PURCHASE DIVISION
Advice for approval for credit to supplier

\Date:	23/6/22	Prepared by	Manoj	Serial no.	5434
Supplier name	Sri Balaji Enterprises			HO inward no.	
Firm/Company	MRP Ltd	Project	NGH	HO received date	
PO/WO date	2/6/22	PO/WO No.	88881	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	20	14/6/22	5,618/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,618/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108523	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,618/-
Amount E – PO / WO value:	5,483/-
Amount F – Difference (A – E):	135/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/6/22
Remarks: Rate difference can be consider	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	23/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **20**	Date **14-06-2022**	
	Place of supply **36-Telangana**	PO date **02-06-2022**	
	PO number **88881**	Vehicle Number **TS10UB5649**	

Bill To	Ship To
MODI REALTY POCHARAM LLP SOHAM MANSION M G ROAD 5-4-187/3 AND 4 M G ROAD SECUNDERABAD Contact No.: 9502277299 GSTIN Number: 36ABIFM1836H1Z7 State: 36-Telangana	NILGIRI HEIGHTS POCHARAM

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (STANDARD SIZE 84X32)	4418	82X32	3	NOS	₹ 1,587.00	₹ 856.98 (18%)	₹ 5,617.98
	Total			**3**			**₹ 856.98**	**₹ 5,617.98**

Invoice Amount In Words

Five Thousand Six Hundred Eighteen Rupees only

Amounts:

Sub Total	₹ 5,617.98
Round off	₹ 0.02
Total	**₹ 5,618.00**
Received	₹ 0.00
Balance	₹ 5,618.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
4418	₹ 4,761.00	9%	₹ 428.49	9%	₹ 428.49	₹ 856.98
Total	**₹ 4,761.00**		**₹ 428.49**		**₹ 428.49**	**₹ 856.98**

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL

UPI SCAN TO PAY

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: KIRAN DEVI JOSHI

For, SRI BALAJI ENTERPRISES

BHOLAY MARKETING BM HYD.

Authorized Signatory

INWARD
Inward No: 11384 Dt: 15/06/22
MRN No: 108523 Dt: 15/6/22
Received By: Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP R.R. DIST
IN WARD No. 95817
Date: 24/6/22
Sign:

Purchase Order

 02-06-2022 17:38:35

88881
20.05.22 3:37:23

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	88881	181981
	Doc Date	02-06-2022	
	Quote No	NIL	
	Quote Date	28-05-2022	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *32"X82"*	3.00	1,549.00	0.00	18.00	5,483.46
					Total Order Value . . .	**5,483.46**

Rupees : Five Thousand Four Hundred Eighty Three and Paise Fourty Six Only.

Terms and Conditions :-

Specification /	Flush door size will be as mentioned with partical board filling with mango wood frame. Rate per sft in Rs:85+18% GST
Payment Terms	After delivery
Tax	GST included
Delivery Date	With 5 days
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for Store rooms in lower basement purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ______________________

Contact ..

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form - Doors and hardware (Semi Deluxe)	E		
Company	MRPLLP	Site & Phase	NGH
Req. no.	181981	Req. Date	28-05-2022
Material required before	30.05.2022	ID no.	76863
Prepared by:	Vijay Raj	Approved by (sign):	
Flat / Block no:	Storerooms in Lower Basement		
3BHK Order Value:	1 Flats		
3BHK Order Value:	0 Flats		

S No.	Item Description	Units	Qty required for - 3BHK Order Value:	Qty required for - 3BHK Order Value:	3BHK Order Value: - requirement	3BHK Order Value: - requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Qty in sft	Qty in sq mts	Inward No.	Inward Date
1	Flush Doors-37"x80"	nos	-	-	1	-	-	-	-	-	-		
2	FlushDoors-32"x82"	nos	3	-	1	-	3	-	3	54.7	5.1		
3	Flush Doors-32"x80"	nos	-	-	1	-	-	-	-	-	-		
4	Flush Doors-26"x82"	nos	-	-	1	-	-	-	-	-	-		
5	Flush Doors-26"x80"	nos	-	-	1	-	-	-	-	-	-		
6	Mortise Lock	nos	-	-	1	-	-	-	-	-	-		
7	Cylindrical Locks	nos	-	-	1	-	-	-	-	-	-		
8	SS Hinges-4" with screws	nos	9	-	1	-	9	-	9	-	-		
9	Magnetic Door Stopper	nos	-	-	1	-	-	-	-	-	-		
	Total						12	-	12	54.7	5.1		
	Note: for door frames with threshold the sutter length should be 80" in place of 82".												

PO:-88881

APPROVED
1 JUN 2022
SR. MANAGER PURCH[illegible]

52" x 64"

32" x 82"