PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/6/22	Prepared by	Deepa	Serial no.	5413
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	20/6/22	PO/WO No.	89306	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
				☑ Yes ☐ No
1.	24240	20/6/22	3,224.34	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,224.34
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	108712	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,224.34
Amount E – PO / WO value:	3,136.14
Amount F – Difference (A – E):	88.2
Quantity received as per PO /WO	☐ Yes ☑ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	27/6/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	22/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mchta & Modi Rcalty Kowkur LLP	Invoice No.	24240
Sy No. 196, Kowkur, Hydcrabad, 500010	Invoice Date.	20-06-2022
	PO No.	89306
	PO Date.	20-06-2022
	Req ID	77257
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	15-06-2022
	Loc Req No	141981

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	55.00	275.00	18	49.50
2	4022 - Consumables - Dettol - NA - nos	3401	4	80.00	320.00	18	57.60
3	4065 - Consumables - Vim bar - NA - nos	3405	2	88.20	176.40	18	31.76
4	4009 - Consumables - Coconut Broom - other - nos	9603	10	45.00	450.00	18	81.00
5	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	88.20	529.20	0	0.00
6	4041 - Consumables - Mopping stick - NA - nos	9603	5	16.75	83.75	5	4.20
7	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	5	52.00	260.00	18	46.80
8	4071 - Consumables - Wiper - Other - nos	9603	5	86.00	430.00	18	77.40
9	4040 - Consumables - Mopping Cloth - NA - nos White-10 Yellow-10	6307	20	16.75	335.00	5	16.76
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,859.35	365.02
	182.51	182.51	Total Invoice Amount	3,224.34	

Rupees : Three Thousand Two Hundred Twenty Four and Paise Thirty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 95740
Date: 20/6/22
Sign:

Purchase Order

 20-06-2022 14:24:25

89306
07.06.22 12:13:54

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500(
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	89306	141981
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	20-06-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	5.00	55.00	0.00	18.00	324.50
2	4022 - Consumables - Dettol - NA - nos	4.00	80.00	0.00	18.00	377.60
3	4065 - Consumables - Vim bar - NA - nos	2.00	88.20	0.00	18.00	208.15
4	4009 - Consumables - Coconut Broom - other - nos	10.00	45.00	0.00	18.00	531.00
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	88.20	0.00	0.00	441.00
6	4041 - Consumables - Mopping stick - NA - nos	5.00	16.75	0.00	5.00	87.94
7	4001 - Consumables - Air Freshner - NA - nos *Odonil*	5.00	52.00	0.00	18.00	306.80
8	4071 - Consumables - Wiper - Other - nos	5.00	86.00	0.00	18.00	507.40
9	4040 - Consumables - Mopping Cloth - NA - nos *White-10 Yellow-10*	20.00	16.75	0.00	5.00	351.75
				Total Order Value . . .		**3,136.14**

Rupees : Three Thousand One Hundred Thirty Six and Paise Fourteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 21/06/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 20-06-2022 14:24:25 Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 21/06/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	15-06-2022			
Site & Phase :	Green wood heights	Time:	17:11			
Supplier:	SSLLP	Req. No.	141981			
Material required before	16-06-2022	ID No.	77257			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS6703-Consumables-Colin 500 ml----Nos	5	0	5		
2	CONS6639-Consumables-Handwash--Dettol--Nos	4	0	4		
3	CONS7673-Consumables-Soap Detergent --Vim --Nos	2	0	2		
4	CONS9057-Consumables-Coconut Brooms----Nos	10	0	10		
5	CONS2830-Consumables-Lizol 1 liter----Nos	5	0	5		
6	CONS8187-Consumables-Mopping Sitck----Nos 89306	5	0	5		
7	CONS7227-Consumables-Air Freshner-Odonil----Nos	5	0	5		
8	CONS6615-Consumables-Cleaning Cloth----Nos	10	0	10		
9	CONS6689-Consumables-Wiper----Nos	5	0	5		
10	CONS6493-Consumables-Mopping cloth----Nos	10	0	10		
Remarks:	GHT Site sales office modal flat purpose					
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	Asma shaikh	A Suresh	21 JUN 2022			
Approved By:			MINISH PARIKH			
Sign & Date:	15-06-2022		MANAGER PROCUREMENT			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

~~Supplier~~ / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	20699
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	20-06-2022
	PO No.	89306
	PO Date.	20-06-2022
	Req ID	77257
	Req Date	15-06-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	141981

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	5
2	4022 - Consumables - Dettol - NA - nos	3401	4
3	4065 - Consumables - Vim bar - NA - nos	3405	2
4	4009 - Consumables - Coconut Broom - other - nos	9603	10
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
6	4041 - Consumables - Mopping stick - NA - nos	9603	5
7	4001 - Consumables - Air Freshner - NA - nos	3307	5
8	4071 - Consumables - Wiper - Other - nos	9603	5
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
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INWARD
Inward No: 12704 Dt: 19/06/22
MRN No: 108712 Dt: 21/06/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

15:30

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 80699
Date: 22/6/22
Sign:

Authorised signatory