

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/06/22		Prepared by: MINUH		Serial no. 5565	
Supplier name: Sky Limit Group.				HO inward no.	
Firm/Company: MMRLIP		Project: GHT		HO received date	
PO/WO date: 27/05/22		PO/WO No. 88649		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	00545	11/06/22	21,476/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 21,476/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 108708	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 21,476/-

Amount E – PO / WO value: 21,476/-

Amount F – Difference (A – E): NIL

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 100% Advance Paid.

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



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DELIVERY NOTE

This is a Computer Generated Document

Purchase Order

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27-05-2022 14:34:25



88649

20.05.22 3:37:21

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sky Limit Group
Plot No. 20, Maruthi Nagar, Hasmathpet, Old Bowenpally, Near Spencers
Super Market, Hyderabad - 500 011, T.S

GSTIN 36AALFN3020C1ZR

040-42304960

9849578785

Doc No	88649	141886
Doc Date	27-05-2022	
Quote No	Nil	
Quote Date	30-04-2022	
SupplyType	Supply	

Kind Attn : Mr. Srikanth Yerram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5172 - Equipment - consumable durable - Dryer - Other - nos	5.00	2,200.00	0.00	18.00	12,980.00
2 7039 - Plumbing - CP - Soap Stand (Ledge) - NA - nos Liquid soap dispenser	4.00	1,800.00	0.00	18.00	8,496.00
Total Order Value . . .					21,476.00

Rupees : Twenty One Thousand Four Hundred Seventy Six Only.

Terms and Conditions :-

Specification / Brand	Brand as mentioned in the approved quote dated 29-4-22
Payment Terms	100% advance payment
Tax	GST included in the above prices
Delivery Date	With 3 days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Rs. 21,476-00, by cheque/RTGS.....Dated.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for GHT Site club house purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sky Limit Group**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Mehta & Modi Realty Kowkur LLP		Date:		24-5-2022		
Site & Phase :		GHT		Time:		15-00		
Supplier		SSLLP		Req. No.		141886		
Material required before date:			26-05-2022		ID No.			76662

No	Description	Size	Quantity	Units	Inward No	Date
1	Soap Dispenser	std	04	Nos		
2	Hand dryer	Std	05	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For GHT Site Club house wash room inside fixing work purpose

Prepared By	A Suresh	Approved by	
Sign. & Date	24-05-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☒ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other



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