PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/06/22.	Prepared by	G.BHAGATH.	Serial no.	5573
Supplier name	SSUP.			HO inward no.	
Firm/Company	MRMUP	Project	GMR.	HO received date	
PO/WO date	06-09-2021.	PO/WO No.	80312.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22154.	17-02-2022	58,867/-	☑ Yes □ No
2.	22155.	17-02-2022	1,61,600/-	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 104460, 104461. Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,20,467/-
Amount E – PO / WO value:	2,49,900/-
Amount F – Difference (A – E):	29,433/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	04/07/22
Remarks: Close PO final bill..	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	G. Bhagath	[signature]			
Sign:	[signature]	APPROVED [signature]			
Date	25/06/22	25 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

OFFICE COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	22154
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	17-02-2022
	PO No.	80312
	PO Date.	06-09-2021
	Req ID	68944
GSTIN : 36AAEFM1459R1ZP	Req Date	01-09-2021
	Loc Req No	187310

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3002 - Cement - PPC - 50kgs - bags	2523	200	229.95	45,990.00	28	12,877.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	45,990.00	12,877.20
	6,438.60	6,438.60	Total Invoice Amount	58,867.20	

Rupees : Fifty Eight Thousand Eight Hundred Sixty Seven and Paise Twenty Only.

SUMMIT SALES LLP
IN WARD
No: 912283
Date: 17/2/24
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	22155
Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	17-02-2022
	PO No.	80312
	PO Date.	06-09-2021
	Req ID	68944
GSTIN : 36AAEFM1459R1ZP	Req Date	01-09-2021
	Loc Req No	187310

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3001 - Cement - 53 grade - 50kgs - bags OPC	2523	500	252.50	126,250.00	28	35,350.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	126,250.00	35,350.00
	17,675.00	17,675.00	Total Invoice Amount	161,600.00	

Rupees : One Lakh(s) Sixty One Thousand Six Hundred Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Form for closure of purchase order

Data required from site/engineers:					
PO no.:	80312			PO date:	6/9/21
Req. no.:	187310			Req. date:	1/9/21
Material received		☐ Part ☑ Full		MRN nos.	104461, 104459
If material partially delivered then can balance material be ordered by new requisition/PO		☐ No further material required and PO can be closed. ☐ No material cannot be ordered by new PO. ☐ PO can be closed and balance material can be ordered by new requisition.		Can PO be closed?	☑ Yes ☐ No
Remarks by engineer:		Material ~~not~~ delivered, close the po.			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Asharya.					
Prepared by	Sign	Date	Project manager	Sign	Date
Janaki	Aj	4/3/22	M. Ramprasad	[signature]	4/3/22

Data required from accounts:					
Are any bills received wrt to this PO.			☐ Yes for full PO ☐ Yes for part of PO ☑ No.		
Scan ID nos. of advice for credit to supplier					
Remarks by Accountants:					
Notes: 1. Accountants to attach hard copy of purchase voucher.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
Rajyalakshmi	[signature]	3/3/22			

Action taken by purchase:					
Status of PO			☐ PO closed and email sent to supplier. ☐ PO open material awaited.		
Status of proof of delivery:			☐ Proof of delivery received. ☐ Proof of delivery not available with site or purchase.		
Original barcoded PO available			☐ Yes ☐ No – certified copy received from accounts.		
Original bill available			☐ Yes ☐ No – certified copy obtained from supplier.		
Supplier's ledger available			☐ Yes ☐ No		
Advice for credit to supplier			☐ Prepared for entire PO ☐ Part of PO and PO closed. ☐ Prepared for part of PO and balance material awaited.		
Remarks by purchase:					
				CANCELLED	
Prepared by	Sign	Date	Purchase manager	Sign	Date
				nnn	
Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier' 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.					

5/3/22

Form for closure of purchase order dt 3-3-22 ver2

Purchase Order

80312
02.09.21 4:46:56

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP	Doc No	80312	187310
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad	Doc Date	06-09-2021	
	Quote No	NIL	
040-66335551	Quote Date	06-09 2021	
9618244433	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

material ~~not~~ Received.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	3002 - Cement - PPC - 50kgs - bags	300.00 100P.	229.95	0.00	28.00	88,300.80
2	3001 - Cement - 53 grade - 50kgs - bags OPC	500.00	252.50	0.00	28.00	161,600.00

Total Order Value .. **249,900.80**

Rupees : Two Lakh(s) Fourty Nine Thousand Nine Hundred and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Lafarge brand company
Payment Terms	After Delivery & Production of bill
Tax	Included in the above price
Delivery Date	within 2 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad, NExt to NFC Railway Over Bridge Phone: Contact: Security _______ Admin 9502211091
Penality For Delay	Nil
Transportation Cost	Included in the above prices
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment as per actual receipt of material,Above order for C-Block columns concrete & site office work, A&B Blocks flooring works purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	PO NO 80311

For MDs APPROVAL
- High Value/quantity beyond limits.
- ✓ Po/Req processed-post approval.
- Approval for technical details/clarifications
- Replenishing SSLLP stock
- Other

APPROVED BY
06 SEP 2021
SOHAM MODI
MANAGING DIRECTOR

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Rajyalakshmi
Sign:
Date: 3/3/22

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Khaver
Sign: kl
Date: 27/6/22

For Modi Reality Mallapur LLP
Authorised Signatory
06/09/2021
Name

Accepted the above Terms and Conditions
For Summit Sales LLP
Name
Date ___/___/___

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 25-06-2022

Customer Details	DC No	18959
Modi Reality Mallapur LLP	DC Date.	17-02-2022
Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No	80312
	PO Date.	06-09-2021
	Req ID	68944
GSTIN : 36AAEFM1459R1ZP	Req Date	01-09-2021
	Loc Req No	187310

	Description of Goods	HSN/SAC	Qty
1	3001 - Cement - 53 grade - 50kgs - bags	2523	500
2			
3			
4			
5			
6			
7			
8			
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INWARD
MODI REALTY MALLAPUR LLP
Ward No: 8604 - Dt: 13/2/22
MRN No: 104460 Dt: 17/3/22
Received By: Ramar Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 80768
Date: 25/6/22
Sign:

DELIVERY CHALLAN

Summit Sales LLP

5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter / Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Realty Mallapur LLP
Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge 500076

GSTIN : 36AALFM1459R1ZP

DC No.	18958
DC Date.	17-02-2022
PO No	80312
PO Date	06-09-2021
Req ID	68944
Req Date	01-09-2021
Loc Req No	187310

	Description of Goods	HSN/SAC	Qty
1	3002 - Cement - PPC - 50kgs - bags	2523	200

INWARD
MODI REALTY MALLAPUR LLP
Ward No: 7604 Dt: 12/2/22
MRN No: 104461. Dt: 17/2/22
Received By: Naman Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 80769
Date: 25/6/22
Sign:
R.R. DIST.