PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	22/6/22	Prepared by	Deepa	Serial no.	5398
Supplier name	SSHHP			HO inward no.	
Firm/Company	MPRKHHP	Project	GHT	HO received date	
PO/WO date	7/6/22	PO/WO No.	89008	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24242	20/6/22	3,552/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,552/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	108296	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,552/-
Amount E – PO / WO value:	3,552/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/6/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	D				
Date	22/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F

Invoice No.	24242
Invoice Date.	20-06-2022
PO No.	89008
PO Date.	07-06-2022
Req ID	77083
Req Date	07-06-2022
Loc Req No	141948

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8507 - Stone - granite - Steel Grey - 19mm - sft	6802	40	68.25	2,730.00	18	491.40
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		40	7.00	280.00	18	50.40
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,010.00	541.80
	270.90	270.90	Total Invoice Amount	3,551.80	

Rupees : Three Thousand Five Hundred Fifty One and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 93742
Date: 20/6/22
Sign:
R.R. DIST.

Purchase Order

 07-06-2022 15:41:07

89008
07.06.22 12:13:52

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	89008	141948
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-06-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8507 - Stone - granite - Steel Grey - 19mm - sft	40.00	68.25	0.00	18.00	3,221.40
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	40.00	7.00	0.00	18.00	330.40
					Total Order Value . . .	**3,551.80**

Rupees : Three Thousand Five Hundred Fifty One and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club house Banquet hall work purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 11/06/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	07-06-2022
Site & Phase :	GHT	Time:	14.30
Supplier	SSLLP	Req. No.	141948
Material required before date: 08-06-2022		ID No.	77083

No	Description	Size	Quantity	Units	Inward No	Date
1	Steal Gray Granite	4' x 2.'	05	Nos		
2						
3						
4						
5						
6	89008					
7						
8						
9						
10						

Remarks: - For GHT Site Club house Banquet hall work purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	07-06-2022	Sign. & Date	

APPROVED
11 JUN 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mehta & Modi Reality Kokkur LLP

Site: GHT Kokkur

DC No.	: 4667
Date	: 10/6/22
Vehicle No.	: TS10UB3123
P.O. / W.O. No.	: 89008/141948
P.O. / W.O. Date	: 07/6/22

Sl. No.	PARTICULARS	Quantity
1	Stone Granite steel Grey - 19mm sft	40 sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		40 sft

INWARD
Inward No: 12670 Dt: 10 06 22
MRN No: 108396 Dt: 11 06 22
Received By: Sign:
MEHTA & MODI REALTY KOKKUR LLP

18:10

GSTIN :

Received the above materials in good condition.

Received by : Madhu babu

Date : 10/6/22

Stamp:

SUMMIT SALES LLP R.R. DIST.
INWARD No: 81696 Date: 22/6 Sign:

for SUMMIT SALES LLP

Murali

Authorised Signatory