PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/6/22	Prepared by	Manav	Serial no.	5441
Supplier name	Cemen Intra			HO inward no.	
Firm/Company	MIRPLHP	Project	NGH	HO received date	
PO/WO date	4/2/22	PO/WO No.	85139	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	5	7/4/22	34,200/-	□ Yes □ No
2.	155	30/3/22	4,67,400/-	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	501,600/-
Proof of delivery by way of: □ DCs/bill □ Steel report ☑ RMC pour report □ Solid block report □ Installation report	
MRN nos.: RMC report	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	501,600/-
Amount E – PO / WO value:	950,000/-
Amount F – Difference (A – E):	448,400/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/6/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manav	APPROVED			
Sign:	Manav				
Date	23/6/22	23 JUN 2022			
Approval limit	Upto 20k	Above 20k MANISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

CEMEX INFRA Sy.No 312 Rampally Vill Keesara Mdl, Medchal Dist-501 301 Phone No:8367099999 GSTIN/UIN: 36AANFC3197R1ZJ State Name : Telangana, Code : 36 E-Mail : cemexinfra9@gmail.com	Invoice No. **5**	Dated **7-Apr-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **274 to 298**	Other Reference(s)
Buyer **Modi Reality Pocharam LLP** 5-4-183/3&4, IInd Floor, Soham Mansion , MG Road Sec-Bad 500003 GSTIN/UIN : 36ABIFM1836H1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **85139-181848**	Dated **5-Feb-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**M25 Pump Ready Mix Concrete**	38245010	**9.00 cum**	3,220.34	cum	**28,983.06**
	SGST			9	%	**2,608.48**
	CGST			9	%	**2,608.48**
	Less : ***Round Off***					**(-)0.02**
	Total		**9.00 cum**			**Rs 34,200.00**

Amount Chargeable (in words)

E. & O.E

INR Thirty Four Thousand Two Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
38245010	28,983.06	9%	2,608.48	9%	2,608.48	5,216.96
Total	**28,983.06**		**2,608.48**		**2,608.48**	**5,216.96**

Tax Amount (in words) : **INR Five Thousand Two Hundred Sixteen and Ninety Six paise Only**

SUMMIT SALES LLP
IN WARD
No: 93815
Date: 22/6/22
Sign:
R.R. DIST.

Company's Bank Details
Bank Name : **UNION BANK OF INDIA**
A/c No. : **261611100001529**
Branch & IFS Code : **RAMPALLE & UBIN0826162**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for CEMEX INFRA

CEMEX INFRA HYD 50

Authorised Signatory

This is a Computer Generated Invoice

Get Pour report for 9 cu/mtr
dt. 7/4/22

Tax Invoice

CEMEX INFRA Sy.No 312 Rampally Vill Keesara Mdl, Medchal Dist-501 301 Phone No:8367099999 GSTIN/UIN: 36AANFC3197R1ZJ State Name : Telangana, Code : 36 E-Mail : cemexinfra9@gmail.com	Invoice No. **155**	Dated **30-Mar-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **369 to 385**	Other Reference(s)
Buyer **Modi Reality Pocharam LLP** 5-4-183/3&4, IInd Floor, Soham Mansion , MG Road Sec-Bad 500003 GSTIN/UIN : 36ABIFM1836H1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **85139-181848**	Dated **5-Feb-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**M25 Pump Ready Mix Concrete**	38245010	**123.00 cum**	3,220.34	cum	**3,96,101.69**
	SGST			*9*	%	**35,649.15**
	CGST			*9*	%	**35,649.15**
	Round Off					**0.01**
	Total		**123.00 cum**			**Rs 4,67,400.00**

Amount Chargeable (in words) *E. & O.E*

INR Four Lakh Sixty Seven Thousand Four Hundred Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
38245010	3,96,101.69	9%	35,649.15	9%	35,649.15	71,298.30
Total	**3,96,101.69**		**35,649.15**		**35,649.15**	**71,298.30**

Tax Amount (in words) : **INR Seventy One Thousand Two Hundred Ninety Eight and Thirty paise Only**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 95816 Date: 22/6/24 Sign:

Company's Bank Details
Bank Name : **UNION BANK OF INDIA**
A/c No. : **261611100001529**
Branch & IFS Code : **RAMPALLE & UBIN0826162**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for CEMEX INFRA

Authorised Signatory

This is a Computer Generated Invoice

Form for closure of purchase order

Data required from site/engineers:							
PO no.:	85139	PO date:	04/2/22	Req. no.:	181848	Advice Scan ID	
MRN nos. related to PO							
☐	Part material received.						
☑	Full material received.						
☐	Material not received.						
☐	Close PO – Balance material will be re-ordered by new requisition.						
☐	Cancel PO. Material not required.						
☐	Cancel PO. Material will be re-ordered by new requisition.						
☐	Keep PO open. Material required.						
☐	Keep PO open. Work under progress.						
Remarks by engineer:	close the po						

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
Sharvani		05/04/22	G. Wijayraj		5/4/22

Data required from accounts:			
☐	Checked with E&D for receipt of bills.		
☐	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	
Remarks by Accountants:			

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date

Advice by MD - action to be taken by purchase:			
☑	Get certified bill from supplier (not original).		
☐	Prepare bill in SSLLP for material supplied.		
☑	Get proof of delivery from site.		
☑	Barcoded PO missing – get certified copy from Accounts.		
☑	Thereafter, prepare advice to credit to supplier and send to HO for processing.		
☑	Close PO	☐	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.		
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.		
☐	E&D to check receipt of bill and enter comments below.		
☐	Details of material supplied and balance material to be supplied is required.		
Remarks:			

Prepared by	Sign	Date

APPROVED BY
13 APR 2022
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

04-02-2022 11:44:05 AM

85139
31.01.22 4:50:17

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36ABIFM1836H1Z7

Supplier Details

CEMEX INFRA
Sy. no. 312, Rampally (V111), Kesara (Mandal) Medchal Dist. - 501301

8367099999
9848210686

Doc No	85139	181848
Doc Date	04-02-2022	
Quote No	NIL	
Quote Date	04-02-2022	
SupplyType	Supply	

Kind Attn : G.Surendar Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. M-25	250.00	3,800.00	0.00	0.00	950,000.00

Total Order Value . . . 950,000.00

Rupees : Nine Lakh(s) Fifty Thousand Only.

Terms and Conditions :-

Specification / Brand	Concrete mix shall be of 'Cemex' Ready Mix Concrete.
Payment Terms	Within 30 days of delivery of all materials & production of bills
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Nilgiri Heights.Contact Person Mr Vijay-9849497484. pocharam Phone. 9849497484
Penality For Delay	Bills must be submitted to H.O. within 30days of suppy of material.10% plty on value of order will be deducted in delay submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment will be made only after inspection of material.Above order for Block-B footings purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Copy of invoice can be sent by email.'

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
04 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	116.	16/2/22	4,33,200-00
2.			
3.			
4.			
5.			

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name : 04/02/2022

Accepted the above Terms and Conditions
For *CEMEX INFRA*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	04.02.22
Site & Phase :	Niligiri Heights	Time:	10:10
Supplier:		Req. No.	181848
0Material required before date:	Urgent	ID No.	73514

No	Description	Size	Quantity	Units	Inward No	Date
1	**RMC**	**M25 Grade**	250	CUM		
2						
3						
4						
5	PO					
6	85139.					
7						
8						
9						
10						

Remarks: for Block-B footings purpose

Prepared By	S.Sharvani	Approved by	
Sign.& Date	04.02.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
04 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
04 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

9 CO/MTr Pour report to receive

08/05/2022

Internal memo no. 903/35/A
Annexure - B
RMC pour report

Company/ firm:	Modi Realty Pocharam LLP		Block No.:	A
Project:	Nilgiri heights		Flat / Villa no.:	-
Supplier:	Cemex infra		Slab no.:	SOUTH AND NORTH DRIVE WAY SLABS
Requisition nos.:	181848		A. Estimated quantity:	04 cu.m
PO nos.:	85139		B. Requisition quantity:	250 cu.m
Sign of Security	Sign of Admin	Sign of Project Manger	C. Actual quantity poured	04 cu.m
			D. Difference (C-A)	-

Details of RMC pour

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1.	19.02.22	07:55	07:55	09:00	04 cum	298	9600	9620	-	-	-	-
Total:												
Remarks	PO completed											

Note: 1. Report to be sent on a daily basis to purchase@modiproperties.com and report-audit@modiproperties.com. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weighment slips + pour reports + test reports + photographs at site.

Internal memo no. 903/35/A
Annexure - B
RMC pour report

Company/ firm:	Modi Realty Pocharam LLP		Block No.:	A
Project:	Nilgiri heights		Flat / Villa no.:	-
Supplier:	Cemex infra		Slab no.:	SOUTH AND NORTH DRIVE WAY SLABS
Requisition nos.:	181848		A. Estimated quantity:	127 cu.m
PO nos.:	85139		B. Requisition quantity:	250 cu.m
Sign of Security	Sign of Admin	Sign of Project Manger	C. Actual quantity poured	123 cu.m
			D. Difference (C-A)	4 cu.m

Details of RMC pour

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1.	02.03.22	06:00	06:00	07:00	07 cum	369	16800	16690	110	174	-	-
2.	02.03.22	06:15	06:15	07:00	07 cum	370	16800	16910	-	-	-	-
3	02.03.22	06:30	06:30	07:25	07 cum	371	16800	16730	70	110	-	-
4	02.03.22	06:50	06:50	07:45	07 cum	372	16800	16840	-	-	-	-
5	02.03.22	07:05	07:05	08:00	08cum	373	19200	19210	-	-	-	-
6	02.03.22	07:20	07:20	08:15	07cum	374	16800	16430	370	585	-	-
7	02.03.22	07:45	07:45	08:40	07cum	375	16800	16590	210	332	-	-
8	02.03.22	08:05	08:05	09:00	07cum	376	16800	16630	170	269	-	-
9	02.03.22	08:30	08:30	09:20	07cum	377	16800	16710	90	142	-	-
10	02.03.22	08:45	08:45	09:40	08cum	378	19200	19510	-	-	-	-
11	02.03.22	09:30	09:30	10:20	07cum	379	16800	16660	140	221	-	-
12	02.03.22	12:10	12:10	13:00	07cum	380	16800	16910	-	-	-	-
13	02.03.22	12:35	12:35	13:30	08cum	381	19200	19500	-	-	-	-
14	02.03.22	13:20	13:20	14:10	07cum	382	16800	16960	-	-	-	-
15	02.03.22	14:00	14:00	14:50	07cum	383	16800	16700	100	158	-	-

16	02.03.22	14:20	14:20	15:10	08cum	384	19200	19570	-	-	-	-
17	02.03.22	14:40	14:40	15:30	07cum	385	16800	16900	-	-	-	-
Total:					123cum					1991		
Remarks	We received 123 cu.m											

Note: 1. Report to be sent on a daily basis to purchase@modiproperties.com and report-audit@modiproperties.com. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weighment slips + pour reports + test reports + photographs at site.