

PURCHASE DIVISION
Advice for approval for credit to supplier

②

5286

Date: 19/6/22		Prepared by: Manish		Serial no.	
Supplier name: Overseas Hardware & Tools Centre		Project: SHLP		HO inward no.	
Firm/Company: SHLP		PO/WO No. 88750		HO received date	
PO/WO date: 31/5/22				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	OHTC/0186	31/5/22	55,665/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 55,665/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 108053	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges: -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 55,665

Amount E – PO / WO value: 55,665/-

Amount F – Difference (A – E): -

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 27/6/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manish				
Sign:	Manish				
Date:	19/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.
Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware



(ORIGINAL FOR RECIPIENT)

Invoice No. OHTC/0186
Ref. No.

Dated 31-May-22

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UID : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No. 88750-169833 31-May-22		Dispatch Doc No. Through : DELIVERED AT STORES		Delivery Note NIL dt. 31-May-22			
Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	DORSET SS CYLINDRICAL LOCK ETTOSS ✓	8301	48.00 Nos	✓ 1,060.00	Nos	45 %	27,984.00
2	DORSET SS BEARING HINGES HG1151SS - 4" ✓	8302	40.00 Nos	✓ 395.00	Nos	45 %	8,690.00
3	SS MAGNETIC DOOR HOLDER ✓	8302	100.00 Nos	✓ 105.00	Nos		10,500.00
							47,174.00
Less :							4,245.66
CGST							4,245.66
SGST							(-)-0.32
Round Off							
Total			188.00 Nos				₹ 55,665.00

Amount Chargeable (in words)

INR Fifty Five Thousand Six Hundred Sixty Five Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8301	27,984.00	9%	2,518.56	9%	2,518.56	5,037.12
8302	19,190.00	9%	1,727.10	9%	1,727.10	3,454.20
1234		9%		9%		
9969		9%		9%		
Total	47,174.00		4,245.66		4,245.66	8,491.32

Tax Amount (in words) : INR Eight Thousand Four Hundred Ninety One and Thirty Two paise Only

Company's GSTIN/UID : 36AAAF05758M1ZR
Company's PAN : AAAF05758M



for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554

GSTIN : 36AAAF05758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

e-Way Bill

**1. E-WAY BILL Details**eWay Bill No: **1514 8073 6371**Generated Date: **31/05/2022 12:49 PM**Generated By: **36AAA FO575 8M1ZR** Valid Upto: **01/06/2022**Mode: **Road**Approx Distance: **18km**Type: **Outward - Supply**Document Details: **Tax Invoice - OHTC/0186 - 31/05/2022**Transaction type: **Bill To - Ship To****2. Address Details****From**GSTIN : 36AAA FO575 8M1ZR
OVERSEAS HARDWARE AND TOOLS CENTRE
TELANGANA:: Dispatch From ::
Shop No.2 Happy Trade Centre
62-d S.D.Road Secunderabad
Rangareddy, TELANGANA-500003**To**GSTIN : 36ACQ FS204 4C1Z7
SUMMIT SALES LLP
TELANGANA:: Ship To ::
SUMMIT HOUSING LLP
BEHIND KINGSTON PG COLLEGE
CHERLAPALLY HYDERABAD, TELANGANA-500051**3. Goods Details**

HSN Code	Product Name & Desc.	Quantity	Taxable Amount Rs.	Tax Rate (C+S+I+Cess+Cess Non.Advol)
8301	&	0.00	27984.00	9.000+9.000+NE+0.000+0.00
8302	&	0.00	19190.00	9.000+9.000+NE+0.000+0.00

Tot. Tax'ble Amt **47174.00** CGST Amt **4245.66** SGST Amt **4245.66** IGST Amt **0.00** CESS Amt **0.00** CESS Non.Advol Amt **0.00**Other Amt **0.00** Total Inv.Amt **55665.32****4. Transportation Details**Transporter ID & Name : **BY SCOOTER**Transporter Doc. No & Date : **& 31/05/2022****5. Vehicle Details**

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS10EW2132	Rangareddy	31/05/2022 12:49 PM	36AAAF05758M1ZR	-	-



151480736371

For Overseas Hardware & Tools Centre

Partner

Purchase Order

Page(s) 1 Of 1

31-05-2022 10:21:36



88750

20.05.22 3:37:22

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Overseas Hardware & Tools Centre
Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad

GSTIN 36AAAF05758M1ZR

040-27800734

9989000633

Doc No	88750	169833
Doc Date	31-05-2022	
Quote No	Nil	
Quote Date	31-05-2022	
SupplyType	Supply	

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	1,060.00	45.00	18.00	33,021.12
2 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	40.00	395.00	45.00	18.00	10,254.20
3 2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	105.00	0.00	18.00	12,390.00
Total Order Value . . .					55,665.32

Rupees : Fifty Five Thousand Six Hundred Sixty Five and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand Hardware is Dorset Brand

Payment Terms 50% advance balance after delivery

Tax Inclusive of all GST taxes

Delivery Date with in 3 days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Hardware mortise lock 5 years warranty, cylindrical lock and hinges 1 yr, manufacturing warranty.

Advance Paid Rs. 27,000/-, by RTGS/NEFT, dated.....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SLLP stock
☐ Other

For **Summit Sales LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Overseas Hardware & Tools Centre**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		25.05.2022	
Site & Phase :		SHLLP		Time:		10:57	
Supplier				Req.No.		169833	
Material required before date:				ID No.		76834	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	Non-WPC-Panel door- Internal ,bedroom	32"X82"	20	Nos			
2.	Non-WPC-Panel door	26"X82"	10	Nos			
3.	Non-WPC-Panel door- Internal ,bathroom	26"X80"	10	Nos			
4.	Cylindrical Lock		48	Nos			
5.	SS Hinges		40	Nos			
6.	Magnetic Door Stopper		100	Nos			
Remarks: For stock replenishig purpose.							
Prepared By		Vanajakshi		Approved by		APPROVED BY 28 MAY 2022 SOHAM MODI MANAGING DIRECTOR	
Sign. & Date		25.05.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

