PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	24/6/22	Prepared by	Manoj	Serial no.	5493
Supplier name	SSLLP			HO inward no.	
Firm/Company	Dr. NRK	Project	NRK	HO received date	
PO/WO date	20/6/22	PO/WO No.	89300	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24306	23/6/22	4,345.75/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,345.75/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108885.	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,346/—
Amount E – PO / WO value:	4,346/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	4/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T. Manoj				
Sign:	Manoj				
Date	24/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR. NRK Biotech Private Limited	Invoice No.	24306
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	Invoice Date.	23-06-2022
	PO No.	89300
	PO Date.	20-06-2022
	Req ID	77289
GSTIN : 36AACCD2775Q1Z3 PAN AACCD2775Q	Req Date	16-06-2022
	Loc Req No	186338

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	55.00	275.00	18	49.50
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	80.00	400.00	18	72.00
3	4014 - Consumables - Colin - 500ml - nos	3402	5	88.20	441.00	18	79.38
4	4065 - Consumables - Vim bar - NA - nos	3405	0	45.00	0.00	18	0.00
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	10	88.20	882.00	0	0.00
6	4040 - Consumables - Mopping Cloth - NA - nos white	6307	6	16.75	100.50	5	5.04
7	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	52.00	312.00	18	56.16
8	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	86.00	430.00	18	77.40
9	4022 - Consumables - Dettol - NA - nos	3401	6	86.00	516.00	18	92.88
10	4009 - Consumables - Coconut Broom - other - nos	9603	10	16.75	167.50	0	0.00
11	4066 - Consumables - Water bottle - NA - nos 1ltr		6	55.00	330.00	18	59.40
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,854.00	491.76
	245.88	245.88	Total Invoice Amount	4,345.75	

Rupees : Four Thousand Three Hundred Fourty Five and Paise Seventy Five Only.

SUMMIT SALES LLP INWARD No: 95870 Date: 27/6/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 20-06-2022 14:24:25

89300
07.06.22 12:13:54

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turka
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89300	186338
Doc Date	20-06-2022	
Quote No	Nil	
Quote Date	20-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	55.00	0.00	18.00	324.50
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	80.00	0.00	18.00	472.00
3	4014 - Consumables - Colin - 500ml - nos	5.00	88.20	0.00	18.00	520.38
4	4080 - Consumables - Bombay Brooms - Other - Nos	10.00	88.20	0.00	0.00	882.00
5	4040 - Consumables - Mopping Cloth - NA - nos *white*	6.00	16.75	0.00	5.00	105.53
6	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	52.00	0.00	18.00	368.16
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	86.00	0.00	18.00	507.40
8	4022 - Consumables - Dettol - NA - nos	6.00	86.00	0.00	18.00	608.88
9	4009 - Consumables - Coconut Broom - other - nos	10.00	16.75	0.00	0.00	167.50
10	4066 - Consumables - Water bottle - NA - nos *1ltr*	6.00	55.00	0.00	18.00	389.40
				Total Order Value . . .		**4,345.75**

Rupees : Four Thousand Three Hundred Fourty Five and Paise Seventy Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : 21/06/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Purchase Order

 20-06-2022 14:24:25 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

21/06/2022

Name : ____

Name : ____

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form						
Company Name:	DR.NRK BIOTECH PVT LTD					
Site & Phase :	Nextopolis	Date:	16.06.2022			
Supplier:		Time:	12:00			
Material required before date:	Urgent	Req. No.	186338			
S No	Item	ID No.	77289			
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS6394-Consumables-Cleaner--Harpic-500-ml	5		5		
2	CONS2830-Consumables-Lizol 1 liter----Nos	5		5		
3	CONS6703-Consumables-Colin 500 ml----Nos	5		5		
4	CONS9748-Consumables-Detergent powder---500-Gms	5		5		
5	CONS6639-Consumables-Handwash--Dettol--Nos	5		5		
6	CONS9057-Consumables-Coconut Brooms----Nos 89300	10		10		
7	CONS6564-Consumables-Bombay Brooms Small----Nos	6		6		
8	CONS9989-Consumables-Phinyle---1 Ltr-Nos	6		6		
9	CONS6493-Consumables-Mopping cloth----Nos	6		6		
10	CONS3713-Consumables-Water Bottles---1 Ltr-Nos	6		6		
Remarks:	Towards site office use purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	S.Shravya					
Approved By:	C.Balamururali krishna					
Sign & Date:	16.06.2022					

APPROVED
21 JUN 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	20748
DR. NRK Biotech Private Limited	DC Date.	23-06-2022
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet.	PO No.	89300
	PO Date.	20-06-2022
	Req ID	77289
	Req Date	16-06-2022
GSTIN : 36AACCD2775Q1Z3	Loc Req No	186338

	Description of Goods	HSN/SAC	Qty
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
3	4014 - Consumables - Colin - 500ml - nos	3402	5
4	4065 - Consumables - Vim bar - NA - nos	3405	0
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	10
6	4040 - Consumables - Mopping Cloth - NA - nos	6307	6
7	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
8	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
9	4022 - Consumables - Dettol - NA - nos	3401	6
10	4009 - Consumables - Coconut Broom - other - nos	9603	10
11	4066 - Consumables - Water bottle - NA - nos		6
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INWARD
Inward No: 2080 Dt: 24/6/22
MRN No: 108885 Dt: 25/6/22
Received By: Shanya Sign: [signature]
DR NRK BIOTECH PVT LTD

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 80779 Date: 25/6/22 Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory