PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/06/22	Prepared by	Vanajatthi	Serial no.	5381
Supplier name	SSLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV-III	HO received date	
PO/WO date	15/06/22	PO/WO No.	89203	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24213	18/06/22	6,118/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,118/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	108662	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,118/-
Amount E – PO / WO value:	6,118/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/06/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajatthi				
Sign:	[signature]				
Date	22/06/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24213
Silver Oak Villas LLP	Invoice Date.	18-06-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	89203
	PO Date.	15-06-2022
	Req ID	77238
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	14-06-2022
	Loc Req No	184257

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4007 - Consumables - Cleaning Brush - NA - nos		2	88.20	176.40	0	0.00
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	55.00	275.00	18	49.50
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.75	201.00	5	10.06
4	4022 - Consumables - Dettol - NA - nos	3401	5	86.00	430.00	18	77.40
5	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	4	80.00	320.00	18	57.60
6	4057 - Consumables - Sponges - NA - nos	3921	100	9.00	900.00	18	162.00
7	4000 - Consumables - Acid - NA - ltrs	2806	10	21.00	210.00	18	37.80
8	4041 - Consumables - Mopping stick - NA - nos	9603	12	128.00	1,536.00	18	276.48
9	4071 - Consumables - Wiper - Other - nos	9603	3	84.00	252.00	18	45.36
10	4014 - Consumables - Colin - 500ml - nos	3402	5	88.20	441.00	18	79.38
11	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	2	45.00	90.00	18	16.20
12	4065 - Consumables - Vim bar - NA - nos	3405	2	45.00	90.00	18	16.20
13	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	52.00	312.00	18	56.16
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	5,233.40	884.14
	442.07	442.07	Total Invoice Amount	6,117.53	

Rupees : Six Thousand One Hundred Seventeen and Paise Fifty Three Only.

SUMMIT SALES LLP
IN WARD
No: 93699
Date: 18/6/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 16-06-2022 12:54:46

C

89203
07.06.22 12:13:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89203	184257
Doc Date	15-06-2022	
Quote No	Nil	
Quote Date	15-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4007 - Consumables - Cleaning Brush - NA - nos	2.00	88.20	0.00	0.00	176.40
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	55.00	0.00	18.00	324.50
3	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.75	0.00	5.00	211.05
4	4022 - Consumables - Dettol - NA - nos	5.00	86.00	0.00	18.00	507.40
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	4.00	80.00	0.00	18.00	377.60
6	4057 - Consumables - Sponges - NA - nos	100.00	9.00	0.00	18.00	1,062.00
7	4000 - Consumables - Acid - NA - ltrs	10.00	21.00	0.00	18.00	247.80
8	4041 - Consumables - Mopping stick - NA - nos	12.00	128.00	0.00	18.00	1,812.48
9	4071 - Consumables - Wiper - Other - nos	3.00	84.00	0.00	18.00	297.36
10	4014 - Consumables - Colin - 500ml - nos	5.00	88.20	0.00	18.00	520.38
11	4001 - Consumables - Air Freshner - NA - nos *Odonil*	2.00	45.00	0.00	18.00	106.20
12	4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
13	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	52.00	0.00	18.00	368.16
				Total Order Value . . .		**6,117.53**

Rupees : Six Thousand One Hundred Seventeen and Paise Fifty Three Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 17/06/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

16-06-2022 12:54:46

Original / Office Copy / Purchase Div.Copy

Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 17/06/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name	Silver oak villas LLP	Date	14-06-2022				
Site & Phase :	SOV-III	Time	05:45				
Supplier:		Req. No.	184257				
Material required before date:	20-06-2022	ID No.	77238				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS4629-Consumables-Cleaning Brush----Nos	3	0	3			
2	'CONS6394-Consumables-Cleaner--Harpic-500-ml	5	0	5			
3	CONS6615-Consumables-Cleaning Cloth----Nos	12	0	12			
4	CONS6639-Consumables-Handwash--Dettol--Nos	5	0	5			
5	CONS2830-Consumables-Lizol 1 liter----Nos	4	0	4			
6	CONS3689-Consumables-Sponges----Nos	100	0	100			
7	CONS4717-Consumables-ACID---1 Ltr-Nos	10	0	10			
8	CONS6493-Consumables-Mopping cloth----Nos 89203	12	0	12			
9	CONS6689-Consumables-Wiper----Nos	3	0	3			
10	CONS6703-Consumables-Colin 500 ml----Nos	5	0	5			
11	CONS6917-Consumables-Liquid--Dettol--Nos	2	0	2			
12	CONS7227-Consumables-Air Freshner-Odonil----Nos	6	0	6			
13	CONS7673-Consumables-Soap Detergent --Vim --Nos	2	0	2			
14	CONS9989-Consumables-Phinyle---1 Ltr-Nos	6	0	6			
Remarks:	For site use purpose						
	Engineer Meenakshi	Project Manager		Purchase		MD	
Prepared By:	B.Meenakshi						
Approved By:							
Sign & Date:							

APPROVED
17 JUN 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UIN: 36ACQFS2044C1Z7**

Customer Details		
Silver Oak Villas LLP	DC No.	20672
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	18-06-2022
	PO No.	89203
	PO Date.	15-06-2022
	Req ID	77238
	Req Date	14-06-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184257

	Description of Goods	HSN/SAC	Qty
1	4007 - Consumables - Cleaning Brush - NA - nos		2
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
4	4022 - Consumables - Dettol - NA - nos	3401	5
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	4
6	4057 - Consumables - Sponges - NA - nos	3921	100
7	4000 - Consumables - Acid - NA - ltrs	2806	10
8	4041 - Consumables - Mopping stick - NA - nos	9603	12
9	4071 - Consumables - Wiper - Other - nos	9603	3
10	4014 - Consumables - Colin - 500ml - nos	3402	5
11	4001 - Consumables - Air Freshner - NA - nos	3307	2
12	4065 - Consumables - Vim bar - NA - nos	3405	2
13	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
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INWARD	
Inward No: 2295	Dt: 18/6/22
MRN No: 08662	Dt: 20/6/22
Received By:	Sign:
(Silver Oak Villas-Part-III)	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 80734 Date: 22/6/22 Sign: