PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/6/22	Prepared by	Manish	Serial no.	- 5287
Supplier name	Elegant products pvt Ltd			HO inward no.	
Firm/Company	SSLLP	Project	CHLLP	HO received date	
PO/WO date	31/5/22	PO/WO No.	88749	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EPPL/116	16/6/22	94,799/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				94,799/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report				
MRN nos.:	108588		Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	94,799/-
Amount E – PO / WO value:	94,565/-
Amount F – Difference (A – E):	234/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/6/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manish				
Sign:	Manish				
Date	19/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 19 JUN 2022 MANISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Po- 88749

TAX INVOICE ORIGINAL FOR RECIPIENT

ELEGANT PRODUCTS PRIVATE LIMITED

Factory : Sy No. 139, Kuntlur Village, Hayath Nagar Mandal,
R.R.Dist Telangana, India Tel:+91-7702182200/7337360937, E-mail ID: sales@elegantdoors.in

State : 36 : Telangana State **GSTIN No. : 36AAACE8285G1ZG**

Reverse Charge :
Invoice No. : **EPPL/116**
Date : **16/06/2022**

Transportation Name : MR. CHERALU
Vehicle No. : TS 07UG-0410
Time of Supply : 10 : 00 AM to 10 : 10 AM
Despatch Through :

Details of Receiver (Billed to)	**Details of Consignee (Shipped to)**
Name : M/S. SUMMIT SALES LLP	Name : M/S. SUMMIT SALES LLP
Address : 5-4-187/3 & 4 2ND FLOOR M G ROAD SECUNDERABAD-500003	Address : SUMMIT HOUSING LLP.CHARLAPALLY BEHIND KINSTON PG COLLEGE, HYDERABAD
State : 36 Telangana	State : TELANGANA
GSTIN No.: 36ACQFS2044C1Z7 P.O NO:	GSTIN No. : 36ACQFS2044C1Z7

SNo	Description of Goods	HSN/SAC Code	Qty No.	Un Sq Mtrs	Rate	Total	Freight	Taxable Value	CGST Rate	CGST Amt	SGST Rate	SGST Amt	IGST Rate	IGST Amt
1	32 MM 2.085 X 0.815. 32"x82"	4418.	20	33.985	1313.21	44629.44		44629.44	9	4016.65	9	4016.65	0	
2	32 MM 2.085 X 0.660. 26"x82"	4418.	10	13.761	1313.21	18071.08		18071.08	9	1626.40	9	1626.40	0	
3	32 MM 2.035 X 0.660. 80"+26"	4418.	10	13.431	1313.21	17637.72		17637.72	9	1587.40	9	1587.40	0	
	Total		40	61.177				80338.24		7230.45		7230.45		

SUMMIT SALES LLP R.R. DIST. IN WARD No: 95687 Date: 18/6/22 Sign:

In Words : Ninety Four Thousand Seven Hundred And Ninety Nine And Fourteen Paise Only

	Qty	SqMtr	Taxable Amt
Flush Door	0.00	0.000	0.000
Pannel Doors	40.00	61.177	80338.240
Block Boards	0.00	0.000	0.000
Ply Wood	0.00	0.000	0.000

INWARD
Inward No: 8306 Dt: 16/6/22
MRN No: 108588 Dt: 17/6/22
Received By: Sign:
SUMMIT SALES LLP

Amount Before Tax	80338.24
CGST	7230.45
SGST	7230.45
IGST	
GST Amount	14460.90
Round Off	
TCS@0.10%	0.00
Invoice Total	**94799.14**

BANK A/C DETAILS
BANK - KOTAK MAHINDRA BANK : A/C NO - 766044000782
BRANCH - NACHARAM : CITY - HYDERABAD
IFSC CODE - KKBK0007470

For ELEGANT PRODUCTS PVT LTD

ELEGANT PRODUCTS PVT. LTD. KUNTLOOR (V)

Authorised Signature

Purchase Order

Page(s) 1 Of 1   31-05-2022 10:21:36

88749
20.05.22 3:37:22

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
ELEGANT PRODUCTS PVT. LTD. H.No.1-4-6, Flat No.301. IIIrd floor, Bliss Apartment, Street No. 7, Habsiguda, Hyderabad - 500 007 **GSTIN** 36AAACE8285G1ZG 040 - 27178808. 040 - 27178301 / 8328 7702199222	**Doc No**	88749	169833
	Doc Date	31-05-2022	
	Quote No	Nil	
	Quote Date	31-05-2022	
	SupplyType	Supply	

Kind Attn : Mr.A.V.Rao/ Srinivas.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	20.00	2,223.00	0.00	18.00	52,462.80
2	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	10.00	1,806.00	0.00	18.00	21,310.80
3	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"X80"*	10.00	1,762.00	0.00	18.00	20,791.60
				Total Order Value . . .		**94,565.20**

Rupees : Ninty Four Thousand Five Hundred Sixty Five and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, with Masonite Skin,2 sides,2 Panels, with mango wood frame, thickness 32mm, Rate per sft is Rs.144/- including GST
Payment Terms	50% Advance balance after delivery
Tax	Inclusive of all taxes
Delivery Date	With in 8 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	1 yr
Advance Paid	Rs. 47,250-00, by cheque/RTGS....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanish, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *ELEGANT PRODUCTS PVT. LTD.*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	25.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169833
Material required before date:		ID No.	76834.

No	Description	Size	Quantity	Units	Inward No	Date
1.	Non-WPC-Panel door-Internal ,bedroom	32"X82"	20	Nos		
2.	Non-WPC-Panel door	26"X82"	10	Nos		
3.	Non-WPC-Panel door-Internal ,bathroom	26"X80"	10	Nos		
4.	Cylindrical Lock		48	Nos		
5.	SS Hinges		40	Nos		
6.	Mangnetic Door Stopper		100	Nos		

88749

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 28 MAY 2022
Sign.& Date	25.05.2022	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.