PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/06/22	Prepared by	MINISH	Serial no.	5325
Supplier name	Veesamsetty Srinivas.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	10/06/22	PO/WO No.	89123.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2778	16/06/22	8,480/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		8,480/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	108614	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			8,480/-
Amount E – PO / WO value:			8,480/-
Amount F – Difference (A – E):			–NIL–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	100% Advance Paid.		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 JUN 2022			
Date		MINISH PARIKH			
Approval limit	Upto 20k	MANAGER PROCUREMENT Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36ABHPV6650M1ZX | TAX INVOICE | Cell : 9246154402

VEESAMSETTY SRINIVAS

HARDWARE, PAINTS, PLYWOOD, ELECTRICAL, SANITARY, P.V.C. & C.P.V.C. FITTINGS

Shop No. 1-6-287, Kandozi Bazar, Near General Bazar, Secunderabad - 500 003.

Credit

To,
M/s. SUMMIT SALES LLP
M.G. Road Sec-bad

Party's GST No. 36AACAF2044C1Z7

Invoice No. 2778

Date : 16/6/2022

P.O. No. 89123 Dt.

Sl. No.	HSN Code	QTY.	Particulars	Rate Per Unit	18% GST AMOUNT	
1.	3209	4 x 4 Ltrs	Indigo Paints	1796/60		
			yellow floorpaint		7186=	40

INWARD
Inward No: 18311 Dt: 18/6/22
MRN No: 108614 Dt: 20/6/22
Received By: Sign:
SUMMIT SALES LLP

Goods once sold will not be taken back or exchanged.
Interest @ 24% will be charged, if payment is not made by the due date.
Subject to Secunderabad Jurisdiction only.

E. & O.E.

TOTAL	7186=	40
SGST	646=	77
CGST / IGST	646=	77
Round Off	+	
TOTAL BILL VALUE	8,480=	00

Rupees (in words)

SUMMIT SALES LLP R.R. DIST. IN WARD No: 95721 Date: 20/6/22 Sign:

Receiver's Signature

For VEESAMSETTY SRINIVAS

Purchase Order

    11-06-2022 17:05:04

89123
07.06.22 12:13:53

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veesamsetty Srinivas Shop no. 1-6-287, Kandozi Bazar, Near General Bazar, Secunderabad - 500003	**Doc No**	89123	169883
	Doc Date	10-06-2022	
	Quote No	Nil	
GSTIN 36ABHPV6650M1ZX	**Quote Date**	10-06-2022	
040-66204402 9246154402	**SupplyType**	Supply	

Kind Attn : Mr. V. Satish

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6527 - Paints - Enamel - 4ltrs - buckets *Indigo floor paint Yellow*	4.00	1,796.60	0.00	18.00	8,479.95
					Total Order Value . . .	**8,479.95**

Rupees : Eight Thousand Four Hundred Seventy Nine and Paise Ninty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation. Indigo brand.
Payment Terms	100% advance payment.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs.8480/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above Order for Stock Replenshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Veesamsetty Srinivas***

Name :

Date : _/_/_

Requisition Form

Company Name:	SSLLP	Date:	8.06.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169883
Material required before date: 10.01.2022		ID No.	77158

No	Description	Size	Quantity	Units	Inward No	Date
1.	Janatha paste 89121		40	Nos		
2.	Indigo floor paint,yellow 89123	4liters	4	Nos		
3.	Green Hose pipe 89122	3/4"	600	Mtrs		
Remarks: For Stock Replenishing Purpose						

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	8.06..2022	Sign. & Date	08 JUN 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.