

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 23/6/22		Prepared by: <i>[Signature]</i>		Serial no. 5407	
Supplier name: <i>CSK</i>		Project: <i>GHT</i>		HO inward no.	
Firm/Company: <i>MMK</i>		PO/WO No. 89028		HO received date	
PO/WO date: 8/6/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24101	10/6/22	520/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			520/-
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 108392	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			520/-
Amount E – PO / WO value:			1,014.63/-
Amount F – Difference (A – E):			494.63/-
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☒ Part received	
Close PO / WO		☐ Yes ☒ No – wait for balance material ☐ Other	
Payment – due date		27/6/22	
Remarks: part Bill			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	<i>[Signature]</i>				
Sign:	<i>[Signature]</i>				
Date	23/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		24101			
Mchta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010				Invoice Date.		10-06-2022			
				PO No.		89028			
				PO Date.		08-06-2022			
				Req ID		77103			
				Req Date		07-06-2022			
GSTIN : 36ABLFM7631F1Z3				PAN ABLFM7631F		Loc Req No		141951	
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos			3402	5	88.20	441.00	18	79.38
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		441.00	79.38
		39.69		39.69		Total Invoice Amount		520.38	
Rupees : Five Hundred Twenty and Paise Thirty Eight Only.									

Rupees : Five Hundred Twenty and Paise Thirty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

08-06-2022 12:31:12



07.06.22 12:13:52

Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	89028	141951
Doc Date	08-06-2022	
Quote No	Nil	
Quote Date	08-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4014 - Consumables - Colin - 500ml - nos	5.00	88.20	0.00	18.00	520.38
2 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3.00	80.00	0.00	18.00	283.20
3 4040 - Consumables - Mopping Cloth - NA - nos Yellow-6 White-6	12.00	16.75	0.00	5.00	211.05
Total Order Value . . .					1,014.63

Rupees : One Thousand Fourteen and Paise Sixty Three Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

S.no.	BL		
1.	24101	10/6/22	520/-
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : / /

Requisition Form

Name:	Mehta & Modi Realty Kowkur LLP	Date:	07-06-2022
Phase :	GHT	Time:	17.30
Supplier	SSLLP	Req. No.	141951
Material required before date:	08-06-2022	ID No.	77103

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin	500 ml	05	Bottle		
2	Liezel	01ltr	03	Bottle		
3	Moping Clothes	std	06	Nos		
4	Yellow Clothes	std	06	Nos		
5						
6						
7						
8						
9						
10						

Remarks: - For GHT Site

Prepared By	A Suresh	Approved by	
Sign. & Date	07-06-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 10-06-2022

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLEFM7631F1Z3

DC No.	20579
DC Date.	10-06-2022
PO No.	89028
PO Date.	08-06-2022
Req ID	77103
Req Date	07-06-2022
Loc Req No	141951

Description of Goods

HSN/SAC

Qty

1 4014 - Consumables - Cohn - 500ml - nos

3402

5

2

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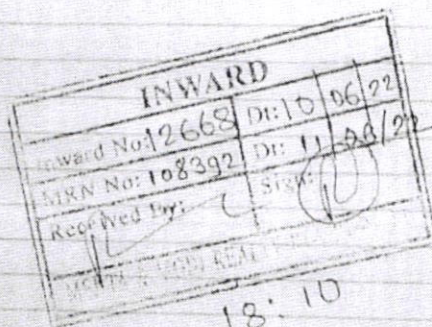
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



