Remarks from site on the 'Requisition by Site Report' of purchase division

Site:	Company:		Modi Pa	alty Mallanur I	I P	Date:		11.0	6.22		
Report From / To	Site:										
Report 11.06.22	Report From	To						Lynn	11931111411		
List of requisitions numbers missing in the report*: Req no. List of requisitions where POWO not prepared 3 working days after requisition: Req No. Req Date serial no of Item Description Reason for not preparing PO/WO 193297 31.05.22 1 MS pip Po to be issue 193283 3.06.22 1 Safety net ms stand Po to be issue List of requisitions where PO/WO is prepared and items have not heen received at site beyond the lead time: Req No. Req Date Serial no of item in Req. 192871 22.02.22 2 Fire safety doors(double shutter) Partly delivered. 193113 23.04.22 4 to 7 Granite Partly delivered. 193110 23.04.22 2,8 Panell doors Partly delivered. 193111 6.05.22 1 Luppam patti Po not send from purchase to supplier 193221 17.05.22 1 Fox tales trees Monday will be delivered. 193221 17.05.22 1 to 4 Electrical material Pa.ne. 193304 8.06.22 1 to 24 PVC material Monday will be delivered. 193303 8.06.22 1 to 6 Electrical material Tuesday will be delivered. 1933297 7.06.22 1 to 5 Main door beading No stock at SSLLP 193288 6.06.22 1 to 5 Main door beading No stock at SSLLP 193289 6.06.22 1 to 10 General material Partly delivered. 193289 6.06.22 1 to 10 General material Partly delivered. 193280 6.06.22 1 to 10 General material Partly delivered. 193280 6.06.22 1 to 10 General material Partly delivered. 193280 6.06.22 1 to 10 General material Partly delivered. 193280 6.06.22 1 to 10 General material Partly delivered. 193281 6.06.22 1 to 5 Main door beading No stock at SSLLP 193280 6.06.22 1 to 10 General material Partly delivered. 193280 6.06.22 1 to 11 General material Partly delivered. 193280 6.06.22 1 to 6 General material Partly delivered. 193281 6.06.22 1 to 6 General material Partly delivered. 193282 6.06.22 1 to 6 General material					Approved by.						
Req No. Req Date Serial no of iteam in Req.	List of requisi	tions nu	mbers miss	ing in the repor	t*: Req no	:					
	List of requisi	tions wh	ere PO/Wo	O not prepared	3 working	days after requis	ition:				
193295 6.06.22 1 Nisiting	Req No.	. Req Date serial			Item Description		Reason for not preparing PO/WO				
193283 3,06,22 1 Safety net ms stand Po to be issue.	193295	6.06.2	22		Visiting		Promotion to be follow up				
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time: Req No. Req Date Serial no of item in Req. Req No. Req Date Serial no of item in Req. Req No. Req Date Serial no of item in Req. Req No. Req Date Serial no of item in Req. Req No. Partly delivered.	193277	31.05.22		1	MS pipe		Po to be issue				
Req No. Req Date Serial no of item in Req. Req No. Req Date Serial no of item in Req. Req Post Rem not ordered but received : Not of Serial no of item in Req. Req Date		1		1							
192871 22.02.22 2 Fire safety doors(double shutter)	List of requisi	tions wh	ere PO/WO) is prepared an	d items ha	ive not been recei	ved at	site be	eyond the lea	d time:	
Shutter Shutter Partly delivered.	Req No.	Re	q Date		Item Description		Details of discussion with supplier				
193110 23.04.22 2,8	192871	22.02	.22	2	_		Partly delivered.				
193171	193113	23.04.	.22	4 to 7			Partly delivered.				
193176	193110	23.04.	.22	2,8	Panell doors		Partly delivered				
193221 17.05.22 1 Fox tales trees Monday will be delivered.	193171	6.05.22		1	Luppam patti						
193218	193176	7.05.22		2,3	MS T, MS elbows		•				
193305	193221	17.05.22		1	Fox tales trees		•				
193304	193218	16.05.22		1 to 4	Electrical material Panel						
193303 8.06.22 1 Ply wood Monday will be delivered. 193296 6.06.22 1,2 Cofee powder,lemon tea Supplier not respond 193297 7.06.22 1 to 5 Main door beading No stock at SSLLP 193287 6.06.22 1 to 8 Tan brown granite Monday will be delivered. 193288 6.06.22 1 to 10 Electrical material Partly delivered. 193289 6.06.22 1 to 11 General material Partly delivered. 193293 6.06.22 1 to 11 General material Partly delivered. 193294 6.06.22 1 to 7 Tan brown granite Monday will be delivered. 193265 24.05.22 1 to 7 Tan brown granite Partly delivered. 193268 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on : 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) &stock report emailed in pdf format to pur	193305	8.06.22		1 to 24	PVC material		<u> </u>				
193296 6.06.22 1,2 Cofee powder,lemon tea Supplier not respond 193297 7.06.22 1 to 5 Main door beading No stock at SSLLP 193287 6.06.22 1 to 8 Tan brown granite Monday will be delivered. 193289 6.06.22 1 to 10 Electrical material Partly delivered. 193293 6.06.22 1 to 11 General material Partly delivered 193294 6.06.22 1 to 7 Tan brown granite Monday will be delivered. 193262 24.05.22 1 to 7 Tan brown granite Monday will be delivered 193265 24.05.22 1 to 22 Pvc matrial Partly delivered 193268 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. 193286 Partly delivered Partly delivered Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. 193286 Partly delivered Partl	193304	8.06.2	2	1 to 6	Electrical material		Tuesday will be delivered				
193297 7.06.22 1 to 5 Main door beading No stock at SSLLP 193287 6.06.22 1 to 5 Main door beading No stock at SSLLP 193288 6.06.22 1 to 8 Tan brown granite Monday will be delivered. 193289 6.06.22 1 to 10 Electrical material Partly delivered. 193293 6.06.22 1 to 11 General material Partly delivered. 193294 6.06.22 10 General material Partly delivered 193262 24.05.22 1 to 7 Tan brown granite Monday will be delivered. 193265 24.05.22 1 to 7 Tan brown granite Partly delivered 193268 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on : 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes Item not ordered but received : Nill	193303	8.06.22		1	Ply wood		•				
193287 6.06.22 1 to 5 Main door beading No stock at SSLLP 193288 6.06.22 1 to 8 Tan brown granite Monday will be delivered. 193289 6.06.22 1 to 10 Electrical material Partly delivered. 193293 6.06.22 1 to 11 General material Partly delivered. 193294 6.06.22 10 General material Partly delivered 193262 24.05.22 1 to 7 Tan brown granite Monday will be delivered. 193265 24.05.22 1 ,2 Tan brown granite Partly delivered 193286 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on: 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) &stock report emailed in pdf format to purchase Yes	193296	6.06.2	2	1,2	Cofee powder,lemon tea		•				
193288 6.06.22 1 to 10 Electrical material Partly delivered. 193293 6.06.22 1 to 11 General material Partly delivered. 193294 6.06.22 10 General material Partly delivered 193262 24.05.22 1 to 7 Tan brown granite Monday will be delivered. 193265 24.05.22 1 to 22 Tan brown granite Partly delivered 193268 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on: 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes Item not ordered but received: Nill	193297	193297 7.06.22		1 to 5	Main door beading		No stock at SSLLP				
193289 6.06.22 1 to 10 Electrical material Partly delivered. 193293 6.06.22 1 to 11 General material Partly delivered. 193294 6.06.22 10 General material Partly delivered 193262 24.05.22 1 to 7 Tan brown granite Monday will be delivered. 193265 24.05.22 1 to 2 Tan brown granite Partly delivered 193268 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on: 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes Item not ordered but received : Nill	193287 6.06.22		1 to 5								
193293 6.06.22 10 General material Partly delivered. 193294 6.06.22 10 General material Partly delivered 193262 24.05.22 1 to 7 Tan brown granite Monday will be delivered. 193265 24.05.22 1 ,2 Tan brown granite Partly delivered 193268 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on: 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes Item not ordered but received : Nill	193288 6.06.22		1 to 8	Tan brown granite							
193294 6.06.22 10 General material Partly delivered 193262 24.05.22 1 to 7 Tan brown granite Monday will be delivered. 193265 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on: 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes Item not ordered but received: Nill	193289 6.06.22 1			1 to 10	Electrica						
193262 24.05.22 1 to 7 Tan brown granite Monday will be delivered. 193265 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on: 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes Item not ordered but received: Nill	193293	193293 6.06.22 1 to 11			General material			· ·			
193265 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on : 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes	193294	93294 6.06.22		10	General material		Partly delivered				
193268 24.05.22 1 to 22 Pvc matrial Partly delivered. 193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on: 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes Item not ordered but received: Nill	193262	24.05.22		1 to 7	Tan brown granite		Monday will be delivered.				
193285 6.06.22 1 to 6 General material Partly delivered. No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on: 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes Item not ordered but received: Nill	193265	24.05.22		1 ,2	Tan brown granite		Partly delivered				
No of gate passes issued this weak From No. 9727 To No. 9728 Delivery van site visit on: 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes Item not ordered but received: Nill	193268	24.05.22		1 to 22	Pvc matrial		Partly delivered.				
Delivery van site visit on: 7.06.22 9.06.22 ,11.06.22 Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes Item not ordered but received: Nill	193285	6.06.22 1 to 6		1 to 6	General material		Partly delivered.				
Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes [tem_not ordered but received : Nill]	No of gate pass	es issued	this weak			From No.	9727		To No.	9728	
Item not ordered but received : Nill											
	Inward report (1	MRN/otl	her) &stoc	k report emaile	d in pdf fo	ormat to purchase				Yes	
Detail of steel & cement stock	Item not ordere	d but re	ceived : Ni	11							
	Detail of steel &	cement	t stock								

SI NO	Tor size	Wt per mtr Wt. for 12 mtr kgs rod - kgs		Stock at site Stock at site in no of rods		n Kgs	Previous stock in kgs	
1.	8mm	0.395	4.74	109	516			
2.	10mm	0.617	0.617 7.41		2,630			
3.	12mm	0.888	10.66	172	1833			
4.	16mm	1.580	18.9	Nill	Nill			
5.	20mm	2.469	29.6	Nill	Nill .			
6.	25mm	3.86	46.32	50	2,316			
7.	32mm	66.67		Nill	Nill			
8.	Binding wire			Nill	Nill			
OPC stock	50	OPC last	90	PPC/PSC	NILL	PPC/PSC la		
		weeks stock		stock		weeks stock		
Details		Project Manage	er \\	Admin Officer/Manager		Admin Audit		
Sign		1	,	Toll				
Date								

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. S Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!