PURCHASE DIVISION
Advice for approval for credit to supplier

5293

Date:	19/6/22	Prepared by	Monish	Serial no.	5293
Supplier name	Maa Sai Seatings			HO inward no.	
Firm/Company	MMRKhp	Project	GHT	HO received date	
PO/WO date	8/4/22	PO/WO No.	87199	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	49	8/6/22	23,010/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21,240/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108338 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	1,770/-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23,010/-
Amount E – PO / WO value:	21,240/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/6/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monish				
Sign:	Monish				
Date	19/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
19 JUN 2022
MANISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **49**	Dated **8-Jun-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References **K.V.CHANDRASEKHAR**
Buyer (Bill to) **MEHTA&MODI REALITY KOWKUR LLP** 5-4-187/3&4,11ND FLOOR, MG ROAD,SOHAM MANSION, SECUNDERABAD. DELIVERY AT : GREENWOOD HEIGHTS SY NO.196, KOWKUR GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36	Buyer's Order No. **87199/141278**	Dated **8-Apr-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**NET VISITOR CHAIR**	9403	**6 nos**	3,000.00	nos	**18,000.00**
	TRANSPORTATION CHARGES					**1,500.00**
	CGST 9%					**1,755.00**
	SGST 9%					**1,755.00**
	Total		**6 nos**			**₹ 23,010.00**

INWARD
Inward No: 2651 Dt: 08/06/22
MRN No: 168338 Dt:
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
15:12

SUMMIT SALES LLP
R.R. DIST.
INWARD
No: 95485
Date: 13/6/22
Sign:

E. & O.E

Amount Chargeable (in words)

INR Twenty Three Thousand Ten Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9403	19,500.00	9%	1,755.00	9%	1,755.00	3,510.00
Total	**19,500.00**		**1,755.00**		**1,755.00**	**3,510.00**

Tax Amount (in words) : **INR Three Thousand Five Hundred Ten Only**

Company's Bank Details
Bank Name : **ICICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

Company's PAN : **AJZPK4074G**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 08-04-2022 17:22:05 Original

87199
04.04.22 1:33:42

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Maa Sai Seatings	**Doc No**	87199	141278
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc Date**	08-04-2022	
	Quote No	nil	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	15-03-2022	
9246243243	**SupplyType**	Supply	

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5502 - Furniture - Chairs - NA - nos *without casters*	6.00	3,000.00	0.00	18.00	21,240.00
				Total Order Value . . .		**21,240.00**

Rupees : Twenty One Thousand Two Hundred Fourty Only.

Terms and Conditions :-

Specification /	Brand as standard rate approved by MD dt. 30-06-2021.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in above price.
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for GHT club house association office purpose.
Completion Date	Work shall be completed within 5days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Maa Sai Seatings*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Mehta&Modi Realty Kowkur-LLp	Date:	15-03-2022
Site & Phase :	GHT	Time:	14:55
Supplier		Req. No.	141278
Material required before date: 17-03-2022		ID No.	74695

No	Description	Size	Quantity	Units	Inward No	Date
	Association Office					
1	Standard desk (wenge)	4' X 2' X 30"	02	Nos		
2	Chairs without casters 87199	Std	06	Nos	Mao Sai Seatings	
3	Low storage (wenge color)	4' X 30" X 18"	01	Nos		

Remarks: - For Ght site club House Association Office purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	15-03-2022	Sign. & Date	15-03-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☑ Replenishing SSLLP stock
- ☐ Other