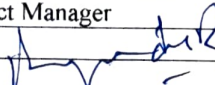
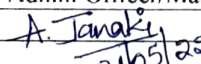


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	21.05.22		
Site:	Gulmohar Residency	Prepared by:	A. Janaki		
Report From / To	15.05.2022 to 20.05.2022	Approved by:			
Report Date	21.05.2022				
List of requisitions numbers missing in the report*: Req no : 193215,193216,193217,193218,					
List of requisitions where PO/WO not prepared 3 working days after requisition:					
Req No	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO	
193133	29.04.22	1	Roots automatic machine (electrical)	Po to be issue	
193074	11.04.22	1	MS pipe (B-class) 300 dia	Rates under	
193092	15.04.22	1	MS pipe (B-class) 200 dia	Po to be issue	
193177	09.05.22	1	Canon zoom lens camera	Local purchase	
193221	17.05.22	1	Fox glade trees	Requisition send to MD approval	
193224	18.05.22	1 to 12	Electrical wires	Requisition send to MD approval	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:					
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier	
192872	22.02.22	2	Fire safety doors	Partly delivered	
192871	22.02.22	2	Fire safety doors	Partly delivered	
193094	16.04.22	1 to 7	Panel doors	No stock at SSLLP	
193110	23.04.22	1 to 7	Panel doors	No stock at SSLLP	
193118	26.04.22	1 to 7	Panel doors	No stock at SSLLP	
193132	27.04.22	6 to 10	Metal boxes, distribution board	No stock at SSLLP	
193173	06.05.22	1	SS glass balcony railing	Work in progress	
193171	07.05.22	1	Lappam patti	Partly delivered	
193178	07.05.22	1	Asbestos cement sheets	Wednesday will be delivered	
193189	09.05.22	4,6,5	Pvc material	Partly delivered	
193195	09.05.22	1 to 4	CPVC material	Supplier arranging material	
193200	09.05.22	1	3core cable wire (copper)	Partly delivered	
193209	13.05.22	1 to 5	Templates	No stock at SSLLP	
193220	17.05.22	1 to 3	Spray paints	Tuesday will be delivered	
193223	18.05.22	1	Roof stone tile adhesive	No stock at SSLLP	
193222	17.05.22	1 to 8	PVC material	No stock at SSLLP	
193227	18.05.22	1	Roof stone tile adhesive	Partly delivered	
193229	18.05.22	1 to 6	Pvc material	no stock at SSLLP	
No of gate passes issued this week			From No.	3445	To No. 3448
Delivery van site visit on :			17.05.22, 19.05.22, 20.05.22		
Inward report (MRN/other) & stock report emailed in pdf format to purchase			Yes		

Item not ordered but received : Nil

Detail of steel & cement stock

SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in kgs
1.	8mm	0.395	4.74	Nil	Nil	
2.	10mm	0.617	7.41	Nil	Nil	
3.	12mm	0.888	10.6	Nil	Nil	
4.	16mm	1.580	18.9	20	378	
5.	20mm	2.469	29.6	40	1184	
6.	25mm	3.86	46.32	5	231	
7.	32mm	66.67		Nil	Nil	
8.	Binding wire			Nil	Nil	
OPC stock	180	OPC last weeks stock	250	PPC/PSC stock	250	PPC/PSC last weeks stock 150
Details	Project Manager			Admin Officer/Manager		Admin Audit
Sign						
Date				21/05/22		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumar@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!