PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/06/22	Prepared by	MINISH.	Serial no.	5475
Supplier name	Santhosh Tarpaulin			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	20/06/22	PO/WO No.	89330	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	174	21/06/22	3,568/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):			3,568/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report				
MRN nos.:	108766		Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,568/-
Amount E – PO / WO value:	3,568/-
Amount F – Difference (A – E):	- NIL -
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	05/07/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		25 JUN 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No: **174**
Invoice Date: 21/06/2022
P.O.No.89330/169906
P.O.Date: 20.06.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPULIN SIZE 18 X 12 10 NOS	3926	2160 SFT	@ 1.40	3,024.00

Rupees in words THREE THOUSAND FIVE HUNDRED SIXTY EIGHT AND THIRTY TWO PAISA ONLY	**Total ::**	**3,024.00**
	CGST @ 9 %	**272.16**
	SGST @ 9 %	**272.16**
	IGST 18% ::	
	Grand Total ::	**3,568.32**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 18326 Dt: 22/6/22
MRN No: 108766 Dt: 23/6/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 95885
Date: 23/6/22
Sign:
R.R. DIST.

 20-06-2022 16:25:45

Purchase Order

89330
07.06.22 12:13:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	89330	169906
Doc Date	20-06-2022	
Quote No	Nil	
Quote Date	20-06-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft	2,160.00	1.40	0.00	18.00	3,568.32
				Total Order Value . . .		**3,568.32**

Rupees : Three Thousand Five Hundred Sixty Eight and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	17.06.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	169906			
Material required before date:	19.06.2022	ID No.	77354			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE6299-General Items-Plastic Blue Sheet---3600Wx5400Lmm-Sft 89330	2160	2690	2160		
2	GENE1149-General Items-Recron----Nos 89329	400	455	400		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase	APPROVED BY MD	
Prepared By:	N.Vanajakshi				18 JUN 2022	
Approved By:	Minish					
Sign & Date:	17.06.2022				SOHAM MODI MANAGING DIRECTOR	