Remarks from site on the 'Requisition by Site Report' of purchase division

| Company: | | | alty Mallapur l | | Date: | | | | | | | |
|--|------------------------------------|-------------|--------------------------------|----------------------------------|----------------------|--|-----------------------------------|--|--------|------|--------------------------|--|
| Site: | | | | Prepared by: | | | 04.06.22 | | | | | |
| 10011 From / To 20.05.22 + 2.06.22 | | | | | Approved by: | | | Basaveshwari | | | | |
| Report Da | te | 04.06.22 | | | | - | | | | | | |
| List of req | uisitions nui | nbers mis | sing in the repo | ort': Req no | : 1932 | 275 | | | | | | |
| 193277 | 31.05 | .22 | O not prepared | 3 working MS pipe | days | after requisi | tion: | | | | | |
| List of req | | | O is prepared a | and itama h | (1001) | 11111) | Pol | to be iss | sue | | | |
| List of requisitions where PC Req No. Req Date | | q Date | Serial no of Iter item in Req. | | n Description | | ved at | at site beyond the lead time: Details of discussion with supplier | | | supplier | |
| 193065 | 93065 | | | Madulantia | | | | | | | | |
| 193064 | 11.04.22 | | 1 | Modular kitchen Modular kitchen | | Work in progress | | | | | | |
| 193102 | 18.04.22 | | 4 | Ms grills | | | Work in progress | | | | | |
| 193094 | 19.04.22 | | 1,2,3 | Panel doors | | Partly delivered ,Remaining no stock at SSLP | | | | | | |
| 193871 | 22.02.22 | | 2 | Fire safety doors | |)re | _ | Ready with supplier today will be delivered. | | | | |
| 192872 | 22.02.22 | | 2 | Fire safety doors | | - | Partly delivered Partly delivered | | | | | |
| 193113 | 23.04.22 | | 4 to 7 | Tan brown granite | | | - | Partly delivered, Remaining no stock at SSLP | | | | |
| 193195 | 9.05.22 | | 1 to 4 | Cpvc material | | | | Supplier did not get po from purchase | | | | |
| 193216 | 16.05. | 22 | 1 to 3 | Door beedings | | | | lo stock at SSLLP | | | | |
| 193217 | 16.05. | 22 | 1 to 3 | | Door beedings | | | No stock at SSLLP | | | | |
| 193220 | 17.05.22 | | 1 to 3 | Spray paints | | | Monday will be delivered | | | | | |
| 193233 | 18.05. | 22 | 1 to 3 | Panel doors | | | Partly delivered | | | | | |
| 193236 | 20.05.22 | | 1,2 | Tan brown granite | | mite | | No stock at SSLLP | | | | |
| 193237 | 18.05.2 | 22 | 1,2 | Door beedings | | 3 | No | No stock at SSLLP | | | | |
| 193245 | 20.05.22 | | 1 | Panel door | | | Rea | Ready with supplier Monday will be delivered | | | | |
| 193258 | 21.05.22 | | 11,12 | Hold fast & screwes | | rewes | Partly delivered | | | | | |
| 193267 | 24.05.22 | | 1 to 23 | Cpvc material | | Mo | Monday will be delivered | | | | | |
| 193268 | 68 24.05.22 | | 1 to 22 | Cpvc m | Cpvc material | | Mo | Monday will be delivered | | | | |
| 193270 | | | 1 to 15 | Electric | Electrical materiaal | | Monday will be delivered | | | | | |
| 93171 6.05.22 | | 2 | Luppam patti | | Par | Partly delivered | | | | | | |
| No of gate p | No of gate passes issued this weak | | | | l | From No. | | 01 | To No. | 9726 | | |
| | n site visit o | | | | | .22 ,4.06.22 | | | | | | |
| nward repo | rt (MRN/otl | her) &sto | ck report emai | led in pdf | format | to purchase | 2 | | | Yes | | |
| tem not on | dered but re | oaived · N | r;11 | | | | | | | | | |
| ican not or | acrea out 10 | ccivcu . IV | 111 | | | | | | | | | |
| | el & cemen | | | | | | | | | | | |
| I NO | | | t per mtr | - Wt. for 12 rod – kgs | | Stock at site – no of rods | | Stock at site in Kgs | | | Previous stock in kgs | |
| • | 8mm | | 0.395 | 4.74 | | 50 | | 237 | | | | |
| 10mm | | | 0.617 | 7.41 | | 120 | | 889 | | | | |
| | 12mm | | 0.888 | 10.6 | | 40 | | 426 | | | | |
| | 16mm | | 1.580 | | 18.9 | Nill | | Nill | | | | |
| | 20mm | | 2.469 | | 29.6 | Nill | | Nill | | | | |

| 6. | 25mm | 3.86 | 46.32 | 60 | 179 | | | |
|-----------|--------------|-------------------------|-------|------------------|------------|-----------------------------|----|--|
| 7. | 32mm | 66.67 | | Nill | Nill | | | |
| 8. | Binding wire | | | Nill | Nill | | | |
| OPC stock | 90 | OPC last weeks stock | 150 | PPC/PSC stock | 18 | PPC/PSC last weeks stock | 50 | |
| Details | | Project Manage | er DZ | Admin Offic | er/Manager | Admin Audit | | |
| Sign | | | dr. | VI. a | th | | | |
| Date | | | | 8 | | | | |

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and raikumarna/modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!