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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/06/22	Prepared by	Vanajathi	Serial no.	5490
Supplier name	Elegant products Pvt-Ltd.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	6/6/22	PO/WO No.	88946	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EPPL/122	22/06/22	1,49,425/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,49,425/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108767	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,49,425/-
Amount E – PO / WO value:	1,45,234/-
Amount F – Difference (A – E):	4,191/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	4/07/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi	APPROVED			
Sign:	[signature]	28 JUN 2022			
Date	25/06/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE ORIGINAL FOR RECIPIENT

ELEGANT PRODUCTS PRIVATE LIMITED

Factory : Sy No. 139, Kuntlur Village, Hayath Nagar Mandal,
R.R.Dist Telangana, India Tel:+91-7702182200/7337360937, E-mail ID: sales@elegantdoors.in

State : 36 : Telangana State **GSTIN No. : 36AACE8285G1ZG**

Reverse Charge :	Transportation Name : MR. CHERALU
Invoice No. : **EPPL/122**	Vehicle No. : TS 07UG-0410
Date : **22/06/2022** PO- 88946/169869	Time of Supply : 10 : 00 AM to 10 : 10 AM
	Despatch Through :

Details of Receiver (Billed to)	**Details of Consignee (Shipped to)**
Name : M/S. SUMMIT SALES LLP	Name : M/S. SUMMIT SALES LLP
Address : 5-4-187/3 & 4 2ND FLOOR M G ROAD SECUNDERABAD-500003	Address : SUMMIT HOUSING LLP.CHARLAPALLY BEHIND KINSTON PG COLLEGE, HYDERABAD
State : 36 Telangana	State : TELANGANA
GSTIN No.: 36ACQFS2044C1Z7 P.O NO:	GSTIN No. : 36ACQFS2044C1Z7

SNo	Description of Goods	HSN/SAC Code	Qty No.	Un Sq Mtrs	Rate	Total	Freight	Taxable Value	CGST Rate	CGST Amt	SGST Rate	SGST Amt	IGST Rate	IGST Amt
32x84 1	32 MM 2.085 X 0.815.	4418.	20	33.985	1313.21	44629.44	3300	47929.44	9	4313.65	9	4313.65	0	
38x82 2	32 MM 2.035 X 0.965.	4418.	10	19.638	1313.21	25788.82		25788.82	9	2320.99	9	2320.99	0	
26x80 3	32 MM 2.035 X 0.660.	4418.	30	40.293	1313.21	52913.17		52913.17	9	4762.19	9	4762.19	0	
	Total		60	93.916				126631.43		11396.83		11396.83		

INWARD
Inward No: 18327 Dt: 22/6/22
MRN No: 108767 Dt: 23/6/22
Received By: Sign:
SUMMIT SALES LLP

In Words : One Lakh Forty Nine Thousand Four Hundred And Twenty Five And Nine Paise Only

	Qty	SqMtr	Taxable Amt
Flush Door	0.00	0.000	0.000
Pannel Doors	60.00	93.916	123331.430
Block Boards	0.00	0.000	0.000
Ply Wood	0.00	0.000	0.000

Amount Before Tax	126631.43
CGST	11396.83
SGST	11396.83
IGST	
GST Amount	22793.66
Round Off	
TCS@0.10%	0.00
Invoice Total	**149425.09**

BANK A/C DETAILS
BANK - KOTAK MAHINDRA BANK : A/C NO - 766044000782
BRANCH - NACHARAM : CITY - HYDERABAD
IFSC CODE - KKBK0007470

SUMMIT SALES LLP R.R. DIST. INWARD No: 95834 Date: 23/8/22 Sign:

For ELEGANT PRODUCTS PVT LTD

Authorised Signature

ELEGANT PRODUCTS PVT. LTD. KUNTLOOR (M)

Purchase Order

 08-06-2022 13:13:49

88946
20.05.22 3:37:23

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
ELEGANT PRODUCTS PVT. LTD.	**Doc No**	88946	169869
H.No.1-4-6, Flat No.301. IIIrd floor, Bliss Apartment, Street No. 7, Habsiguda, Hyderabad - 500 007	**Doc Date**	06-06-2022	
	Quote No	Nil	
GSTIN 36AAACE8285G1ZG 040 - 27178808.	**Quote Date**	04-06-2022	
040 - 27178301 / 8328 7702199222	**SupplyType**	Supply	

Kind Attn : Mr.A.V.Rao/ Srinivas.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	20.00	2,223.00	0.00	18.00	52,462.80
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"x80"*	10.00	2,576.00	0.00	18.00	30,396.80
3	2360 - Carpentry - doors - Panel Doors - Others - Nos *26'"X80"*	30.00	1,762.00	0.00	18.00	62,374.80
					Total Order Value . . .	**145,234.40**

Rupees : One Lakh(s) Fourty Five Thousand Two Hundred Thirty Four and Paise Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of good quality, with Masonite Skin,2 sides,2 Panels, with mango wood frame, thickness 32mm, Rate per sft is Rs.144/- including GST
Payment Terms	50% Advance balance after delivery
Tax	Inclusive of all taxes
Delivery Date	With in 8 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	1 yr
Advance Paid	Rs.72,617/-00, by cheque/RTGS....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________ Name : ____________

Contact ...

Accepted the above Terms And Conditions

For ***ELEGANT PRODUCTS PVT. LTD.***

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	04.06.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169869
Material required before date:		ID No.	77039

No	Description	Size	Quantity	Units	Inward No	Date
1.	Non WPC -Panel door-Internal ,bedroom	32"x82"	20	Nos		
2.	Non WPC -Panel door-Internal ,bathroom	26"x80"	30	Nos		
3.	Non WPC -Panel door,Internal main door	38"x80"	10	Nos		

88946.

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 08 JUN 2022
Sign.& Date	04.06.2022	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.