PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/06/22	Prepared by	MINISH	Serial no.	5472
Supplier name	SVR Telecom Service's.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	07/06/22	PO/WO No.	89016.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3493.	21/06/22	1,39,500/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,39,500/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	108854.	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,39,500/-
Amount E – PO / WO value:			1,39,500/-
Amount F – Difference (A – E):			NIL
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	100% Advance Paid		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
25 JUN 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PO - 89016.

TAX-INVOICE

SVR TELECOM SERVICES

2-1-392/1/3/8, Tilaknagar, Nallakunta, Hyderabad – 500044
Phone No. 9848294384
GSTN:36ADIPV3204E1ZP

Customer	Summit Sales LLP	SALES PERSON	- -
Address	5-4-187/3&4, 2nd Floor, M G Road, Secunderabad	Invoice No	SI-3493
GST NO	36ACQFS2044C1Z7	Invoice Date	21/06/2022

Sl. No	DESCRIPTION OF GOODS	HSN CODE	Rate	Qty. Units	Gross Amount	Amount
01	MI CC CAMERA 360	85258900	3,100.00	45	2,627.11	1,18,219.95

Received the goods in good condition.	Total	1,18,219.95
	CGST 9%	10,640.05
Signature :	SGST 9%	10,640.05
Designation :	Amount	1,39,500.00

Terms & Conditions :

1. All Disputes are subject to Hyderabad Jurisdiction.
2. Warranty in respected any product shall be of the manufacturer in In accordance with their terms and conditions
3. Goods once sold will not be taken back or exchanged.

For : SVR TELECOM SERVICE

SVR TELECOM SERVICES
Shop No.2-1-392/1/3/8, Tilaknagar Road, Nallakunta, Hyderabad - 500 044.

Authorized Signatory

INWARD
Inward No: 18236 Dt: 23/6/22
MRN No: 108854 Dt: 24/6/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 95895
Date: 24/6/22
Sign:

Purchase Order

Page(s) 1 Of 1 07-06-2022 16:42:50

89016
07.06.22 12:13:52

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
SVR Telecom Services shop 2-1-392/1/3/8, Thilaknagar Road, Nallakunta, Hyderabad.	**Doc No**	89016	169849
	Doc Date	07-06-2022	
	Quote No	Nil	
GSTIN 36AD1PV3204E1ZP	**Quote Date**	07-06-2022	
8801121212 8801121212	**SupplyType**	Supply	

Kind Attn : V. Raghavendar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5001 - Equipment - consumable durable - CCTV Camera - NA - nos *mi*	45.00	2,627.11	0.00	18.00	139,499.54
					Total Order Value . . .	**139,499.54**

Rupees : One Lakh(s) Thirty Nine Thousand Four Hundred Ninty Nine and Paise Fifty Four Only.

Terms and Conditions :-

Specification / Brand	MI cc camera 360 degree
Payment Terms	100% Advance payment
Tax	GST included in the above prices
Delivery Date	With in a wek
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Rs. 1,39,500-00, by cheque.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
10 JUN 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For *SVR Telecom Services*

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	02.06.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169849
Material required before date:		ID No.	77091

No	Description	Size	Quantity	Units	Inward No	Date
1.	MI-CC Camera	89016	45	Nos		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 06 JUN 2022 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	02.06.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☑ Replenishing SSLLP stock
- ☐ Other

N.Vanajakshi
4/06/22