

PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/6/22	Prepared by	Deepa	Serial no.	5412
Supplier name	SSKLP			HO inward no.	
Firm/Company	MMRKLHP	Project	GHT	HO received date	
PO/WO date	15/6/22	PO/WO No.	89202	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	24236	20/6/22	1,936.24	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,936.24	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	108715		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,936.24	
Amount E – PO / WO value:				1,936.24	
Amount F – Difference (A – E):				—	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		27/6/22			
Remarks: final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	D				
Date	22/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500005

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.		24236	
Mchta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN: 36ABLFM7631F1Z3 PAN ABLFM7631F				Invoice Date.		20-06-2022	
				PO No.		89202	
				PO Date.		15-06-2022	
				Req ID		77241	
				Req Date		14-06-2022	
				Loc Req No		141970	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	24	9.00	216.00	18	38.88
2	4000 - Consumables - Acid - NA - ltrs	2806	12	21.00	252.00	18	45.36
3	4003 - Consumables - Bombay Broom - Big - nos	9603	10	88.20	882.00	0	0.00
4	4080 - Consumables - Bombay Brooms - Other - Nos	9603	10	10.00	100.00	0	0.00
5	4009 - Consumables - Coconut Broom - other - nos	9603	24	16.75	402.00	0	0.00
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				Total Taxable Amount		1,852.00	
				Total Invoice Amount		1,936.24	
						84.24	

Rupees : One Thousand Nine Hundred Thirty Six and Paise Twenty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

From Company : **Mehta & Modi Realty Kowkur LLP**
 5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad
 G S T No. : 36ABLFM7631F1Z3



89202

07.06.22 12:13:54

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	89202	141970
Doc Date	15-06-2022	
Quote No	Nil	
Quote Date	15-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4057 - Consumables - Sponges - NA - nos	24.00	9.00	0.00	18.00	254.88
2 4000 - Consumables - Acid - NA - ltrs	12.00	21.00	0.00	18.00	297.36
3 4003 - Consumables - Bombay Broom - Big - nos	10.00	88.20	0.00	0.00	882.00
4 4080 - Consumables - Bombay Brooms - Other - Nos	10.00	10.00	0.00	0.00	100.00
5 4009 - Consumables - Coconut Broom - other - nos	24.00	16.75	0.00	0.00	402.00

Rupees : One Thousand Nine Hundred Thirty Six and Paise Twenty Four Only.

Total Order Value . . .**1,936.24****Terms and Conditions :-**

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

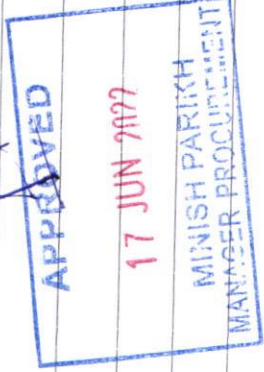
Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : ___/___/___

Requisition Form		Mehta & modi realty kowkur llp		Date:	2022-06-14		
Company Name:		GHT		Time:	15-33		
Site & Phase :		SSLLP		Req. No.	141970		
Material required before date:		2022-06-15		ID No.	77241		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS3689-Consumables-Sponges----Nos	24 Nill	24	24			
2	CONS4717-Consumables-ACID---1Ltr-Nos	12 Nill	12	12			
3	CONS6596-Consumables-Bombay Brooms Big ----Nos	10 Nill	10	10			
4	CONS6564-Consumables-Bombay Brooms Small----Nos	10 Nill	10	10			
5	CONS9057-Consumables-Coconut Brooms----Nos	24 Nill	24	24			
6							
7							
8							
9							
10							
Remarks:	Site work purpose						
							
Engineer	Project Manager						
Asmia	A Suresh						
Prepared By:	Purchase						
Approved By:	MD						
Sign & Date:							

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

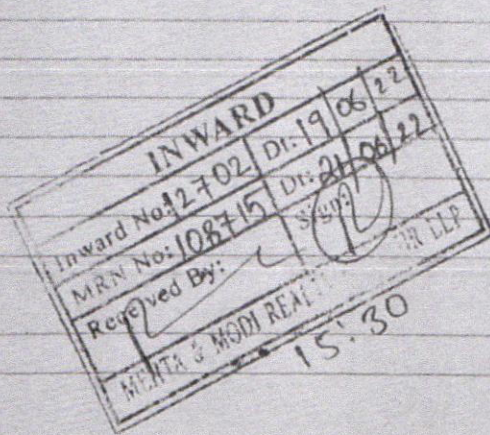
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 20-06-2022

Customer Details		DC No.	20695
Mchta & Modi Realty Kowkur LLP		DC Date.	20-06-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	89202
		PO Date.	15-06-2022
		Req ID	77241
		Req Date	14-06-2022
GSTIN: 36ABLFM7631F1Z3		Loc Req No	141970
	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	24
2	4000 - Consumables - Acid - NA - ltrs	2806	12
3	4003 - Consumables - Bombay Broom - Big - nos	9603	10
4	4080 - Consumables - Bombay Brooms - Other - Nos	9603	10
5	4009 - Consumables - Coconut Broom - other - nos	9603	24
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory