

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 24/6/22		Prepared by: <i>Thomson</i>		Serial no. 5459	
Supplier name: SShwp				HO inward no.	
Firm/Company: MRKLP		Project: GHT		HO received date	
PO/WO date: 6/11/21		PO/WO No. 0.85469		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	22214	21/2/22	6,000/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				6,000/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:		Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				6,000/-	
Amount E – PO / WO value:				6,000/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		27/6/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<i>Thomson</i>	<i>P. Prabhakar</i>			
Sign:	<i>Thomson</i>	<i>P. Prabhakar</i>			
Date	24/6/22	25 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

OFFICE COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 24-06-2022

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

Invoice No.	22214
Invoice Date.	21-02-2022
PO No.	85469
PO Date.	06-11-2021
Req ID	73791
Req Date	12-02-2022
Loc Req No	166918

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6158 - Miscellaneous - Uniform - NA - Nos Jackets - Thick grey for Mustaq		1	2400.00	2,400.00	0	0.00
2	6158 - Miscellaneous - Uniform - NA - Nos Dress code - Grey color shirt and block clor trousers for Mustaq		3	1200.00	3,600.00	0	0.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST			
				SGST			
				Total Taxable Amount			
				Total Invoice Amount			
				6,000.00			
				0.00			
				6,000.00			

Rupees : Six Thousand Only.

for Summit Sales LLP



Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

24-06-2022 12:28:52

Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	85469	166918
Doc Date	06-11-2021	
Quote No	Nil	
Quote Date	01-11-2021	
SupplyType	Supply And Application	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6158 - Miscellaneous - Uniform - NA - Nos Jackets - Thick grey for Mustaq	1.00	2,400.00	0.00	0.00	2,400.00
2 6158 - Miscellaneous - Uniform - NA - Nos Dress code - Grey color shirt and black color trousers for Mustaq	3.00	1,200.00	0.00	0.00	3,600.00
Total Order Value . . .					6,000.00

Rupees : Six Thousand Only.

Terms and Conditions :-

Specification / Dress code - Grey color shirt and black colour trousers for Mustaq

Payment Terms after delivery

Tax Included in the above prices

Delivery Date With in 10 days

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Included by us

Warranty Nil

Advance Paid Nil

Other Terms nill

Completion Date 14-2-2022

Measurment Nil

Security Nil

Remarks Nil



For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Books of accounts written and
kept in this office
for the year 1880
by J. H. [illegible]
[illegible]
[illegible]

From: Prasad. E | Modi Properties

Sent: 24 June 2022 12:33

To: mounika; Prabhakar Purchase; Lavanya D. Accounts; Ashaiya U.; Hemendra K.

Subject: Re: Invoice bills

Ashaiah and Lavanya,

You have shared one file and in this replated to promotions POs as following:

85491

85482

82666

85469

remaining balance Pos are not related to promotions.

Above Po's status:

85491: Invoice no. 22290. Material received by Suresh and Vijay.

85482: Invoice no. 22217. Material received by Ani.

82666: Invoice no. 80614. Material received by Harika.

85469: Invoice no. 22214. Material received by Mushtaq.

Please close this.

Regards,

Prasad.

On Friday, June 24, 2022 at 11:56:53 AM GMT+5:30, mounika <mounika.m@modiproperties.com> wrote:

Regards,

Mounika.M

Purchase Officer | +91 95021 77933 | Mounika.m@modiproperties.com

Modi Properties & Investments Pvt. Ltd. | www.modiproperties.com

5-4-187/ 3 & 4, M G Road, Secunderabad - 03 | +91 40 66335551

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Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP		Date:	12-02-2022		
Site & Phase :	GHT			15:21		
Supplier	Summit Sales LLP		Req. No.	166918		
Material required before date:			ID No.	73791		
No	Description	Size	Quantity	Units	Inward No	Date
1	Jackets - Thick grey for Mushtaq		1			
2	Dress Code - Grey color shirt & black color trousers for Mushtaq		3			
3						
4						
5						
6						
7						
8						
Remarks:						
Prepared By	ROHIT		Approved by	APPROVED		
Sign.& Date	12-02-2022		Sign. & Date	25 JUN 2022		

Note: On receipt of material at site write inward number and date in last 2 columns.

