PURCHASE DIVISION

Advice for approval for credit to supplier (E)

Date:	29/06/22	Prepared by	Prabhakar	Serial no.	5693
Supplier name	Sri Balaji Enterprises.			HO inward no.	
Firm/Company	GVRC	Project	Amepolis	HO received date	
PO/WO date	27/05/22	PO/WO No.	88685	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21	16/6/22	3611-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3611-00.
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	108590	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3611-00
Amount E – PO / WO value:	3344-12
Amount F – Difference (A – E):	269-00

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	05/07/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		30 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **21**	Date **16-06-2022**
	Place of supply **36-Telangana**	PO date **27-05-2022**
	PO number **88685** /164982	Vehicle Number **TS10UB8387**
Bill To **G V RESERCH CENTERS PVT LTD** # 5-4-187/3 & 4 2nd Floor Soham Nansin MG Road Secunderabad-500003 Contact No.: 9502277299 GSTIN Number: 36AAHCG4562D1ZP State: 36-Telangana	Ship To sy no.542 Genome valley Thurkapally	

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (81X32)	4418	80x30	2	NOS	₹ 1,530.00	₹ 550.80 (18%)	₹ 3,610.80
	Total			**2**			**₹ 550.80**	**₹ 3,610.80**

Invoice Amount In Words

Three Thousand Six Hundred Eleven Rupees only

Amounts:	
Sub Total	₹ 3,610.80
Round off	₹ 0.20
Total	**₹ 3,611.00**
Received	₹ 0.00
Balance	₹ 3,611.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
4418	₹ 3,060.00	9%	₹ 275.40	9%	₹ 275.40	₹ 550.80
Total	**₹ 3,060.00**		**₹ 275.40**		**₹ 275.40**	**₹ 550.80**

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL

UPI SCAN TO PAY

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: KIRAN DEVI JOSHI

For, SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 95754
Date: 21/6/22
Sign:

INWARD	
Inward No: 9417	Dt: 17/6/22
MRN No: 108590	Dt: 17/6/22
Received By: D. Pajkumar	Sign: D. Pajkumar
Genome Valley Research Center Pvt. Ltd.	

Purchase Order

 28-05-2022 12:33:48 Origi

88685
20.05.22 3:37:21

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	88685	164982
	Doc Date	27-05-2022	
	Quote No	nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	25-05-2022	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *30"x80"*	2.00	1,417.00	0.00	18.00	3,344.12
					Total Order Value . . .	**3,344.12**

Rupees : Three Thousand Three Hundred Fourty Four and Paise Twelve Only.

Terms and Conditions :-

Specification /	Flush door size will be as mentioned with partical board filling with mango wood frame. Rate per sft in Rs:85+18% GST
Payment Terms	After delivery
Tax	GST included
Delivery Date	With 5 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for entry to pump and sump room area purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.		Date:			25.05.2022	
Site & Phase:	Innopolis.		Time:			17:51	
Supplier			Req. No.			164982	
Material required before date:			ID No.			76729	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Flush door	30"x80"	02	No's		
2.						
3.		88685				
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						

Remarks: Towards entry to pump and sump room area

Prepared By	Salman.Md	Approved by	Mr. Ramesh reddy
Sign. & Date	25.05.2022	Sign. & Date	25.05.2022

Note:

APPROVED
26 MAY 2022

Md Salman.