PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/06/22	Prepared by	MINISH.	Serial no.	5333
Supplier name	Niki Doors			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	22/04/22	PO/WO No.	87652	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	309	08/06/22	41,885/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):			41,885/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report				
MRN nos.:	107958.		Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges		–
Amount C –Other Debits :		–
Amount D (D=A+B-C) – Amount to be credited to the supplier:		41,885/-
Amount E – PO / WO value:		41,884/-
Amount F – Difference (A – E):		1/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date	Adv Paid 21,000/-, Balance to Pay.	
Remarks:		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 JUN 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tm -

NIKI DOORS

Office: Plot No.99, Line No.9, Prashasan Nagar, Road No.72, Jubilee Hills, Hyderabad - 500 033, T.S.

INVOICE CUM DELIVERY CHALLAN

As Per Section 31(I) of GST Act 2017 & Rule of invoice Rules

Original

Customer Name:
SUMMIT SALES LLP
5-4-187/3&4 2 ND FLOOR M.G.ROAD SECUNDRABAD

GST No. 36ACQFS2044C1Z7

Invoice No. 309 **Date** 08-06-22

Time of Removal:

GST No. 36AAMPJ0229L1ZL

No	Decription of Goods	HSN Code	Qty	Units NO	Rate per Unit	Total Assessable Value
1	SKIN DOORS (81x37)	4418	5	5.00	2,581.00	12,905
	(82x32)		10		2259	22,590

P.O.NO
82652

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 95690
Date: 18/6/22
Sign:

INWARD
Inward No: 18211 Dt: 30/5/22
MRN No: 107958 Dt:
Received By: Sign:
SUMMIT SALES LLP

E & O.E

Total	15	5.00		35,495
		Discount	%	-
		CGST	9 %	3,195
		SGST	9 %	3,195
		IGST	%	-
		Grand Total		41,885

Total GST Rs. 6,390
Rupees:

Grand Total FORTY ONE THONSAND AND EIGHT HUNDRED EIGHTY FIVE RUPEES ONIY

Vehicle No : TS09UD2788 **LR No :** **Date :** 08-06-22 **Transport:**

Bank **Details :** IDBI BANK, Branch : Habsiguda
C.A. A/c. 0446102000013378 , IFS Code : IBKL0000446

For Niki Doors

NIKI DOORS HYDERABAD

Certified that the Particulars given above are true and correct and that the amount indicated represent that Price actually charged and there is no flow of additional consideration directly or indirectly from the buyer.

Subject to Hyderabad Jurisdiction

Authorised Signature

Purchase Order

 22-04-2022 15:19:17

87652
20.04.22 3:07:37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
NIKI DOORS	**Doc No**	87652 / 169696
Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana.	**Doc Date**	22-04-2022
	Quote No	Nil
GSTIN 36AAMPJ0229L1ZL	**Quote Date**	22-04-2022
9866009933 9866009933	**SupplyType**	Supply

Kind Attn : J. Sunil Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2342 - Carpentry - doors - Panel Doors 30 mm - 37 In X 80 In - Nos *Standered considerd size 37"x81"*	5.00	2,581.00	0.00	18.00	15,227.90
2	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,259.00	0.00	18.00	26,656.20
			Total Order Value . . .			**41,884.10**

Rupees : Fourty One Thousand Eight Hundred Eighty Four and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	All drros will be 2 panel with mango wood frame, 32 mm thickness, filing will be hardwood, masonite skin original both site, Rate per sft is Rs 146/- including GST
Payment Terms	50% Advance balance after delivery
Tax	GST included in the above prices
Delivery Date	With in 10 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year replacement warranty
Advance Paid	Rs. 21,000-00 by cheque..........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for Stock replanish purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
25 APR 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- ☐ High value/quantity beyond limits.
- ☐ PO/Req processed-post approval.
- ☐ Approval for technical details/clarification.
- ☑ Replenishing SSLLP stock
- ☐ Other

Comf

For *Summit Sales LLP*
Authorised Signatory

Name : ______

Accepted the above Terms And Conditions
For *NIKI DOORS*

Name : ______

Date : __/__/__

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	13.04.2022
Site & Phase :	~~SSLLP SOV~~ SHLLP	Time:	10:57
Supplier		Req.No.	169696
Material required before date:		ID No.	75613

No	Description	Size	Quantity	Units	Inward No	Date
1.	NON-WPC-panel door-Main door	37"x80"	5	Nos		
2.	NON-WPC-paneldoor-Internal bedroom	32"x82"	15	Nos		
3.	Mortise lock		20	Nos		
4.	Cylindrical lock		24	Nos		
5.	SS Hinges		160	Nos		

87652

8765

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	13.04.2022	Sign. & Date	14 APR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.