, 4th Floor, Shanti Bagh Apartments, 7-1-3 Begumpet, Hyderabad - 5000016									

Purchase Order



89091

07.06.22 12:13:53

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No

89091

169873

Doc Date

09-06-2022

Quote No

NIL

Quote Date

06-06-2022

Supply Type

Supply

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4799 - Electrical - other - Change over - 25 Amps - nos	5.00	1,594.00	0.00	18.00	9,404.60
Total Order Value . . .					9,404.60

Rupees : Nine Thousand Four Hundred Four and Paise Sixty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** Against Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, Above order is for Stock Replenish purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by emailFor **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact : -

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		06.06.2022	
Site & Phase :		SHLLP		Time:		10:57	
Supplier				Req.No.		169873	
Material required before date:			ID No.			77142	
N o	Description	Size	Quantity	Units	Inward No	Date	
1.	MCB	16Amps	96	Nos			
2.	MCB	6Amps	48	Nos			
3.	Isolater	40Amps	12	Nos			
4.	Automatic change over switch	10A L&T	5	Nos			
5.	Switch	6Amps	600	Nos			
6.	Distribution Box	4Way	20	Nos			
7.	Distribution Box	6Way	10	Nos			
Prepared By		Vanajakshi		Approved by		APPROVED BY 08 JUN 2022 S. CHAWAN MANAGING DIRECTOR	
Sign. & Date		06.06.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

