PURCHASE DIVISION

Advice for approval for credit to supplier

C

Date:	30/6/22	Prepared by	Kavitha	Serial no.	5604
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MRGV	Project	MRGV	HO received date	
PO/WO date	9/6/22	PO/WO No.	89086	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24113	11/6/22	590/-	☑ Yes □ No
2.			/	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	590/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108734 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	590/-
Amount E – PO / WO value:	590/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/7/22
Remarks:	– Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha	[signature]			
Sign:	30/6/22	APPROVED			
Date		30 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Realty Genome Valley LLP

Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad

GSTIN : 36ABFFM3063P1ZU PAN ABFFM3063P

Invoice No.	24113
Invoice Date.	11-06-2022
PO No.	89086
PO Date.	09-06-2022
Req ID	77135
Req Date	08-06-2022
Loc Req No	95155

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	50	10.00	500.00	18	90.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	500.00		90.00
	45.00	45.00	Total Invoice Amount	590.00		

Rupees : Five Hundred Ninty Only.

SUMMIT SALES LLP
IN WARD
No: 95458
Date: 11/6/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 22-06-2022 12:15:03 PM

89086
07.06.22 12:13:53

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	89086	95155
	Doc Date	09-06-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos	50.00	10.00	0.00	18.00	590.00
					Total Order Value . . .	**590.00**

Rupees : Five Hundred Ninty Only.

Terms and Conditions :-

Specification /	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	NI
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for BRGV Site purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name:	MRGV	Date:	08.06.2022
Site & Phase :	BRGV	Time:	10:00AM
Supplier		Req. No.	95155
Material required before date:	10.06.2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Rod cutting blades		100	No's		
2	Insulation Tapes		50	No's		
3						
4						
5						
6						
7						
9						

Remarks: Towards BRGV site purpose.			
Prepared By	Pushpalatha	Approved by	
Sign.& Date	08.06.2022	Sign. & Date	08.06.2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
2 2 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Realty Genome Valley LLP
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad

GSTIN : 36ABFFM3063P1ZU

DC No.	20587
DC Date.	11-06-2022
PO No.	89086
PO Date.	09-06-2022
Req ID	77135
Req Date	08-06-2022
Loc Req No	95155

	Description of Goods	HSN/SAC	Qty
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	50
2			
3			
4			
5			
6			
7			
8			
9			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 1882 Dt: 11/06/22
MRN No: 108784 13/6/22
Received By:

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 80850
Date: 30/6/22
Sign: