PURCHASE DIVISION
Advice for approval for credit to supplier

\Date:	20/06/2022	Prepared by	MINISH.	Serial no.	5324
Supplier name	Supra Marketing Agencies.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	01/04/2022	PO/WO No.	86956.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	141	13/06/2022	64,395/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		64395/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	108629.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	64,395/-
Amount E – PO / WO value:	64,395/-
Amount F – Difference (A – E):	NIL.
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	100% Advance Paid.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 JUN 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

E-mail : supramarket@rediffmail.com
Fax : (040) 27544748

Phone : 27544748
27544749

SUPRA MARKETING AGENCIES

2, TSK Chambers, 5-4-83 to 85, Opp: Sundaram Motors, M.G. Road,
SECUNDERABAD – 500 003 (Telangana)

M/s. SUMMIT SALES LLP,
5-4-187/3 & 4, 2nd Floor,
M.G. Road,
SECUNDERABAD - 500 003.

GSTIN : 36ACQFS2044C1Z7

Invoice No. 141/22-23 Date : 13-06-2022

Your Order No. 86802 / 169646 Date : 26-03-2022
86956

Our Delivery Challan No. -- Date : --

Mode of Despatch : To be delivered at May Flower Platinum

Sl. No.	PARTICULARS	Quantity	Rate Rs.	Rate Ps	Unit	Amount Rs.	Amount Ps.
1	Playground Equipment – PGKD03-3 in one	1 No.	34,206	00	Each	34,206	00
2	Playground Equipment – PGKD11	1 No.	16,718	00	Each	16,718	00
3	Playground Equipment – PGKD 38	1 No.	16,718	00	Each	16,718	00
						67,642	00
					Less : 15% Discount	10,146	30
						57,495	70
					Add: 12% GST	6,899	48
						64,395	18
	(Rupees Sixty Four Thousand Three Hundred Ninety Five & Paise Eighteen only))						

Recieved (12) Packet
Damages
14/6

INWARD
Inward No: 18294 Dt: 14/6/22
MRN No: 108629 Dt: 20/6/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 95720
Date: 20/6/22
Sign:
R.R. DIST.

Terms of Payment: Against Proforma Invoice

For SUPRA MARKETING AGENCIES

Typed by: Checked by :

1. When goods are sent by Rail or Road Transport our responsibility ceases with the receipt of clean Railway or Lorry receipt. In case of loss, damages or breakages the consignee must claim on the carriers. No allowance for shortage or mistake in specification will be allowed unless notice of the same is given within seven days on receipt of goods.
2. Interest @ 24% per annum will be charged on invoice not settled on due date.
3. Subject to Secunderabad Court Jurisdiction only.

Our Bank Details > Bank Name : AXIS BANK LTD. Branch : M.G. Road, Secunderabad
Current A/c. No. : 917020027319201 IFSC Code : UTIB0000068

IMPORTANT INSTRUCTIONS

1. Payment must be made by A/c. Payee Cheque/D.D. only.
2. Cash Payment should not be made without our official stamped and signed receipt.
3. Material should not be returned through our representative.

GSTIN : 36BCUPG1918E1ZK

PAN : BCUPG1918E

e-Way Bill

e-Way Bill

Doc No.: **Tax Invoice - 0141/2022-23**
Date : **13-Jun-22**

1. e-Way Bill Details

e-Way Bill No.: **181486113209** Mode : **1 - Road** Generated Date: **13-Jun-22 2:37 PM**
Generated By: **36BCUPG1918E1ZK** Approx Distance: **821 KM** Valid Upto : **18-Jun-22 11:59 PM**
Supply Type: **Outward-Supply** Transaction Type: **Combination of 2 and 3**

2. Address Details

From
SUPRA MARKETING AGENCIES
GSTIN : 36BCUPG1918E1ZK
Telangana

To
Summit Sales LLP
GSTIN : 36ACQFS2044C1Z7
Telangana

Dispatch From
5-4-83 to 85, Opp. Sundaram Motors,, No. 2, TSK Chambers, M.G. Road,, SECUNDERABAD - 500003
Palghar Maharashtra 401404

Ship To
5-4-187/3 & 4, 2nd Floor, M G Road,, Secunderabad
Telangana 500051

3. Goods Details

HSN Code	Product Name & Desc	Quantity	Taxable Amt	Tax Rate (C+S)
95069990	Play Ground Equipment - PGKD03-3 in 1 & Play Ground Equipment - PGKD03-3 in 1	1 NOS	29,075.10	6+6
95069990	Play Ground Equipment - PGKD11 & Play Ground Equipment - PGKD11	1 NOS	14,210.30	6+6
95069990	Play Ground Equipment - PGKD38 & Play Ground Equipment - PGKD38	1 NOS	14,210.30	6+6

Tot.Taxable Amt: **57,495.70** Other Amt : **(-)0.20** Total Inv Amt: **64,395.00**
CGST Amt : **3,449.75** SGST Amt : **3,449.75**

4. Transportation Details

Transporter ID:
Name :
Doc No.:
Date :

5. Vehicle Details

Vehicle No. : **MH04FJ4492** From : **Palghar** CEWB No.:

Purchase Order

 07-06-2022 12:00:47 PM

86956
16.03.22 2:13:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Supra Marketing Agencies		**Doc No**	86956	169646
1,TSK Chambers, 5-4-83to85,M.G.Road, opp.Sundaram Motors, Secunderabad - 500003.		**Doc Date**	01-04-2022	
		Quote No	Nil	
GSTIN -	27544748	**Quote Date**	26-03-2022	
27544748,27544749		**SupplyType**	Supply	

Kind Attn : Mr. Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	5138 - Equipment - sports - Playground Equipment - Others - Nos *PGKD03-3 in one*	1.00	34,206.00	15.00	12.00	32,564.11
2	5138 - Equipment - sports - Playground Equipment - Others - Nos *PGKD11*	1.00	16,718.00	15.00	12.00	15,915.54
3	5138 - Equipment - sports - Playground Equipment - Others - Nos *PGKD38*	1.00	16,718.00	15.00	12.00	15,915.54
					Total Order Value . . .	**64,395.18**

Rupees : Sixty Four Thousand Three Hundred Ninty Five and Paise Eighteen Only.

Terms and Conditions :-

Specification /	All items will be Arihant brand.
Payment Terms	100% Advance payment
Tax	GST Included in the above prices
Delivery Date	With in 3 weeks
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Includedn in the above prices
Warranty	Nil
Advance Paid	By cheque...................., Rs.64,395-00 Dated...................
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage in transit is suppliers cost above order is for paly ground equipment in tot-lot place purpose.
Completion Date	Nil
Measurment	Instalation person will be assist from Arihant at our site at the time of instalation, labour will be provided by us
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Supra Marketing Agencies***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	31.03.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169646
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Combination set-PGKD03 -3 in one	Standard	1	Nos		
2	Duck Spring rider-PGKD11	Standard	1	Nos		
3	Pony spring riser-PGKD38	Standard	1	Nos		

Remarks: Towards above materials for play ground equipment in tot-lot place purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	31.03..2022	Sign. & Date	

APPROVED
07 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.