

## Loans and Advances

| Name of the Company:                        |                      | SUMMIT SALES LLP |               |                       |                        |                  |                                |
|---------------------------------------------|----------------------|------------------|---------------|-----------------------|------------------------|------------------|--------------------------------|
| For the month:                              |                      | June-22          |               |                       | Date:                  |                  | 24.06.2022                     |
| Signature of the Accountant:                |                      |                  |               |                       | Verified by:           |                  |                                |
| Sl.No.                                      | Name of the Employee | Salary Advance   | Personal Loan | On Account Deductions | Fines/Other deductions | Total Deductions | Out Standing Loan (Mandatory ) |
| 1                                           | P. K. K. K.          | 3,000            | -             | -                     | -                      | 3,000            | -                              |
| 2                                           |                      |                  |               |                       |                        |                  |                                |
| 3                                           |                      |                  |               |                       |                        |                  |                                |
| 4                                           |                      |                  |               |                       |                        |                  |                                |
| 5                                           |                      |                  |               |                       |                        |                  |                                |
| 6                                           |                      |                  |               |                       |                        |                  |                                |
| 7                                           |                      |                  |               |                       |                        |                  |                                |
| 8                                           |                      |                  |               |                       |                        |                  |                                |
| 9                                           |                      |                  |               |                       |                        |                  |                                |
| 10                                          |                      |                  |               |                       |                        |                  |                                |
| 11                                          |                      |                  |               |                       |                        |                  |                                |
| 12                                          |                      |                  |               |                       |                        |                  |                                |
| 13                                          |                      |                  |               |                       |                        |                  |                                |
| 14                                          |                      |                  |               |                       |                        |                  |                                |
| 15                                          |                      |                  |               |                       |                        |                  |                                |
| 16                                          |                      |                  |               |                       |                        |                  |                                |
| 17                                          |                      |                  |               |                       |                        |                  |                                |
| 18                                          |                      |                  |               |                       |                        |                  |                                |
| 19                                          |                      |                  |               |                       |                        |                  |                                |
| 20                                          |                      |                  |               |                       |                        |                  |                                |
|                                             |                      |                  |               |                       |                        |                  |                                |
|                                             |                      |                  |               |                       |                        |                  |                                |
|                                             |                      |                  |               |                       |                        |                  |                                |
| Note: Please mention deductions separately. |                      |                  |               | HR & Admin. _____     |                        |                  |                                |