Remarks from site on the 'Requisition by Site Report of purchase division

Company	/: Mo	odi Re	alty Miryalgu	da LLP Date:			04-07-2022					
Site:	AV	/R Gu	ılmohar Homo				Zakir					
Report From /		06-22	2 to 04-07-202	2	Approved by:							
Report Date 04-07-			-2022									
List of rec	quisitions nu	mbers	s missing in th	e report:								
List of rec	quisitions wh	ere P	O/WO not pro	pared 3 w	orking days after	requ	isition:					
Req No.	Req Dat	item in Re		,		Reason for not preparing PO/WO						
165601	19-03-22	_	19 & 21		tiles for gym	P	PO has been not issued					
165606 165643	19-03-22		2	Wall fa			O has been not issued					
165680	07-05-22 21-06-22	_	1 to 2		Machines	PO has been not issued						
165683	27-06-22			Sal woo		PO has been not issued						
165684	27-06-22				go around		O has been not issued					
165685	30-06-22		to 6		nt servicing	_	PO has been not issued					
TO has been not issued												
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:												
Req. No.	Req. Date		Serial no of item in Req.	Iter	n Description		Details of discussion with supplier					
165599	19-03-22	5	,10,11	Creche items		Sı	Supplies asking payment for previous materials.					
165602	19-03-22	4		TT table		Supplies Calls not responding						
165609	19-03-22	2		Windows pleated Blinds		Next week they will fix.						
165625	16-04-22	1			te pleated blinds	_	lext week they will fix.					
165629	23-04-22	1	to 6	Window			Powder coating not done					
165631	23-04-22	4		2x2 win	dows grills	_	owder coating not done					
165641	04-05-22	1			for table		Powder coating not done					
165644	09-05-22	1	to 6	MS gate for villa		-	owder coating not done					
165645	09-05-22	1	to 2	MS gate-v.no.16		Powder coating not done						
165646	09-05-22	1	to 2				Powder coating not done					
165647	09-05-22	1	to 2	MS gate-v.no.42		Powder coating not done						
165648	09-05-22	1		MS gate-v.no.52		Powder coating not done						
165649	09-05-22	1	to 2	MS gate-v.no.65		Powder coating not done						
165650	11-05-22	1	to 4	Windows grills		Powder coating not done						
165661	25-05-22	1	and 3	MS Round pipe		SSLLP they will send materials This weekly.						
165662	26-05-22	1	to 2	Yoga mat		Stock not available.						
165663	26-06-22	1		Twindle GO-round-		Supplies phone number not mansion in PO.						
165664	26-05-22	1 :	and 2	Garbage	Bin	Supplies PO not Received						
165665	27-05-22	1		Regal beige-4x2		Stock is not available at store						
65677	07-06-22	1		SS railing		W/O contractor they will fix this week						
65678	07-06-22	1		SS railing			W/O contractor they will fix this week					
65681	27-06-22	1 t	to 18	Switches- v-16			SSLLP they will send materials This weekly.					
65682	27-06-22	1 t	to 18	Switches- v-18			SSLLP they will send materials This weekly.					
65686	30-06-22	1		SS railing		Tomorrow they will come to site.						
lo. of gate passes issued th		this	week:	Have From No.			9926 To No. 9926					
Delivery van last site visit on: 25-06-2022												
	rt (MRN/oth	cr) &	stock report e	mailed in	pdf format to		Yes					
urchase?												
C register : eek	SI.No. during	gthe	From 1	No. 153	881		To No. 15385					
tems not ordered but received:												
ther correc	tions & rema	rks: c	one chipping r	nachine b	osh company for r	enai	iring and one nump 1 SUD for recognition					
other corrections & remarks: one chipping machine bosh company for repairing and one pump-1.5HP for repering personal stock												
Page 1 of 2												

Sl. No	Tor size	Wt per mtr	Wt. for 12 mtr	Stock at site	Stock at	Previous weeks stock in tons		
		kgs	rod – kgs	- no of rods	site in tons	Trevious we	as suce in tons	
1.	8mm	00	0				0.00	
2.	10mm	00	00	0.00	0.00		0.00	
3.	12mm	00	00		0.00		0.00	
4.	16mm	00	00		0.00		0.00	
5.	20mm	00	00	- 0.00	0.00		0.00	
6.	25mm	00	00	0.00	0.00		0.00	
7.	32mm	00	00	0.00			0.00	
8.	Binding wire	-	- 00	0.00	0.00		0.00	
OPC	NL	OPC last	NI	0.00	0.00		0.00	
stock	1	week's stock	NL	PPC/PSC	263	PPC/PSC	290	
Stock		Week S Stock		stock		last week's		
						stock		
Details Project Manager			Admin	Admin Officer/Manager				
Sign -		702	Admin	Officer manager	Admin Audit			
Date	-	10(y) =			-			
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Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com. ashara@modiproperties.com and raikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. *Suggested remarks - For technical details from site. For negotiations/quotations, Local purchase. For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier. Supplier not contacted, Supplier not reachable, Manarial in trustic, WO - under fabrication not received, WO - material received fabrication not started. Delivery van delay, Delay by purchase assistant, Supplier amanging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write "NA" in neply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!